

**REPORT OF AUDIT**  
**BOROUGH OF HALEDON**  
**COUNTY OF PASSAIC**  
**DECEMBER 31, 2017**

**BOROUGH OF HALEDON, N.J.**

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**BOROUGH OF HALEDON**

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**PART I**

**REPORT OF AUDIT ON FINANCIAL STATEMENTS**

**AND SUPPLEMENTARY DATA**

**YEAR ENDED DECEMBER 31, 2017**

# Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and  
Members of the Borough Council  
Borough of Haledon  
Haledon, New Jersey 07508

### **Report on the Financial Statements**

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Borough of Haledon in the County of Passaic, as of December 31, 2017 and 2016, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of Haledon on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of Haledon as of December 31, 2017 and 2016, or changes in financial position for the years then ended.



***Basis for Qualified Opinion on Regulatory Basis Accounting Principles***

As described in Note 10 of the financial statements, the Borough participates in a Length of Service Award Program (LOSAP) for its volunteer fire personnel. The amount reflected in the trust fund statements of \$297,055.48 and \$275,262.87 for 2017 and 2016, respectively, were not audited and, therefore, we express no opinion on the LOSAP program.

***Opinion on Regulatory Basis of Accounting***

In our opinion, except for the effects of the matters described in the “*Basis for Qualified Opinion on Regulatory Basis Accounting*” paragraph, the financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2017 and 2016, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2017 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

***Other Matters***

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Haledon’s basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

The Honorable Mayor and  
Members of the Borough Council  
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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 5, 2018 on our consideration of the Borough of Haledon's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Haledon's internal control over financial reporting and compliance.

*Charles J. Ferraioli*

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Registered Municipal Accountant  
No. 388

*Ferraioli, Wielkatz, Cerullo & Cuva, P.A.*

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Certified Public Accountants  
Pompton Lakes, New Jersey

June 5, 2018

## Borough of Haledon, N.J.

## Comparative Balance Sheet - Regulatory Basis

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## Current Fund

December 31, 2017 and 2016

	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
<u>Assets</u>			
Current Fund:			
Cash	A-4	\$ 2,481,541.97	2,518,436.60
Change Fund	A-6	400.00	400.00
Due from State of New Jersey:			
Senior Citizen and Veteran Deductions	A-8	34,039.97	32,289.97
		<u>2,515,981.94</u>	<u>2,551,126.57</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Taxes Receivable	A-9	605,213.53	535,515.94
Tax Title Liens	A-10	68,058.92	112,103.13
Property Acquired for Taxes -			
Assessed Valuation	A-11	9,975.00	9,975.00
Prepaid County Taxes	A-21	1,087.04	1,087.04
Revenue Accounts Receivable	A-12	74,622.45	20,431.45
Interfund Receivables:			
Federal and State Grant Fund	A-13	7,738.66	40,150.40
General Capital Fund	A-13		257,314.26
Public Assistance Fund #1	A-13	316.73	315.99
		<u>767,012.33</u>	<u>976,893.21</u>
Deferred Charges:			
Emergency Authorizations	A-14		225,000.00
Special Emergency Authorizations	A-15	418,000.00	455,000.00
		<u>418,000.00</u>	<u>680,000.00</u>
		<u>3,700,994.27</u>	<u>4,208,019.78</u>
Federal and State Grant Fund:			
Grants Receivable	A-23	373,517.71	353,578.46
		<u>373,517.71</u>	<u>353,578.46</u>
Total Assets		\$ <u>4,074,511.98</u>	<u>4,561,598.24</u>

See Accompanying Notes to Financial Statements.

## Borough of Haledon, N.J.

## Comparative Balance Sheet - Regulatory Basis

Page 2 of 2

## Current Fund

December 31, 2017 and 2016

	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Current Fund:			
Appropriation Reserves	A-3/A-16	\$ 561,148.54	854,449.68
Encumbrances Payable	A-17	210,378.07	96,110.95
Prepaid Taxes	A-18	395,537.88	318,378.03
Interfunds Payable:			
Dog License Fund	A-13	451.42	442.60
Other Trust	A-13	307,930.10	283,886.03
General Capital	A-13	91,527.30	
Water Operating Fund	A-13	143,067.77	60,000.00
Public Assistance #2	A-13	314.75	314.75
Local School Taxes Payable	A-19	0.87	64,763.87
Due to State of New Jersey:			
Marriage Surcharge	A-22		325.00
Building Surcharge	A-22	56.00	666.00
Special Emergency Note Payable	A-22		100,000.00
Emergency Note Payable	A-22		225,000.00
Reserve for:			
Redemption of Outside Liens	A-22		6,698.08
Retirement Severance Liability	A-22	18,601.95	18,601.95
Judgments	A-22	5,000.00	2,400.00
Revaluation	A-22	29,690.50	29,690.50
D.A.R.E. Contributions	A-22	11,540.39	6,230.64
		<u>1,775,245.54</u>	<u>2,067,958.08</u>
Reserve for Receivables	Contra	767,012.33	976,893.21
Fund Balance	A-1	<u>1,158,736.40</u>	<u>1,163,168.49</u>
		<u>3,700,994.27</u>	<u>4,208,019.78</u>
Federal and State Grant Fund:			
Appropriated Reserve for Grants	A-24	274,382.08	243,750.97
Unappropriated Reserve for Grants	A-25	21,396.97	52,477.09
Interfund - Current Fund	A-13	7,738.66	40,150.40
Interfund - General Capital Fund	A-26	17,200.00	17,200.00
Interfund - Water Operating	A-27	52,800.00	
		<u>373,517.71</u>	<u>353,578.46</u>
Total Liabilities, Reserves and Fund Balances		\$ <u>4,074,511.98</u>	<u>4,561,598.24</u>

See Accompanying Notes to Financial Statements.

