

BOROUGH OF HALEDON  
MAYOR AND COUNCIL  
WORK SESSION  
April 3, 2014

MOMENT OF SILENCE

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their April Work Session on April 3, 2014 at 7:00 PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 9, 2014 posted on the bulletin board in the Municipal Building on January 9, 2014 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Mayor Domenick Stampone called the meeting to order at 7:05PM

Present: Mayor Domenick Stampone; Council President Mounir Almaita; Council members; Maha Kandis, Michael Tirri, Belgica Costa, Reynaldo Martinez, Michael Johnson and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan R. Susen.

Absent: -0-

APPROVAL OF MINUTES

November 14, 2013 Regular Meeting Minutes  
January 16, 2014 Regular Meeting Minutes

October 3, 2013 Work session Minutes  
December 5, 2013 Work session Minutes

March 6, 2014 Executive Session Meeting Minutes

Motion by Costa seconded by Almaita to approve the above meeting minutes.

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

PROPERTY PILOT PRESENTATION

Mayor introduced Michael Bonner from PropertyPilot, a cloud based municipal management platform. Automate tasks, streamline communication among employees, and create digital forms on line, Google AP (application) to go live into the system reducing paper. Property maintenance employee could input data via a tablet. Information concerning parcel properties is available to the Borough and the public. Flood maps, foreclosures, recent sales, etc. are all available as well as comparable sales to like properties.

Mayor Stampone requested Municipal Clerk/Administrator Allan Susen survey the number of man hours it would take to work for Haledon and cost savings

PropertyPilot is not currently tied with the State for permit fees.

**PUBLIC HEARING**  
**(Privilege of the floor)**

Motion by Tirri seconded by Kandis to open the public hearing

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ

NO: -0-

Councilman Johnson left the room.

No comments

Motion by Costa seconded by Kandis to close the public hearing

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ

NO: -0-

**GOVERNING BODY RESPONSES**

No comments.

**DEPARTMENT HEAD REPORTS AND DISCUSSION**

**ENGINEER'S REPORT – ALAIMO ENGINEERING** – reports submitted to the Mayor and Council.

**ADMINISTRATOR'S REPORT** – Allan Susen – no official report. Will defer to Councilman Alkaita (2014 Budget). Formal report will be given at the regular meeting.

**POLICE DEPT.** – Chief Mercurio – submitted report to the Mayor and Council.

7:55PM Councilman Johnson returned to the meeting.

Councilman Johnson asked about service call requests; questioned the gap between vehicle stops and the number of tickets and arrests. The Councilman asked Chief Mercurio to meet with supervisors regarding the reduced numbers this month and investigate why.

Chief Mercurio indicated he will discuss with Deputy Chief Gottenheiner.

Mayor Stampone wants to know the answers at the next meeting.

**DEPARTMENT OF PUBLIC WORKS** – Doug Morgan – on vacation.

**FIRE DEPARTMENT** – Chief Mike Moscatello –report is unavailable, Chief Moscatello had to attend a last minute County meeting regarding Municipal Aid.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson – not present.

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

None.

GENERAL DISCUSSION

- Concession Truck.

Municipal Clerk Allan Susen mentioned receiving correspondence requesting to sell food at the Roe St. Field area. Need to know where he will park, when he will be there, background checks, sanitation of his waste and safety issues.

A discussion continued concerning developing a license for this.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion by Alkaita seconded by Martinez to read the introduction of Ordinance #4-3-2014 (Ordinance to exceed the Municipal Budget Appropriation limits and to establish a Cap Bank)

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

The Clerk will read the title:

BOROUGH OF HALEDON  
ORDINANCE #4-3-2014

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK (N.J.S.A 40A: 4-45.14)

Motion by Martinez seconded by Johnson to approve and authorize the Municipal Clerk to advertise in the next available issue of the Herald News for a public hearing to take place on April 17, 2014.

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

INTRODUCTION OF 2014 MUNICIPAL BUDGET

RESOLUTION#2014-053 AUTHORIZING INCREASE IN DEFERRED  
REGIONAL HIGH SCHOOL TAXES

Motion by Alkaita second by Martinez to approve.

