

BOROUGH OF HALEDON
MAYOR AND COUNCIL
WORK SESSION

MOMENT OF SILENCE

October 2, 2014

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their October Work Session on October 2, 2014 at 7:00 PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 9, 2014 posted on the bulletin board in the Municipal Building on January 9, 2014 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Council President Mounir Almaita called the meeting to order at 7:07PM Mayor Domenick Stampone running late.

Present: Council President Mounir Almaita; Council members; Maha Kandis, Belgica Costa, Reynaldo Martinez and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan R. Susen.

Absent: Mayor Domenick Stampone delayed. (arrived at 7:25pm)
Councilman Michael Tirri absent with notice
Councilman Michael Johnson delayed. (arrived at 7:32pm)

PUBLIC HEARING
(Privilege of the floor)

Motion by Martinez seconded by Costa to open the public hearing

ROLL CALL
YES: KANDIS, ALMAITA, COSTA, MARTINEZ
NO: -0-

John Block, 337 Morrissee Avenue - heard that Police Department through their rapid response saved someone's life, would like to thank the individuals involved.

Motion by Kandis seconded by Martinez to close the public hearing

ROLL CALL
YES: KANDIS, ALMAITA, COSTA, MARTINEZ
NO: -0-

GOVERNING BODY RESPONSES

Council President Mounir Almaita – yes it did happen, ran into him (the man whose life was saved). The man is very appreciative.

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER'S REPORT – ALAIMO ENGINEERING – included in Municipal Clerk/Administrator Allan Susen's regular report.

ADMINISTRATOR'S REPORT – Allan Susen

BOROUGH OF HALEDON
ADMINISTRATOR'S OFFICE

September 2014

ACTIVITIES REPORT

Includes Discussion on the Best Practices Inventory

FINANCE

1. Bids for additional improvements to the Roe St/Braen Athletic Field were received again on September 25th. The bids received were much more favorable. A resolution awarding the project is requested to be added to the October 2nd agenda.
2. The Annual Audit is complete and copies have been distributed. Resolutions will be on the October 16th meeting agenda. Governing Body members are required at minimum to review the findings and recommendations and to sign the affidavit.
3. Chief Finance Officer Mary Ann Brindisi and I reviewed the audit with Auditor Charles Ferraioli. The Corrective Action Plan is complete and as required will be reviewed with departments and individuals for findings that require corrective action.
4. During October, all departments will receive the 2015 Budget requests and will be required to return them by the end of November. This will enable the Finance Committee to begin the Budget process in December.

ADMINISTRATION

1. Recreation Services proposals were received September 3rd. Copies were distributed to Councilwoman Kandis and Mayor Stampone for review. Two proposals were received which need to be evaluated and scored. My review of the proposals is complete. A meeting to review the proposals and my review needs to be scheduled.
2. All employees received instruction to complete online harassment training administered through the Rodgers Group. The training was successful and is now complete.
3. Work at Fire Company #1 to install the exhaust system is now complete. The project was financed by a Community Development Block Grant and came in below budget.
4. This year's auction of unused vehicles and equipment needs to be rescheduled. The October 2nd agenda contains a resolution amending the original authorization done in May. The Department of Public Works has decided to keep the International Dump Truck. In its place Supt. Morgan is requesting to auction the 1970 Hahn Fire Truck which was used as a Sewer Jet. The truck has been deemed unsafe, and tires are no longer available. The Police Department has added a 2007 Dodge Charger (parts only). I will coordinate with USGovBids to schedule the online auction following approval of the amended resolutions.
5. A request for proposals has been listed on our website for a Special Engineer to be utilized for Quarry activity/inspection purposes. The RFP's are due October 15th.
6. **The Best Practices Inventory** is complete and Haledon has qualified to receive all its aid. Copies of the Inventory have been distributed to all Governing Body members. We scored 42 out of 50. Those areas that we are deficient I will

discuss with the Chief Finance Officer and our Auditor. The minutes of the October 2, 2014 work session will include that the Best Practices Inventory was presented and discussed with the Governing Body.