**Borough of Haledon, N.J.**

**Exhibit A-1**

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**Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2017 and 2016**

	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
Revenues and Other Income:			
Fund Balance Utilized	A-2	\$ 700,000.00	970,000.00
Miscellaneous Revenue Anticipated	A-2	1,822,150.46	1,446,264.52
Receipts from Delinquent Taxes	A-2	559,010.40	466,380.59
Receipts from Current Taxes	A-2	22,366,166.98	21,763,035.86
Non-Budget Revenue	A-2	246,069.21	318,409.01
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-16	235,133.20	252,463.05
Cancellation of Various Liabilities			65,307.52
Interfunds Returned	A-13	122,780.65	185,557.22
Total Revenues and Other Income		<u>26,051,310.90</u>	<u>25,467,417.77</u>
Expenditures:			
Budget and Emergency Appropriations:			
Operations - Within Caps:			
Salaries and Wages	A-3	3,669,583.00	3,634,329.00
Other Expenses	A-3	3,057,625.00	3,385,375.00
Deferred Charges and Statutory Expenditures -			
Municipal - Within Caps	A-3	792,257.00	844,529.00
Operations - Excluded from Caps:			
Salaries and Wages	A-3	41,086.00	51,348.35
Other Expenses	A-3	936,868.24	899,607.04
Capital Improvement Fund - Excluded from Caps	A-3	55,000.00	55,000.00
Municipal Debt Service - Excluded from Caps	A-3	918,151.03	846,783.16
Deferred Charges and Statutory Expenditures -			
Municipal - Excluded from Caps	A-3	362,000.00	217,000.00
Local District School Tax	A-19	6,372,119.00	6,180,265.00
Regional High School Tax	A-20	4,962,786.00	4,798,628.00
County Taxes including Added Taxes	A-21	3,964,908.95	3,907,349.69
Refund of Prior Year's Revenue	A-4	315,303.38	11,996.73
Interfund Advances	A-13	8,055.39	297,780.65
Total Expenditures		<u>25,455,742.99</u>	<u>25,129,991.62</u>
Excess (Deficit) Revenue Over Expenditures		595,567.91	337,426.15

**Borough of Haledon, N.J.**

**Exhibit A-1**

Page 2 of 2

**Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2017 and 2016**

	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
Adjustment to Income Before Fund Balance - Expenditures Included above Which are by Statute Deferred Charges to Budget of Succeeding Year		<u>100,000.00</u>	<u>325,000.00</u>
Statutory Excess to Fund Balance		695,567.91	662,426.15
Fund Balance, January 1,	A	<u>1,163,168.49</u>	<u>1,470,742.34</u>
		1,858,736.40	2,133,168.49
Decreased by:			
Fund Balance Utilized as Budget Revenue		<u>700,000.00</u>	<u>970,000.00</u>
Fund Balance, December 31,	A	<u>\$ 1,158,736.40</u>	<u>1,163,168.49</u>

See Accompanying Notes to Financial Statements.

## Borough of Haledon, N.J.

## Statement of Revenues - Regulatory Basis

## Current Fund

Year Ended December 31, 2017

	Ref.	Budget	Realized	Excess or (Deficit)
Fund Balance Anticipated	A-1	\$ 700,000.00	700,000.00	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	A-12	10,500.00	11,231.60	731.60
Other	A-2	13,500.00	12,836.00	(664.00)
Fees and Permits	A-2	2,000.00	4,461.25	2,461.25
Fines and Costs:				
Municipal Court	A-12	297,000.00	352,877.09	55,877.09
Interest and Costs on Taxes	A-4	127,500.00	125,371.87	(2,128.13)
Interest on Investments and Deposits	A-12	11,506.00	19,052.50	7,546.50
Sewer Privileges	A-12	30,000.00	77,390.85	47,390.85
Energy Receipts Tax	A-12	640,691.00	634,886.33	(5,804.67)
Consolidated Municipal Property Tax Relief Aid	A-12	51,381.00	48,811.95	(2,569.05)
Uniform Construction Code Fees	A-12	45,000.00	46,051.00	1,051.00
Special Items of General Revenue Anticipated				
With Prior written Consent of Director of				
Local Government Services:				
Public and Private Revenues:				
Clean Communities Program	A-23	14,101.48	14,101.48	
COPS Hiring Grant	A-23	30,586.00	30,586.00	
Municipal Alliance on Alcoholism and Drug Abuse	A-23	16,792.00	16,792.00	
Recycling Tonnage Grant	A-23	8,478.99	8,478.99	
Body Worn Cameras Grant	A-23	17,900.00	17,900.00	
Drunk Driving Enforcement Fund	A-23	26,622.16	26,622.16	
Alcohol Education and Rehabilitation Fund	A-23	846.04	846.04	
NJ Div. of Highway Safety - Distracted Driving Grant	A-23	5,500.00	5,500.00	
NJ Div. of Highway Safety - Over the Limit Under Arrest	A-23	5,000.00	5,000.00	
Body Armor Replacement Fund	A-23	1,943.57	1,943.57	
Other Special Items:				
Uniform Fire Safety Act	A-12	9,750.00	11,409.78	1,659.78
Reserve for Debt Service	A-4	175,000.00	175,000.00	
Interfund - General Capital Fund	A-13	175,000.00	175,000.00	
Total Miscellaneous Revenues	A-1	1,716,598.24	1,822,150.46	105,552.22
Receipts from Delinquent Taxes	A-1/A-2	535,000.00	559,010.40	24,010.40
Subtotal General Revenues		2,951,598.24	3,081,160.86	129,562.62
Amount to be Raised by Taxes for Support of				
Municipal Budget - Local Tax for Municipal				
Purpose Including Reserve fo Uncollected Taxes		7,388,824.66	7,523,288.03	134,463.37
Minimum Library Tax		179,416.00	179,416.00	
Total Amount to be Raised by Taxes for Support of Budget	A-2/A-9	7,568,240.66	7,702,704.03	134,463.37
Budget Totals		10,519,838.90	10,783,864.89	264,025.99
Non-Budget Revenue	A-1/A-2		246,069.21	246,069.21
		\$ 10,519,838.90	11,029,934.10	510,095.20
		A-3		

See Accompanying Notes to Financial Statements.