WHEREAS, the Division of Local Government Services requires that the Governing Body of any municipality which has Deferred Regional High School Taxes must authorize any increase in the deferral of any additional amounts, and

WHEREAS, the Governing Body has decided that an increase in Deferred Regional High School Taxes is in the best interest of the Borough at this time,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the following Deferred Regional High School Taxes be hereby increased for the year ended December 31, 2013 as follows:

Amount Deferred 12/31/13	Deferred Regional High School Taxes
Amount Deferred 12/31/12	
	2,211,040.96
	<u>2,148,399.42</u>
	<u>62,641.54</u>

BE IT FURTHER RESOLVED by the Governing Body that a certified copy of this resolution be filed with the Director of the Division of Local Government Services.

ROLL CALL  
YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON  
NO: -0-

RESOLUTION#2014-054 RESOLUTION PROVIDING FOR INCREASE IN  
RESERVE FOR UNCOLLECTED TAXES  
PERCENTAGE

Motion by Costa second by Alkaita to approve.

WHEREAS, the Borough of Haledon collected only 95.67% of the 2013 taxes due to an increase in taxpayers being delinquent as a result of unfavorable economic conditions in the local economy and real estate markets for 2013, and

WHEREAS, the Borough of Haledon's average collection percentage for the prior 3 years is 96.58%, as calculated below, and

	<u>Collection Percentage</u>
2013	95.67
2012	97.11
2011	96.98
Total	<u>289.76</u>
3-Year Average	96.58%

WHEREAS, the lower percentage collected in 2013 has an effect on the "Reserve for Uncollected Taxes" in 2014, and

WHEREAS, the Governing Body desires to anticipate 96.58% collection for 2014, to help reduce the "Reserve for Uncollected Taxes", with prior written consent of the Director of Local Government Services,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haledon, County of Passaic, State of New Jersey, that the prior written consent of the Director of Local Government Services be requested to anticipate 96.58% collection of taxes in 2014 in figuring the "Reserve for Uncollected Taxes".

BE IT FURTHER RESOLVED that two certified copies of this resolution be

forwarded to the Office of the Director of Local Government Services.

Adopted this 3rd day of April, 2014  
and certified as a true copy of an  
original.

\_\_\_\_\_  
Allan Susen,

Borough Clerk

APPROVED: \_\_\_\_\_, 2014

\_\_\_\_\_  
Director, Division of Local Government Services

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON  
NO: -0-

RESOLUTION#2014-055 AUTHORIZING THE HALEDON MUNICIPAL  
BUDGET TO BE READ BY TITLE ONLY

Motion by Alkaita seconded by Johnson to approve.

WHEREAS, N.J.S.A 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been delivered to the Haledon Public Library, posted in the Municipal Building Complex, with copies available to any persons requesting same, and

WHEREAS, the Municipal Clerk has provided the affidavit from the library of such delivery to the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Haledon Governing Body of Passaic County State of New Jersey that the 2014 Municipal Budget be read by title only.

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON  
NO: -0-

RESOLUTION#2014-056 INTRODUCTION OF THE 2014 MUNICIPAL BUDGET

Motion by Alkaita seconded by Johnson to approve.

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON  
NO: -0-

*Resolution 2014-056 will be spread in full following the meeting minutes.*

**RESOLUTIONS**

CONSENT AGENDA

WHEREAS, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

RESOLUTION#2014-057 APPROVAL OF THE RECYCLING MANDATORY  
SOURCE RECYCLING GRANT APPLICATION  
RESOLUTION#2014-058 TAX REIMBURSEMENT CERTIFICATION  
RESOLUTION#2014-059 AUTHORIZE REIMBURSEMENT OF A CERTIFICATE  
OF OCCUPANCY APPLICATION FEE-MICHAEL  
MALADY

Motion by Johnson seconded by Costa to approve.

ROLL CALL  
YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON  
NO: -0-

RESOLUTION #2014-057 APPROVAL OF THE RECYCLING  
MANDATORY SOURCE RECYCLING GRANT  
APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, C. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to , making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants for calendar year 2014 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Governing Body of the Borough of Haledon to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, County of Passaic, that the Borough of Haledon hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Doug Morgan to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

RESOLUTION #2014-058 TAX REIMBURSEMENT CERTIFICATION

WHEREAS, The Recycling Enhancement Act, P.L. 2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, There is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility

WHEREAS, Whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

NOW THEREFORE BE IT RESOLVED, by the Borough of Haledon that the Borough of Haledon hereby certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, chapter 311, in 2013 in the amount of \$7937.52. Documentation supporting this submission is available at the Municipal Clerk's office located at 510 Belmont Ave Haledon, New Jersey 07508.

