

**BOROUGH OF HALEDON BOARD OF HEALTH
MINUTES FOR REORGANIZATION & REGULAR MEETING OF JANUARY 16, 2019**

The regular meeting of the Haledon Board of Health took place on January 16, 2019, Wednesday, at 7:08 p.m., at 510 Belmont Avenue, Haledon, New Jersey. Formal action was taken.

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE PUBLISHED BY THE NORTH JERSEY HERALD ON JANUARY 9, 2019, AND THE RECORD ON JANUARY 9, 2019. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON JANUARY 3, 2019, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Board Secretary was directed to include this statement in the minutes of this meeting.

ROLL CALL

The following board members were present: Classie Bacon, Nicole R. Espinosa, Carlos Moczo, and Myla Ramirez. The following were also present: Nebojsa "Vic" Zlatanovic, Board Secretary; Keyli Panduro, Borough Nurse. Board Member Ivania Brito, Health Officer Paul Persaud, and Registered Environmental Health Specialist Robert Sawh were absent. Roll call was taken at 7:08 p.m., enough board members were present for quorum, and all present proceeded with the flag salute.

REORGANIZATION MEETING

Bacon moved to name fill the below-listed positions, seconded by Moczo:

Name	Position
Myla Ramirez	Board President
Classie Bacon	Board Vice President
Nebojsa "Vic" Zlatanovic	Board Secretary
Robert Sawh	Registered Environmental Health Specialist
Deborah Gutches	Registrar
Joann Van Hook	Deputy Registrar
Keyli Panduro	Borough Nurse

The board unanimously approved the motion.

Bacon moved, seconded by Moczo, to adopt the following meeting schedule for each of the third Wednesdays of every month of 2019, except for July and August and except as otherwise noted:

February 20, 2019
March 20, 2019
April 17, 2019

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May 15, 2019
June 19, 2019
September 18, 2019
October 16, 2019
November 13, 2019
December 18, 2019

The board unanimously approved the motion regarding the meeting schedule.

Regarding board member appointments to the ordinance review, nursing, and POD liaison committees, this was tabled to the next meeting. Ramirez said that one of the committees should take into account state government efforts to legalize marijuana.

There being no further discussion, Bacon moved to adjourn the reorganization portion of the meeting, seconded by Moczo. All those present unanimously agreed to conclude reorganization, and they proceeded with a regular meeting at 7:16 p.m.

READING OF MINUTES

Bacon moved, and Ramirez seconded, to adopt the minutes from the regular meetings held on June 20, 2018, and October 16, 2018. All those present unanimously agreed to adopt the minutes. Because there were no meetings in November and December 2018, there were no minutes from those months.

PUBLIC HEARING

There was no one from the public at the meeting, nor was there anyone from the public arriving for the duration of the meeting.

EMPLOYEE REPORTS AND DISCUSSION

Zlatanovic proceeded with his monthly report. Because there was a report from Haledon DPW regarding grease backup in the Richardson Avenue area, there was a discussion regarding the Passaic Valley Sewerage Commission certificate of inspection for grease control. Zlatanovic had forwarded information to Sawh for follow-up, but the source of the grease buildup could not yet be ascertained.

Regarding hepatitis inoculation for first responders, Zlatanovic said that he had contacted the state's Department of Health and was informed that inoculation was common based on state requirements, and Zlatanovic deferred to Panduro for additional information. Those present also discussed formation of a Green Team, such as to plant trees. Ramirez said that such volunteers could help clean up brooks. Zlatanovic also reported that there was an OPRA request related to a building on Richardson Avenue and provided an update on responding to the OPRA request.

Those present also discussed the outcome of the 2018 rabies clinic. Ramirez suggested using Facebook to disseminate information for the next rabies clinic. Zlatanovic said that he obtained some literature from the county health department.

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Nurse Panduro reported that 11 people received flu shots.

There being no further reports or discussion, Bacon moved, and Espinosa seconded, to accept and file employee reports. The board unanimously approved the motion.

COMMUNICATIONS

The board received the following communications:

- (1) Invitation to January 2, 2019 reorganization meeting of Haledon Borough Council.
- (2) New Jersey Department of Environmental Protection, 4th Quarterly Physical Connection Test & Maintenance Report, test being conducted on October 26, 2018.
- (3) Manchester Regional High School, Annual Report of Tuberculosis Testing for 2018, dated December 12, 2018.
- (4) Halal Gyro King, 2019 Permit Renewal Form, receipt of \$150 fee payment.

Moczo moved, and Espinosa seconded, to accept and file communications. The board unanimously approved the motion.

OLD BUSINESS

The following old business was carried over from the past meeting:

- (1) Revisions to Board of Health Ordinances, such as multiple caterers at 6 Church Street, and possible amendment to Chapter 430 regarding special licensing and requirement process as an incubator kitchen.
- (2) Planning for annual flu and rabies clinics.
- (3) Review of POD plan.

Because Sawh was unavailable to discuss proposed language for Chapter 430, this item was tabled. Zlatanovic mentioned that planning will soon begin for the next rabies clinic. Review of the POD plan was tabled, pending further discussion.

Moczo moved, and Bacon seconded, to close old business. The board unanimously approved the motion.

NEW BUSINESS

Bacon and Espinosa were re-appointed to another term. There being no further discussion, Bacon moved, and Moczo seconded, to close new business. The board unanimously approved the motion.

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READING OF THE BILLS

The board received the following requests for payment:

- (1) Deborah Gutches request that \$25 be paid toward the Bergen Passaic County Registrars Association holiday luncheon/meeting that includes one credit for certified municipal registrars to be held on December 11th.
- (2) Joanne Van Hook request that \$25 be paid toward the Bergen Passaic County Registrars Association holiday luncheon to be held on December 11th.
- (3) Got Pets Mobile Vet, invoice dated November 26th, for \$400 for annual rabies clinic.
- (4) Passaic County Public Health Partnership, 2018 annual membership fee, \$110, invoice dated November 27, 2018.
- (5) North Jersey Media Group, invoice for January 2019 reorganization meeting notice, published in the Bergen Record on January 9, 2019, \$21.25.
- (6) North Jersey Media Group, invoice for January 2019 reorganization meeting notice, published in the Herald News on January 9, 2019, \$24.20.

Bacon moved, and Moczo seconded, to accept and pay all the bills and close reading of the bills. The board unanimously approved the motion.

EXECUTIVE SESSION

The board did not go into executive session.

RESOLUTIONS

The board did not adopt any resolutions. However, there was a discussion regarding a complaint related to a large number of pigeons attracted to a house by a resident. Zlatanovic said that this may be a matter that would be referred to Sawh, pending further information.

Ramirez also said that she would like to see the Paterson health educator provide a presentation to Haledon residents.

ADJOURN

Moczo moved, and Bacon seconded, to adjourn the meeting. This regular meeting of the Haledon Board of Health adjourned at 7:57 p.m. The next regular meeting would be Wednesday, February 20, 2019.