**Borough of Haledon, N.J.**  
**Statement of Revenues - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2017**

Analysis of Realized Revenues

	<u>Ref.</u>	
Revenue from Collections	A-1/A-9	\$ 22,366,166.98
Allocated to School and County Taxes	A-9	<u>15,423,462.95</u>
Balance for Support of Municipal Budget Appropriations		6,942,704.03
Add : Appropriation - Reserve for Uncollected Taxes	A-3	<u>760,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	<u>\$ 7,702,704.03</u>
Receipts from Delinquent Taxes:		
Tax Title Liens	A-10	31,391.31
Delinquent Taxes	A-9	<u>527,619.09</u>
	A-2	<u>559,010.40</u>
Licenses - Other:		
Clerk	A-12	4,620.00
Registrar of Vital Statistics	A-12	141.00
Board of Health	A-12	<u>8,075.00</u>
	A-2	<u>12,836.00</u>
Fees and Permits - Other:		
Clerk	A-12	3,301.25
Fence/Telephone/Sidewalk/Soil Permits - Building	A-12	660.00
Planning Board/Board of Adjustment	A-12	<u>500.00</u>
	A-2	<u>4,461.25</u>

See Accompanying Notes to Financial Statements.



**Borough of Haledon, N.J.**  
**Statement of Revenues - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2017**

Analysis of Non-budget Revenues

	<u>Ref.</u>		
Miscellaneous Revenues Not Anticipated:			
Revenues Accounts Receivable:			
Borough Clerk	A-12	1,188.38	
Registrar of Vital Statistics	A-12	1,135.00	
Police Department	A-12	<u>742.05</u>	
			3,065.43
Recycling Program		5,329.74	
Cable T.V. / Verizon Franchise Fee		92,973.56	
Miscellaneous General		11,016.13	
Uniform Fire Safety Fees		10,263.00	
Senior Citizen & Veteran Deduction Handling Fee		690.00	
NJDMV Inspection Fines		9,006.50	
Outside Police Duty Admin. Fees		59,401.25	
Various Reimbursements		<u>54,323.60</u>	
	A-4		<u>243,003.78</u>
	A-2		<u><u>246,069.21</u></u>

See Accompanying Notes to Financial Statements.

**Borough of Haledon, N.J.**  
**Statement of Expenditures - Regulatory Basis**

Exhibit A-3

Page 1 of 6

**Current Fund**

**Year Ended December 31, 2017**

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Operations - within "CAPS"						
Administrative and Executive						
Salaries and Wages	\$	110,300.00	110,300.00	108,259.97	2,040.03	
Mayor and Council						
Salaries and Wages		37,800.00	37,900.00	37,875.25	24.75	
Other Expenses		12,500.00	12,500.00	11,984.20	515.80	
Municipal Clerk						
Salaries and Wages		89,500.00	79,400.00	76,102.87	3,297.13	
Other Expenses		44,500.00	44,500.00	36,367.80	8,132.20	
Elections						
Salaries and Wages		1,853.00	1,853.00	1,418.18	434.82	
Other Expenses		4,900.00	4,900.00	4,630.02	269.98	
Financial Administration						
Salaries & Wages - Treasurer's Office		137,400.00	137,400.00	136,822.30	577.70	
Salaries & Wages - Chief Financial Officer		19,900.00	9,400.00	7,057.89	2,342.11	
Other Expenses - Treasurer		25,900.00	26,900.00	22,763.77	4,136.23	
Miscellaneous Other Expenses		27,500.00	27,500.00	20,000.00	7,500.00	
Auditing and Accounting Services		27,500.00	38,000.00	33,057.50	4,942.50	
Collection of Taxes						
Salaries and Wages		42,700.00	42,700.00	42,578.12	121.88	
Other Expenses		8,450.00	9,450.00	9,173.95	276.05	
Assessment of Taxes						
Salaries and Wages		16,244.00	16,244.00	16,217.00	27.00	
Other Expenses		5,575.00	5,575.00	5,571.72	3.28	
Legal Services and Costs						
Other Expenses		242,000.00	242,000.00	132,962.75	109,037.25	
Engineering Services and Costs						
Other Expenses		25,000.00	25,000.00	10,847.33	14,152.67	
Other Expenses - Contractual		60,000.00	47,500.00	31,500.00	16,000.00	
Municipal Land Use Law : (N.J.S. 40:55D-11)						
Planning Board						
Salaries and Wages		10,759.00	10,859.00	10,839.91	19.09	
Other Expenses		12,050.00	12,050.00	4,204.62	7,845.38	
Insurance:						
Other Insurance Premiums		400,000.00	487,000.00	415,727.48	71,272.52	
Group Insurance Plan for Employees		900,000.00	769,500.00	749,265.35	20,234.65	

Borough of Haledon, N.J.