CAPITAL PROJECTS

1. Repairs to the DPW Garage roof will require further discussion. I would like to defer this to 2015 Budget discussions.
2. Quotes have been received for purchase of blinds to be installed on the remaining windows on the south side of the building. Once the requisition is authorized, the blinds will be ordered. There is a 4-6 week delivery period.
3. Quotes were also received for refinishing the hardwood floors. Based on the quotes, it appears we will need to bid the project.
4. Belmont Avenue/Haledon Avenue video traffic detection is included in the most recent Bond Ordinance.
5. Bernard Avenue, Ida Street, N12th St. and Post Street road improvement project is also included in the recent Bond Ordinance. This will be a 2015 project.
6. Tilt Street Pocket Park – this is an Open Space Project and is slated for 2015
7. Belmont Avenue Streetscape – there are pending matters that require a Capital Projects Committee meeting. I have scheduled a meeting for October 15th at 7PM.
8. Southside Avenue Improvements – the project is substantially complete but corrective work is required. Nordan Murphy of Alaimo is handling this.
9. Doug Morgan and I met with a representative of Butler Sign regarding the digital sign. We discussed the sign location and placement – a formal proposal will be submitted. Butler Sign recommends a system that utilizes satellite access for communicating with the sign.

POLICE DEPT. – Chief Mercuro

Deputy Chief Gottheiner was present and read the regular report. He mentioned the Officers did a fine job. A business man in the Borough, he watched the video of what happened and saw that he had died and was brought back.

Council President Almaita mentioned the gentleman is touched by the level of professionalism. Corner of Norwood and Belmont, dangerous intersection can we put in a traffic light?

Deputy Chief Gottheiner – can put Special (Police) and Special squads; will do a sting at the site.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan – not present.

FIRE DEPARTMENT – Chief Mike Moscatello – not present.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson – not present.

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CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - Jessica Jimenez
Read regular report.

- Avenue C property is getting permits and putting up a fence around the pool.

Councilman Martinez commented doing a good job, thank you.

Mayor Stampone arrived at 7:25pm

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

- Resolution received from the City of Clifton supporting the delaying of draining three reservoirs on Garret Mountain and replacing them with large concrete tanks until updated rules are released by the Environmental Protection Agency.
- Invitation from the Borough of Prospect Park to the Governing Body to attend 7th Annual Haunted Hay Ride.

Motion by Costa seconded by Martinez to accept and file.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ

NO: -0-

GENERAL DISCUSSION

- Ordinance establishing an escrow fund for Police off duty work.
- Renewal of the School Resource Officer agreement.

Municipal Clerk/Administrator Susen explained the issue with SRO (School Resource Officer). Manchester Regional High School (MRHS) wants to do a month to month agreement. Prospect Park does not want to join and North Haledon will not participate if Prospect Park does not.

Mayor Stampone explained the history of the SRO and the need for an SRO. Mayor Stampone does not understand why the issue of funding keeps happening. Council needs to decide (if Haledon should) continue even if others do not continue. We will take on ¼ of the salary.

Councilman Johnson arrived at 7:32pm.

Council President Alkaita asked if MRHS has security guard.

Councilman Johnson – yes.

Council President Alkaita suggested to leave security and call in Police Department if needed.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

RESOLUTIONS

CONSENT AGENDA

WHEREAS, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

RESOLUTION#2014-125A AUTHORIZE NO-COST TIME EXTENSION TO THE SUB-RECEIPIENT AGREEMENT BETWEEN COUNTY OF PASSAIC NEW JERSEY AND THE BOROUGH OF HALEDON FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

RESOLUTION #2014-126 AMEND RESOLUTION #2014-075 AUTHORIZING AUCTION OF UNUSED BOROUGH EQUIPMENT AND VEHICLES

RESOLUTION #2014-127 AUTHORIZE TEMPORARY WORKERS FOR THE DEPARTMENT OF PUBLIC WORKS

Motion by Costa seconded by Martinez to approve.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2014-125A AUTHORIZE NO-COST TIME EXTENSION TO THE SUB-RECIPIENT AGREEMENT BETWEEN COUNTY OF PASSAIC NEW JERSEY AND THE BOROUGH OF HALEDON FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

BE IT RESOLVED, that the Mayor and Municipal Clerk are authorized to sign the No-Cost time extension to the Sub-Recipient Agreement between County of Passaic and the Borough of Haledon for Community Development Block Grants Funds;

RESOLUTION #2014-126 AMEND RESOLUTION #2014-075 AUTHORIZING AUCTION OF UNUSED BOROUGH EQUIPMENT AND VEHICLES

WHEREAS, the Mayor and Council of the Borough of Haledon hereby authorize the auction of unused Borough equipment and vehicles by online auction with US GovBid, a division of Auction Liquidation Services using the 5.5% full service package for online auctions; and

