

**BOROUGH OF HALEDON BOARD OF HEALTH  
MINUTES FOR REORGANIZATION & REGULAR MEETING OF JANUARY 15, 2020**

RESOLUTION #2020-02. Motion by Bacon, seconded by Mozo to adopt the following meeting schedule at 7:00 p.m., except for July and August, unless otherwise noted:

February	18,	2020	Tuesday
March	18,	2020	Wednesday
April	15,	2020	Wednesday
May	19,	2020	Tuesday
June	17,	2020	Wednesday
September	16,	2020	Wednesday
October	21,	2020	Wednesday
November	18,	2020	Wednesday
December	16,	2020	Wednesday

Board Members Ali, Bacon, Lopez and Moczo approved the motion to adopt the 2020 meeting schedule.

Board President Bacon decided to table the following committee appointments to the following month: Ordinance Review; Nursing; POD Liaison.

Motion by Bacon, seconded by Mozo to adjourn this Reorganization Meeting. The Board approved the motion, and reorganization concluded at 7:21 p.m. The Board decided not to take a break and, instead, proceed to a regular meeting. At 7:22 p.m., Espinosa arrived and participated in the remainder of the meeting.

**READING OF MINUTES**

Board Secretary Zlatanovic emailed copies of the minutes from the regular meeting of November 13, 2019, prior to this meeting and distributed hard copies to those present for discussion and review. There was no discussion or requests for revisions. Board Member Moczo moved to adopt the minutes from the regular meeting of November 13, 2019, and Bacon seconded. Board Members Bacon, Espinosa and Moczo voted to approve the motion; Board Members Ali and Lopez abstained, having been appointed by the Borough Council in January 2020. Because there was no meeting in December 2019, there are no minutes from that month.

**PUBLIC HEARING**

Bacon made a motion to open public hearing, and Moczo seconded. All those present approved the motion. There was no one from the public attending the meeting at this point or any portion of the meeting. Mozo made a motion to close public hearing, and Bacon seconded. All those present approved the motion at 7:26 p.m.

**REPORTS AND DISCUSSION**

Zlatanovic had provided a written report dated January 11<sup>th</sup> ahead of the meeting. He also reported that, as of January 15, 2020, there have been 11 applications for retail food permits, 10 of which in January 2020. The Borough received \$1,850 in fees since December 1, 2019, \$1,700 of which were received between January 1, 2020 and January 15, 2020. By comparison, by the end

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of January 2019, there were \$4,600 in fees received for all permits. He also reported that he received 1 cat scratch report for the calendar year 2020 and 0 animal bites. By comparison, there were 4 reports involving cats and 7 involving dogs in 2019.

Zlatanovic reminded the Board that they will have to file financial disclosure forms.

He reported that he planned to hold the annual rabies clinic in the first week of November at Fire Company #2 and will print "Save the Date" flyers. Having the rabies clinic at a later date than last year would better align with the permit application process for the Borough.

He also reported that Habibi Smoke Shop had moved to Prospect Park and that it was replaced by a smoke shop of a different name. He also said that the federal minimum age for cigarettes has increased from 18 to 21, as of December 20, 2019.

Zlatanovic also recommended that the Board consider certain changes to its ordinances, such as moving the deadline for permit renewals and increasing permit fees in order to account for the cost of public health services provided by the Passaic County Department of Health. He also described the new application that was mailed to businesses and described, for the benefit of the new board members, the process of applying for a permit.

County Biologist Steven Peters, together with Supervising Nurse Sandy Cameron, representing the county health department, added that there are four risk types and distinguished between critical violations and housekeeping violations, for the purposes of sanitary inspections. He said that the duration of an inspection depends on the extent of problems and the size of the facility. The county health department had distributed a summary of their inspections in gray folders to board members at the meeting.