Exhibit A-3

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Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2017

General Appropriations	Ref.	Budget	Budget After Modification	Paid or Charged	Reserved	Unexpended Balance Cancelled
Public Safety:						
Police						
Salaries and Wages		1,727,000.00	1,768,300.00	1,737,540.36	30,759.64	
Other Expenses		93,400.00	107,400.00	101,863.24	5,536.76	
Police Cars		40,000.00	41,000.00	40,702.16	297.84	
School Crossing Guards						
Salaries and Wages		56,000.00	68,500.00	63,722.29	4,777.71	
Other Expenses		3,000.00	2,000.00	1,192.50	807.50	
Special Police						
Salaries and Wages		33,000.00	31,840.00	31,762.88	77.12	
Police Radio and Communications						
Salaries and Wages		165,000.00	165,000.00	160,427.33	4,572.67	
Emergency Management Services						
Other Expenses		500.00	500.00	450.86	49.14	
Fire						
Salaries and Wages						
Other Expenses		59,000.00	59,000.00	46,792.08	12,207.92	
Other Expenses - OSHA Physicals		1,000.00	1,000.00		1,000.00	
Other Expenses - OSHA Hepatitis B		7,000.00	7,000.00		7,000.00	
Fire Prevention Bureau						
Other Expenses		500.00	500.00	97.69	402.31	
Uniform Fire Safety Act (Ch. 383, P.L. 1983)						
Fire Official						
Salaries and Wages		23,655.00	16,655.00	14,533.09	2,121.91	
Other Expenses		3,350.00	2,350.00	600.00	1,750.00	
Municipal Prosecutor						
Salaries and Wages		17,350.00	17,350.00	17,093.41	256.59	
Municipal Court:						
Salaries and Wages		120,780.00	117,780.00	116,670.70	1,109.30	
Other Expenses		16,300.00	18,800.00	18,495.40	304.60	
Public Defender						
Salaries and Wages		6,375.00	6,375.00	6,087.12	287.88	
Public Works Function:						
Road Repairs and Maintenance						
Salaries and Wages		357,000.00	358,500.00	349,759.42	8,740.58	
Other Expenses		127,700.00	127,700.00	103,098.68	24,601.32	

**Borough of Haledon, N.J.**  
**Statement of Expenditures - Regulatory Basis**

Exhibit A-3

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**Current Fund**

**Year Ended December 31, 2017**

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Garbage and Trash Removal						
Salaries and Wages		318,000.00	302,210.00	287,506.71	14,703.29	
Other Expenses		33,950.00	33,950.00	26,035.74	7,914.26	
Solid Waste Disposal Costs		220,000.00	220,000.00	213,214.20	6,785.80	
Recycling						
Salaries and Wages		85,000.00	85,000.00	77,321.92	7,678.08	
Other Expenses		13,200.00	20,700.00	20,699.29	0.71	
Public Buildings and Grounds						
Salaries and Wages		25,500.00	25,500.00	24,010.80	1,489.20	
Other Expenses		293,100.00	285,600.00	275,004.44	10,595.56	
Sewer System						
Miscellaneous Other Expenses		14,550.00	14,550.00	4,700.00	9,850.00	
Contractual		2,500.00	2,500.00		2,500.00	
Municipal Services Act (P.L. 1993, Ch. 6)						
Other Expenses		12,000.00	12,000.00		12,000.00	
Health and Welfare:						
Board of Health						
Salaries and Wages		30,820.00	29,320.00	27,456.87	1,863.13	
Other Expenses		2,300.00	2,300.00	344.26	1,955.74	
Other Expenses - Contractual		12,600.00	12,600.00	11,912.00	688.00	
Animal Control						
Other Expenses		13,000.00	13,000.00	10,997.00	2,003.00	
Administration of Public Assistance						
Salaries and Wages		7,657.00	7,707.00	7,664.42	42.58	
Other Expenses		800.00	800.00	253.78	546.22	
Senior Citizens' Transportation						
Salaries and Wages		4,000.00	4,000.00	3,841.16	158.84	
Other Expenses		2,850.00	2,850.00	2,112.00	738.00	
Recreation and Education:						
Board of Recreation Commissioners (N.J.S. 40:12-1)						
Other Expenses		61,000.00	59,000.00	49,082.20	9,917.80	
Celebration of Public Events Anniversary or Holiday						
Other Expenses		3,000.00	3,000.00	2,912.62	87.38	
Construction Code Official						
Salaries and Wages		48,830.00	49,000.00	48,910.42	89.58	

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2017

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Building Inspector						
Salaries and Wages		21,420.00	21,250.00	20,788.23	461.77	
Other Expenses		2,400.00	2,400.00	2,337.55	62.45	
Plumbing Inspector						
Other Expenses		200.00	200.00	175.00	25.00	
Electrical Inspector						
Salaries and Wages		4,875.00	4,875.00	4,685.80	189.20	
Other Expenses		200.00	200.00	127.08	72.92	
Fire Protection Official						
Salaries and Wages		9,335.00	9,335.00	9,220.17	114.83	
Other Expenses		100.00	100.00	100.00		
Zoning and Housing Maintenance Enforcement						
Salaries and Wages		34,530.00	35,030.00	35,010.45	19.55	
Other Expenses		2,050.00	2,050.00	1,382.93	667.07	
Unclassified:						
NJEIT Annual Fees		2,700.00	2,700.00	2,655.00	45.00	
Severance Liability Employees Retire.			100,000.00	100,000.00		
Street Lighting		93,500.00	93,500.00	87,472.06	6,027.94	
Gasoline		95,000.00	79,000.00	46,706.56	32,293.44	
Fire Hydrant Service		75,000.00	75,000.00	71,713.51	3,286.49	
Total Operations within "CAPS"		6,666,208.00	6,727,208.00	6,212,471.36	514,736.64	
Detail:						
Salaries and Wages	A-1	3,562,583.00	3,669,583.00	3,581,185.04	88,397.96	
Other Expenses	A-1	3,103,625.00	3,057,625.00	2,631,286.32	426,338.68	
Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System		210,647.00	210,647.00	210,646.38	0.62	
Social Security System (O.A.S.I.)		176,050.00	181,050.00	179,153.80	1,896.20	
Police and Firemen's Retirement System		379,460.00	379,460.00	379,460.00		
Defined Contribution Retirement Plan		6,000.00	6,000.00	2,389.80	3,610.20	
Unemployment		1,100.00	15,100.00	14,937.67	162.33	
Total Deferred Charged and Statutory Expenditures - Municipal within "CAPS"	A-1	773,257.00	792,257.00	786,587.65	5,669.35	