WHEREAS, this online auction will be conducted in accordance with LFN 2008-9 and LFN 2008-21; and

WHEREAS, resolution #2014-075 lists the unused Borough equipment and vehicles that are authorized for auction but an amendment removing the International Dump Truck vin#1HTSEAAR4VH462148 and adding the following vehicles- Hahn Fire Truck vin#HC522107037 & Dodge Charger 2B3 KA43H67H843853; and

WHEREAS, the following equipment and vehicles are hereby authorized for auction reflecting the amendment from the previous resolution are:

<u>VIN Number</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>
1FDNF82C1SVAO4456	1995	Ford	Recycling Truck
HC522107037	1970	Hahn	Fire Truck/Sewer Jet
1FDKF38MONNA77778	1992	FORD	F-350 UTILITY
1GKEK13R2VJ738775	1997	GMC	YUKON
1HFSC2262TA800266	1996	HONDA	MOTORCYCLE
1HFSC2264SA700636	1995	HONDA	MOTORCYCLE
1FMDU34X1TZB95276	1996	FORD	EXPLORER
2FAFP71W13X201922	2003	FORD	CROWN VICTORIA
1GNEK13R7XJ523138	1999	CHEV	TAHOE
2FALP73W7PX163506	1993	FORD	CROWN VICTORIA
2B3KA43H67H843853	2007	DODGE	CHARGER (parts only)

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Haledon hereby authorize the Municipal Clerk to auction the above unused vehicles.

RESOLUTION #2014-127 AUTHORIZE TEMPORARY DEPARTMENT OF PUBLIC WORKS EMPLOYEES

WHEREAS, due to increased work load, there is a need for temporary help in the Department of Public Works; and

WHEREAS, funding for these employees is included in the Recycling and Clean Communities Grants received by the Borough; and

WHEREAS, the Supt. of Public Works is requesting authorization to hire three individuals on as temporary employees at the hourly rate of \$10.00 an hour; and

WHEREAS, the Municipal Clerk is requesting authorization to advertise for one part time worker; and

WHEREAS, Kyle Owens has previously worked for the Borough as a temporary worker and has expressed a desire to return effective September 5, 2014 at \$10.00 per hour for October and November; and

NOW THEREFORE BE IT RESOLVED, the Governing Body hereby approves the re-hiring of Kyle Owens for the period of September 5, 2014 through November 26, unless extended by the Governing Body; at the hourly rate of \$10.00 effective September 5, 2014; and

WHEREAS, the Governing Body hereby authorizes the Supt. of Public Works and Administrator to work in conjunction with the Administration and Personnel Committee to hire three additional temporary workers effective October 2, 2014 at the hourly rate of \$10.00 and the Municipal Clerk is authorized to advertise for the DPW part time position.

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Motion by Alkaita seconded by Johnson to add 2 resolutions, 2014-128 and 2014-129.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2014-128

AWARD OF CONTRACT FOR ROE STREET
ATHLETIC PARK IMPROVEMENTS

Motion by Martinez seconded by Johnson to
approve.

WHEREAS, bids were received for the Roe Street Athletic Park Improvements project by the Municipal Clerk on September 25, 2014; and

WHEREAS, the apparent low bidder was JC Landscape Construction & Management Co. Inc.; and

WHEREAS, Nordan Murphy, P.E. representing the Borough Engineer Alaimo Engineering in his letter dated October 1, 2014 recommends the Borough award the project to JC Landscape Construction & Management Co. Inc.; and

WHEREAS, JC Landscape Construction & Management Co. Inc. is the lowest bidder, submitting a proposal with the total base bid of \$227,740.00; and

WHEREAS, the Borough Chief Financial Officer, Maryann Brindisi; has issued a certification of funds for an amount not to exceed \$227,740.00;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that JC Landscape Construction & Management Co. Inc. be awarded the contract Roe Street Athletic Park Improvements for the total base bid of \$227,740.00; and

BE IT FURTHER RESOLVED, that this award is subject to review and approval of the Borough Attorney; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk subject to the above mentioned items are hereby authorized to execute a contract with JC Landscape Construction & Management Co. Inc. in a form to be approved by the Borough Attorney for the Roe Street Athletic Park Improvements.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2014-129

APPOINT PART TIME POLICE DISPATCHER

Motion by Johnson seconded by Costa to approve.