Zlatanovic continued and said that the new application solicits information related to food waste, interest in participating in farmers markets and sewerage and grease trap best practices. He said his intent was to align some limited policies or queries that could aid the Borough in achieving Sustainable Jersey certification.

Nurse Deno reported that she held blood pressure clinic on December 20, 2019 and planned to hold another one on January 31, 2020. After January, she would hold blood pressure clinics every last Friday of the month. She also said that she was working with the county to organize a Lyme disease presentation for the afternoon of February 29, 2020. Zlatanovic advised her that she might be able to hold it in the senior center on the third floor. Deno also reported that she continued to work on cases in CDRSS and has finalized local school audits.

Registrar Gutches had submitted her written report before the meeting. There being no further discussion, Bacon moved to accept and file employee reports, and Moczo seconded. The Board unanimously approved.

**STANDING AND SPECIAL COMMITTEE REPORTS**

There were no committee reports.

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**COMMUNICATIONS**

The following communications were received and distributed to the Board for review and discussion:

- (1) Borough of Haledon Holiday Luncheon for staff and volunteers, December 30, 2019, from 12:30 p.m. to 2 p.m.
- (2) Letter, dated November 18, 2019, from Applied Earth Solutions, Inc., regarding environmental consulting services at a site in Haledon.
- (3) Letter, dated November 19, 2019, from Applied Earth Solutions, Inc., regarding environmental consulting services at a site in Haledon.
- (4) Letter, dated December 3, 2019, from Gerard S. Patire, Jr., of the Passaic Valley Sewerage Commission requesting a list of photographic film developers, x-ray labs, chiropractors, dentists, physicians, podiatrists, veterinarians, cafeterias, hospitals, hotels, restaurants, church halls, school kitchen operations, supermarket food processing areas or other non-residential establishments where grease may be introduced into the sewer system.
- (5) Letter, dated December 17, 2019, from Applied Earth Solutions, Inc., regarding environmental consulting services at a site in Haledon.
- (6) Letter, dated December 31, 2019, from Applied Earth Solutions, Inc., regarding environmental consulting services at a site in Haledon.
- (7) Annual report on TB testing at Haledon Public School for the year ending December 31, 2019.
- (8) Passaic County Dept. of Senior Services, Disability and Veterans Affairs Senior Pathway Winter 2020 Newsletter.

Moczo moved to accept and file communications, and Espinosa seconded. The Board unanimously approved.

**OLD BUSINESS**

There was no old business that was discussed.

**NEW BUSINESS**

Zlatanovic said that the tentative date for the annual rabies clinic is November 9, 2020. There being no further discussion, Bacon moved to close new business, and Moczo seconded. The Board unanimously approved to close new business.

**READING OF THE BILLS**

The following requisitions or invoices were received and distributed:

- (1) Payment of \$400.00 to Got Pets Mobile Vet for services provided at the October 21, 2019 rabies clinic, requisition dated November 18, 2019.



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- (2) Public health services provided by the Passaic County Department of Health, requisition dated November 26, 2019, for \$32,500.00, covering the period of July 2019 through December 2019.
- (3) Administrative/budget charges related to postage in the amount of \$25.50, dated December 17, 2019.
- (4) Administrative/budget charges related to office supplies in the amount of \$115.99, dated December 17, 2019.

*\* If there's an asterisk, no action required by the Board of Health. Requisitions forwarded to Municipal Clerk Allan Susen.*

Espinosa moved to accept and pay the bills, and Moczo seconded. The Board unanimously approved.

**EXECUTIVE SESSION**

The Board did not go into executive session.

**RESOLUTIONS**

RESOLUTION 2020-03. Board Member Ali made a motion to recognize former Board Member Myla Ramirez for her years-long service as a Board member and to acknowledge her achievements and contributions to the Borough of Haledon. Moczo seconded. All those present approved the motion.

**ADJOURN**

There being no further business, Moczo moved to adjourn, and Bacon seconded. The Board unanimously approved the motion to adjourn at 8:17 p.m.