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2017

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Total General Appropriations for Municipal Purposes within "CAPS"		7,439,465.00	7,519,465.00	6,999,059.01	520,405.99	
Operations - Excluded from "CAPS"						
Maintenance of Free Public Library (P.L. 1985, Ch. 82-541)		179,416.00	179,416.00	179,416.00		
Passaic Valley Sewer Commission - Contractual		593,000.00	593,000.00	592,257.45	742.55	
Emergency Services Volunteer Length of Service Award		40,000.00	40,000.00		40,000.00	
Public and Private Programs Offset by Revenues						
COPS Hiring Grant		30,586.00	30,586.00	30,586.00		
Over the Limit Under Arrest		5,000.00	5,000.00	5,000.00		
Drunk Driving Enforcement Fund - Police		26,622.16	26,622.16	26,622.16		
Distracted Driving Grant		5,500.00	5,500.00	5,500.00		
Body Worn Cameras Grant		17,900.00	17,900.00	17,900.00		
Clean Communities Program		14,101.48	14,101.48	14,101.48		
Municipal Alliance on Alcoholism and Drug Abuse		16,792.00	16,792.00	16,792.00		
N.J. Division of Criminal Justice - Body Armor Grant		1,943.57	1,943.57	1,943.57		
Recycling Tonnage Grant		8,478.99	8,478.99	8,478.99		
Alcohol Education and Rehab. Fund - Municipal Court		846.04	846.04	846.04		
BPP Tax Adjustment for School Purposes						
Local School District		21,181.00	21,181.00	21,181.00		
Regional High School District		16,587.00	16,587.00	16,587.00		
Total Operations - Excluded from "CAPS"		977,954.24	977,954.24	937,211.69	40,742.55	
Detail:						
Salaries & Wages	A-1	41,086.00	41,086.00	41,086.00		
Other Expenses	A-1	936,868.24	936,868.24	896,125.69	40,742.55	
Capital Improvements:						
Capital Improvement Fund		25,000.00	25,000.00	25,000.00		
Improvement to Building		30,000.00	30,000.00	30,000.00		
Total Capital Improvements Excluded from "CAPS"	A-1	55,000.00	55,000.00	55,000.00		
Municipal Debt Service:						
Payment of Bond Principal		535,000.00	535,000.00	535,000.00		20,007.30
Interest on Bonds		232,813.75	252,813.75	232,806.45		8.97
Interest on Notes		46,281.22	46,281.22	46,272.25		

Borough of Haledon, N.J.

Exhibit A-3

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Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2017

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Green Trust Loan Program						
Principal		14,680.73	14,680.73	14,680.73		
Interest		3,884.75	3,884.75	3,884.75		
NJEIT						
Principal		80,684.21	80,684.21	73,431.85		7,252.36
Interest		12,075.00	12,075.00	12,075.00		
Total Municipal Debt Service-Excluded from "CAPS"	A-1	925,419.66	945,419.66	918,151.03		27,268.63
Deferred Charges:						
Emergency Authorization		225,000.00	225,000.00	225,000.00		
Special Emergency Authorizations - 5 years		137,000.00	137,000.00	137,000.00		
Total Deferred Charges - Municipal - Excluded from "CAPS"	A-1	362,000.00	362,000.00	362,000.00		
Total General Appropriations for Municipal Purposes Excluded from "CAPS"		2,320,373.90	2,340,373.90	2,272,362.72	40,742.55	27,268.63
Subtotal General Appropriations		9,759,838.90	9,859,838.90	9,271,421.73	561,148.54	27,268.63
Reserve for Uncollected Taxes		760,000.00	760,000.00	760,000.00		
Total General Appropriations		\$ 10,519,838.90	10,619,838.90	10,031,421.73	561,148.54	27,268.63
Adopted Budget	A-2		10,487,716.74			
Appropriated by N.J.S. 40A:4-87	A-2		32,122.16			
Special Emergency Authorization	A-15		100,000.00			
			10,619,838.90			
Analysis of Paid or Charged						
Cash Disbursed	A-4			8,571,273.42		
Encumbrances Payable	A-17			210,378.07		
Emergency Authorization	A-14			225,000.00		
Special Emergency Authorization	A-15			137,000.00		
Reserve for Uncollected Taxes	A-2			760,000.00		
Reserve for Federal and State Grants	A-24			127,770.24		
				10,031,421.73		

See Accompanying Notes to Financial Statements.

## Borough of Haledon, N.J.

## Comparative Balance Sheet - Regulatory Basis

## Trust Funds

December 31, 2017 and 2016

<u>Assets</u>	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
Dog License Fund:			
Cash	B-1	\$ 277.99	235.81
Due from State Department of Health	B-4		1.00
Interfund - Current Fund	B-6	451.42	442.60
		<u>729.41</u>	<u>679.41</u>
Other Trust Funds:			
Cash	B-1	510,065.01	686,086.91
Interfund - Dog License Fund	B-7	26.00	26.00
Other Receivables	B-2	15,580.04	-
Interfund - Current Fund - Other Trust	B-6	307,930.10	283,886.03
		<u>833,601.15</u>	<u>969,998.94</u>
Emergency Services Volunteer Length of Service Award Program (Unaudited):			
Cash in Plan	B-1	297,055.48	275,262.87
		<u>297,055.48</u>	<u>275,262.87</u>
Total Assets		\$ <u>1,131,386.04</u>	<u>1,245,941.22</u>
<u>Liabilities &amp; Reserves</u>			
Dog License Fund:			
Reserve for Expenditures	B-4	\$ 681.81	653.41
Due to State Department of Health	B-5	21.60	
Interfund - Other Trust Fund	B-7	26.00	26.00
		<u>729.41</u>	<u>679.41</u>
Other Trust Fund:			
Payroll Deductions Payable	B-8	8,658.17	15,835.22
Other Trust Fund Deposits and Reserves	B-9	824,942.98	954,163.72
		<u>833,601.15</u>	<u>969,998.94</u>
Emergency Services Volunteer Length of Service Award Program (Unaudited):			
Net Assets Available for Benefits	B-10	297,055.48	275,262.87
Total Liabilities & Reserves		\$ <u>1,131,386.04</u>	<u>1,245,941.22</u>

See Accompanying Notes to Financial Statements.