And shall be maintained for no less than five years from this date.

Tax reimbursement certified by: Mary Ann Brindisi

Name of Official: Mary Ann Brindisi

Title of Official: Chief Financial Officer

Date: April 3<sup>rd</sup>, 2014

RESOLUTION #2014-059                      AUTHORIZE REIMBURSEMENT OF A  
CERTIFICATE OF OCCUPANCY PERMIT FEE

BE IT RESOLVED, by the Governing Body of the Borough of Haledon that Michael Malady be reimbursed for the Certificate of Occupancy Application fee in the amount of \$50.00 as per Jessica Jimenez, Code Enforcer's recommendation.

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION, APRIL 17, 2014:

None.

#### MAYOR'S REPORT

No official report.

#### COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo

One matter – changes to the Police ordinance; education, service requirements, looking to be revised.

Council President Alkaita mentioned the need to change education requirements and length of service requirements. Looking for the best candidates for the Borough; education is a must. Area towns are asking for college for police officers.

Councilman Johnson is concerned our ordinance currently does not promote to today's standards. Requirements should be strengthened including education. Years of service are fine, we must be aware know what doing. Make sure our officers who want to be promoted are qualified.

Council President Almaita will encourage officers to improve themselves.

Borough Attorney Oddo concerned about reducing our candidate pool, not sure what current officers have regarding education.

Council President Almaita, may have them assigned as interim.

Mayor Stampone, receive 18-22 credits for attending a Police Academy. No excuse with online, evening and weekend classes.

Borough Attorney Oddo, how many credits for Sergeant?

Council President Almaita responded 60 credits.

Councilman Johnson wants years of service in a supervisor rank before moving up to next rank suggested 2 years. Believes a good majority of officers qualify for sergeant. Continued the discussion regarding time requirements within ranks.

#### PUBLIC SAFETY COMMITTEE – Michael Johnson

Police Liaison – Michael Johnson

- Looking forward to the Chief's response to calls issue.
- 4<sup>th</sup> Floor records are not secure.
- Need Special officers in the park to keep it safe and orderly.
- Meeting to be scheduled next week with Public Safety, scheduling of dispatchers.

Fire Liaison – Michael Tirri – nothing to report.

Office of Emergency Management – Belgica Costa – nothing to report.

#### FINANCE COMMITTEE – Mounir Almaita

Council President Almaita feels doing well (budget), three years ago it was under State control.

Mayor Stampone commended Council President Almaita, Municipal Clerk/Administrator Susen, Finance committee, and Auditor Charles Ferraioli.

#### ADMINISTRATION AND PERSONNEL – Maha Kandis reported:

- Employee Manual may need amending.

#### ORDINANCE – Mounir Almaita – no report.

Councilman Johnson, mentioned Grove Street and the parked cars made it difficult to plow the road.

Mayor Stampone suggested referring to the Ordinance committee.

#### HEALTH AND WELFARE – Belgica Costa – no report.

#### PUBLIC WORKS – Michael Johnson reported:

- Potholes being filled.
- Heights residents are complaining of street conditions.
- Streetsweeper has been out.



CAPITAL PROJECTS – Rey Martinez, working again on Streetscape.

TECHNOLOGY – Maha Kandis, Committee will meet after this meeting regarding Social Media policy.

SPECIAL EVENTS – Maha Kandis reported:

- Haledon Day – merging Safety Day with Haledon Day, projected date June 21, 2014. Will be a different but a nice enjoyable event. Not in budget for fireworks, looking for donations.

Mayor Stampone, request approval from the County to put up a banner.

- Easter Egg Hunt, April 19<sup>th</sup> at 10:30am.
- Fishing Derby, June 14, 2014

RFP for Recreation Service is being prepared.

ADJOURN

Motion by Johnson seconded by Kandis to adjourn.

ROLL CALL

YES: KANDIS, TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

Respectfully submitted:



Allan R. Susen, RMC/CMC  
Municipal Clerk