WHEREAS, Deputy Chief Gottheiner e-mail dated October 1st, 2014 requested the appointment of the following individual as a part time police dispatcher to fill an emergency need:

Tim C. McDonough

WHEREAS, the Deputy Chief has expressed the need to have an additional part time dispatcher to assist with scheduling difficulties; and

NOW THEREFORE BE IT RESOLVED, that Mayor Domenick Stampono requests the advice and consent of the Borough Counsel to appoint the above individual as a part time police dispatcher effective immediately at the current dispatcher hourly rate ; and

BE IT FURTHER RESOLVED, that the Borough Council hereby concurs with the appointment of the above individual as a part time police dispatcher effective immediately.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION,
October 16, 2014:

➤ None.

MAYOR'S REPORT

No report.

COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo – nothing for open, two for close session.

PUBLIC SAFETY COMMITTEE – Michael Johnson

Police Liaison – Michael Johnson

Happy with vehicle maintenance, Eric is doing a good job.

Fire Liaison – Michael Tirri

Company #1 has to thank Mayor Stampono and Administrator Susen for leniency in getting work done.

Members of Company #2 has extended their hours, responding to calls overnight. Will speak to the Chief about issue.

Office of Emergency Management – Belgica Costa – no report.

FINANCE COMMITTEE – Mounir Alkaita - Finance Committee will meet to look at hiring full time dispatcher. Need to crunch numbers.

ADMINISTRATION AND PERSONNEL – Maha Kandis – nothing to add to Mr. Susen's report. Need to follow up on REC Bid.

Mayor Stampono indicated looking to follow Administrator's recommendation.

Council President Alkaita mentioned frustration with the Boys and Girls Club program.

Councilwoman Kandis mentioned part of the issue is how coaches are supervised. Finding volunteers is difficult. New director is dealing with issues that have built over last few years. He is attempting to deal with them and has addressed it.

Council President Alkaita asked if a new director could work for the Borough.

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Mayor Stampone said yes, but would they want to. Are we prepared to run the program or do we want an outside service.

Discussion ensued among the Council members voicing frustration.
Mayor Stampone summed up; sounds like not ready to award, need a plan.

Mayor Stampone asked Council President Almaita to look into this with other communities; suggested speaking with Elmwood Park.

ORDINANCE – Mounir Almaita - Need to look into Special Improvement District.
Mayor Stampone says Belmont Avenue Streetscape is ripe for this. The district hires their own crews and provides the element of control.

HEALTH AND WELFARE – Belgica Costa – nothing official.

PUBLIC WORKS – Michael Johnson - met with Deputy Chief Gottheiner and Dave Quaglietta regarding snow removal season; a more coordinated effort between DPW and the Police Department. New signage was suggested, an odd/even style system. Mayor Stampone said to refer it to the Ordinance committee, involve the Engineer. Discussion needed in committee.

CAPITAL PROJECTS – Rey Martinez – scheduled a meeting with Nordan Murphy (Engineer) for October 15, 2014 concerning Streetscape project.

TECHNOLOGY – Maha Kandis – nothing at this time.

SPECIAL EVENTS – Maha Kandis reported:

- Working on Halloween and Veterans' Day events. Discussion on day to observe.

An executive session was requested. The following resolution was approved.

RESOLUTION #10022014

EXECUTIVE SESSION

Motion by: Johnson Seconded by: Costa

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Mayor and Council wish to move to executive session to discuss the following matters:

- Potential litigation regarding retirement of B. S.
- LeMay vs. Haledon

WHEREAS, minutes will be taken during the closed session and once the confidential matter has been resolved, then the minutes will be made available to the public;

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NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Haledon will hereby move to closed session and that the public will be excluded from this meeting in accordance with the Open Public Meetings Act.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

The Council moved to Executive Session.

Councilwoman Kandis and Councilwoman Costa left the meeting and did not attend the closed session.

Motion by Martinez and seconded by Johnson to reopen the Public Meeting.

ROLL CALL

YES: ALMAITA, MARTINEZ, JOHNSON

NO: 0

ADJOURN

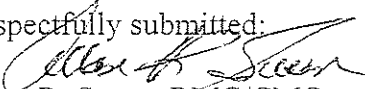
Motion by Johnson seconded by Martinez to adjourn.

ROLL CALL

YES: ALMAITA, MARTINEZ, JOHNSON

NO: 0

Respectfully submitted:


Allan R. Susen, RMC/CMC
Municipal Clerk