## Borough of Haledon, N.J.

## Comparative Balance Sheet - Regulatory Basis

## General Capital Fund

December 31, 2017 and 2016

<u>Assets</u>	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
Cash	C-2/C-3	\$ 1,823,860.29	2,693,897.84
Interfund - Current Fund	C-4	91,527.30	
Interfund - Water Capital Fund	C-6	812,375.84	812,375.84
Interfund - Federal and State Grant Fund	C-7	17,200.00	17,200.00
Various Receivables	C-8	1,159,472.73	1,248,122.21
Deferred Charges to Future Taxation:			
Funded	C-9	6,241,863.02	7,047,923.96
Unfunded	C-10	3,588,996.00	2,697,896.00
		<u>13,735,295.18</u>	<u>14,517,415.85</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Interfund - Current Fund	C-4		257,314.26
Interfund - Water Operating Fund	C-5	80,000.00	
NJEIT Trust/Loan	C-11	284,654.53	541,034.74
General Serial Bonds	C-12	5,774,000.00	6,309,000.00
Green Acres Loan Payable	C-13	183,208.49	197,889.22
Bond Anticipation Notes	C-14	2,697,896.00	2,101,186.00
Improvement Authorizations:			
Funded	C-15	1,324,219.52	2,224,986.87
Unfunded	C-15	2,752,860.97	2,050,649.09
Capital Improvement Fund	C-16	9,955.96	31,855.96
Reserve for:			
Debt Service	C-17	298,728.96	473,728.96
Various Grants Receivable	C-18	277,480.81	277,480.81
Fund Balance	C-1	<u>52,289.94</u>	<u>52,289.94</u>
		\$ <u>13,735,295.18</u>	<u>14,517,415.85</u>

Footnote: There were \$891,100.00 and \$596,710.00 of Bonds and Notes Authorized But Not Issued per Exhibit C-19 on December 31, 2017 and 2016

See Accompanying Notes to Financial Statements.

## Borough of Haledon, N.J.

## Comparative Statement of Changes in Fund Balance - Regulatory Basis

## General Capital Fund

For the Years Ended December 31, 2017 and 2016

	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
Balance - December 31, 2016	C	\$ 52,289.94	35,856.94
Increased by:			
Funded Improvement Authorizations Cancelled	C-15	104,000.00	
Premium on Sale of Bond Anticipation Notes	C-2		16,433.00
		<u>156,289.94</u>	<u>52,289.94</u>
Decreased by:			
Appropriated to Finance Improvement Authorization	C-15	<u>104,000.00</u>	
Balance - December 31, 2017	C,C-3	\$ <u>52,289.94</u>	<u>52,289.94</u>

See Accompanying Notes to Financial Statements.

**Borough of Haledon, N.J.**  
**Comparative Balance Sheet - Regulatory Basis**  
**Water Utility Fund**  
**December 31, 2017 and 2016**

	<u>Ref</u>	<u>2017</u>	<u>2016</u>
<u>Assets</u>			
Operating Fund:			
Cash	D-4	\$ 454,923.24	547,491.55
Due from Current Fund	D-5	143,067.77	60,000.00
Due from General Capital Fund	D-5	80,000.00	
Due from Federal and State Grant Fund	D-5	52,800.00	
Due from Manchester Utility Authority Service Agreement	D-7	177,721.70	292,813.04
		<u>908,512.71</u>	<u>900,304.59</u>
Total Operating Fund		<u>908,512.71</u>	<u>900,304.59</u>
Capital Fund:			
Cash	D-4/D-8	8,875.50	8,848.68
Interfund - Water Utility Operating Fund	D-5	803,500.95	803,527.77
Fixed Capital	D-9	9,897,583.42	9,897,583.42
		<u>10,709,959.87</u>	<u>10,709,959.87</u>
Total Assets		<u>\$ 11,618,472.58</u>	<u>11,610,264.46</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Operating Fund:			
Appropriation Reserve	D-4/D-10	\$ 47,595.91	26,444.71
Interfund - Water Utility Capital Fund	D-5	803,500.95	803,527.77
		<u>851,096.86</u>	<u>829,972.48</u>
Reserve for Receivables	Contra		
Fund Balance	D-1	<u>57,415.85</u>	<u>70,332.11</u>
Total Operating Fund		<u>908,512.71</u>	<u>900,304.59</u>
Capital Fund:			
Serial Bonds Payable	D-11	855,000.00	1,035,000.00
Capital Improvement Fund	D-12	0.61	0.61
Reserve for Amortization	D-13	9,042,583.42	8,862,583.42
Interfund - General Capital Fund	D-14	812,375.84	812,375.84
		<u>10,709,959.87</u>	<u>10,709,959.87</u>
Total Liabilities, Reserves and Fund Balances		<u>\$ 11,618,472.58</u>	<u>11,610,264.46</u>

The fixed capital reported is taken from the municipal records  
and does not necessarily reflect the true condition of such fixed capital.

There were no bonds or notes authorized but not issued on December 31, 2017 and 2016.

See accompanying Notes to Financial Statements.

## Borough of Haledon, N.J.

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Water Utility Operating Fund

for the Years Ended December 31, 2017 and 2016

	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
Revenue and Other Income Realized:			
Surplus Anticipated	D-2	\$ 41,200.00	22,800.00
Service Agreement Manchester			
Utilities Authority	D-2	569,568.76	580,043.76
Non-budget Revenue	D-2	1,839.03	13,631.78
Other Credits to Income:			
Unexpended Balance of Appropriation			
Reserves	D-10	<u>26,444.71</u>	<u>11,547.66</u>
Total Income		<u>639,052.50</u>	<u>628,023.20</u>
Expenditures:			
Operating	D-3	373,100.00	357,800.00
Debt Service	D-3	209,568.76	220,043.76
Deferred Charges and			
Statutory Expenditures	D-3	<u>28,100.00</u>	<u>25,000.00</u>
Total Expenditures		<u>610,768.76</u>	<u>602,843.76</u>
Excess in Revenue over Expenditures		28,283.74	25,179.44
Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Years			
Statutory Excess to Surplus		28,283.74	25,179.44
Fund Balance - January 1,	D	<u>70,332.11</u>	<u>67,952.67</u>
		<u>98,615.85</u>	<u>93,132.11</u>
Decreased by:			
Utilized as Anticipated Revenue		<u>41,200.00</u>	<u>22,800.00</u>
Fund Balance - December 31,	D	<u><u>\$ 57,415.85</u></u>	<u><u>70,332.11</u></u>

See accompanying Notes to Financial Statements.

## Statement of Revenues - Regulatory Basis

## Water Utility Operating Fund

Year Ended December 31, 2017

	<u>Ref.</u>	<u>Anticipated</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Operating Surplus Anticipated	D-1	\$ 41,200.00	41,200.00	
Service Agreement Manchester Utilities Authority	D-1/D-6	\$ <u>569,568.76</u>	<u>569,568.76</u>	<u>                    </u>
Budget Totals	D-3	610,768.76	610,768.76	
Non-Budget Revenue	D-1		<u>1,839.03</u>	<u>1,839.03</u>
		\$ <u><u>610,768.76</u></u>	<u><u>612,607.79</u></u>	<u><u>1,839.03</u></u>

Analysis of Non-budget Revenues

## Interest on Deposits:

Water Operating Fund

D-4

1,812.21

Interfund - Water Capital Fund

D-5

26.821,839.03

See accompanying Notes to Financial Statements.

## Borough of Haledon, N.J.

## Statement of Expenditures - Regulatory Basis

## Water Utility Operating Fund

Year Ended December 31, 2017

Ref.	Appropriated		Expended		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operating:					
Salaries and Wages	\$ 352,000.00	352,000.00	321,304.51	30,695.49	
Other Expenses	21,100.00	21,100.00	8,726.91	12,373.09	
Total Operating	373,100.00	373,100.00	330,031.42	43,068.58	
Debt Service:					
Payment of Bond Principal	180,000.00	180,000.00	180,000.00		
Interest on Bonds	29,568.76	29,568.76	29,568.76		
Total Debt Service	209,568.76	209,568.76	209,568.76		
Deferred Charges and Statutory Expenditures:					
Statutory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)	25,500.00	25,500.00	23,238.04	2,261.96	
Unemployment Compensation Insurance	2,600.00	2,600.00	334.63	2,265.37	
Total Deferred Charges and Statutory Expenditures	28,100.00	28,100.00	23,572.67	4,527.33	
	\$ 610,768.76	610,768.76	563,172.85	47,595.91	
		D-2	D-4	D	

See accompanying Notes to Financial Statements.

**Exhibit E****Borough of Haledon , N.J.****Comparative Balance Sheet - Regulatory Basis****Public Assistance Fund****December 31, 2017 and 2016**

	<u>Ref.</u>	<u>2017</u>	<u>2016</u>
<u>Assets</u>			
Cash	E-1	\$ 3,572.51	46,564.40
Interfund - Current Fund	E-7	<u>314.75</u>	<u>314.75</u>
		<u>3,887.26</u>	<u>46,879.15</u>
<u>Liabilities</u>			
Reserve for Public Assistance	E-6	3,570.53	46,563.16
Interfund - Current Fund	E-7	<u>316.73</u>	<u>315.99</u>
		<u>\$ 3,887.26</u>	<u>46,879.15</u>

See Accompanying Notes to Financial Statements.

**Exhibit F**

**Borough of Haledon , N.J.**

**Statement of General Fixed Assets - Regulatory Basis**

**December 31, 2017**

**With Comparative Figures for 2016**

	<u>2017</u>	<u>A</u>	<u>2016</u>
<u>General Fixed Assets:</u>			
Land	3,445,200.00		
Buildings	7,033,900.00		
Improvements Other Than Buildings	0.00		
Machinery and Equipment	4,474,490.00		
	<u>14,953,590.00</u>		<u>0.00</u>
Investment in Fixed Assets	<u>14,953,590.00</u>		<u>0.00</u>

(A) Fixed Asset amounts established in 2017

See accompanying notes to financial statements.



**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The financial statements of the Borough of Haledon have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

**A. Reporting Entity**

The Borough of Haledon (the "Borough") operates under a Mayor/Council form of government. The Borough's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Borough do not include the Free Public Library and Volunteer Fire Department which are considered component units under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation**

The Borough uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Borough functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Borough has the following funds:

Current Fund - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

Trust Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Borough as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

All Other Trust Funds - These funds are established to account for the assets and resources which are also held by the Borough as a trustee or agent for individuals, private organizations, other governments and/or other funds.

Dog License Fund - This fund is used to account for fees collected from dog licenses and expenditures which are regulated by NJS 4:19-15.11.

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

Water Operating and Water Capital Funds - Account for the operations and acquisition of capital facilities of the municipality-owned water utility.

Public Assistance Fund - This fund is used to account for the receipt and disbursement of funds that provide assistance to certain residents of the Borough pursuant to Title 44 of New Jersey Statutes.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting**

A modified accrual basis of accounting is followed by the Borough of Haledon. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from accounting principles generally accepted in the United States of America (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Borough. Any taxes that have not been paid by the 11<sup>th</sup> day of the 11<sup>th</sup> month in the fiscal year levied are subject to be included in the tax sale and the lien enforced by selling the property in accordance with N.J.S.A. 54:5 et seq. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Borough. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Miscellaneous Revenues - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund and Water Operating Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

Grant Revenues - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Budgets and Budgetary Accounting - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the current fund and water operating fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Borough and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Borough is not required to adopt budgets for the following funds:

General Capital Fund	Trust Funds
Public Assistance Fund	Water Capital Fund
Payroll Fund	

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During 2017, the Borough Council increased the original current fund budget by \$132,122.16. This increase was funded by \$32,122.16 in additional revenues from grants and a \$100,000.00 special emergency for severance liability. In addition, several budget transfers were approved.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at cost which approximates fair value and are limited by N.J.S.A. 40A:5-15.1(a).

Deferred Charges to Future Taxation Funded and Unfunded - Upon the authorization of capital projects, the Borough establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Borough may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Borough raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

Fixed Assets - Property and equipment purchased by the Current and General Capital Funds are recorded as expenditures at the time of purchase and were not capitalized. Beginning January 1, 1986, the Division of Local Government Services, Department of Community Affairs, requires a fixed asset accounting system to account for all fixed assets acquired and disposed of after January 1, 1986.

Property and equipment purchased by the Water Utility Funds are recorded in their respective capital accounts at cost and are adjusted for dispositions and abandonments. Contributions in aid of construction are not capitalized. The balances in the Reserve for Amortization and Deferred Reserve for Amortization accounts in these utility capital funds represent charges to improvements. The utilities do not record depreciation on fixed assets.

Fixed Assets acquired through December 31, 1985 may be valued at either historical cost (estimated) or any other reasonable basis adequately disclosed in the local units financial statements.

There is no requirement for the local unit to record depreciation on General Fixed Assets. However, for cost analysis or grant reimbursement purposes it may be desirable to consider and/or record depreciation.

The Borough of Haledon implemented a fixed asset accounting system in 2017 based on a physical inventory and estimated costs performed by a fixed asset consulting firm.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

Use of Estimates - The preparation of financial statements requires management of the Borough to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Data - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Borough's financial position and operations. However, comparative data have not been presented in all statements and notes to financial statements because their inclusion would make certain statements and notes unduly complex and difficult to understand.

**Recent Accounting Pronouncements**

In June 2015, the Government Accounting Standards Board issued GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions. This Statement applies to government employers who provided OPEB plans to their employees and basically parallels GASB Statement 68 and replaces GASB Statement 45. The Statement is effective for periods beginning after June 15, 2017. The Borough does not believe this Statement will have any effect on future financial statements.

In June 2015, the Government Accounting Standards Board issued GASB Statement No. 76, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments, which reduces the GAAP hierarchy to two categories of authoritative GAAP from the four categories under GASB Statement No. 55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The first category of authoritative GAAP consists of GASB Statements of Governmental Accounting Standards. The second category comprises GASB Technical Bulletins and Implementation Guides, as well as guidance from the American Institute of Certified Public Accountants that is cleared by the GASB. This Statement is effective for periods beginning after June 15, 2015. The Borough does not believe this Statement will have any effect on future financial statements.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

**Recent Accounting Pronouncements, (continued)**

In August 2015, the Government Accounting Standards Board issued GASB Statement No. 77, Tax Abatement Disclosures, which improve financial reporting by giving users of financial statements essential information that is not consistently or comprehensively reported to the public at present. Disclosure of information about the nature and magnitude of tax abatements will make these transactions more transparent to financial statement users. As a result, users will be better equipped to understand (1) how tax abatements affect a government's future ability to raise resources and meet its financial obligations and (2) the impact those abatements have on a government's financial position and economic condition. The Borough does not believe this Statement will have any effect on future financial statements.

In December 2015, the Government Accounting Standards Board issued GASB Statement No. 78, Pensions Provided Through Certain Multiple-Employer Defined Benefit Pension Plans. The objective of this Statement is to address a practice issue regarding the scope and applicability of Statement No. 68, *Accounting and Financial Reporting for Pensions*. This issue is associated with pensions provided through certain multiple-employer defined benefit pension plans and to state or local governmental employers whose employees are provided with such pensions. This Statement is effective for reporting periods beginning after December 15, 2015. The Borough does not believe this Statement will have any effect on future financial statements.

In December 2015, the Government Accounting Standards Board issued GASB Statement No. 79, Certain External Investment Pools and Pool Participants. This Statement addresses accounting and financial reporting for certain external investment pools and pool participants. Specifically, it established criteria for an external investment pool to qualify for making the election to measure all of its investments at amortized cost for financial reporting purposes. This Statement is effective for periods beginning after June 15, 2015, and for certain provisions, periods beginning after December 15, 2016. The Borough does not believe this Statement will have any effect on future financial statements.

In January 2016, the Government Accounting Standards Board issued GASB Statement No. 80, Blending Requirements for Certain Component Units, which provides clarity about how certain component units incorporated as not-for-profit corporations should be presented in the financial statements of the primary state or local government. The Borough does not believe this Statement will have any effect on future financial statements.



**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

**Recent Accounting Pronouncements, (continued)**

In March 2016, the Government Accounting Standards Board issued GASB Statement No. 81, Irrevocable Split-Interest Agreements. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. The Borough does not believe this Statement will have any effect on future financial statements.

In March 2016, the Government Accounting Standards Board issued GASB Statement No. 82, Pension Issues - an Amendment of GASB Statements No. 67, No. 68 and No. 73. The objective of this Statement is to address certain issues that have been raised with respect to Statement No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not Within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. This Statement is effective for reporting periods beginning after June 15, 2016. Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice.

In November 2016, the Government Accounting Standards Board issued GASB Statement No. 83, Certain Asset Retirement Obligations. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflows of resources for asset retirement obligations (AROs). The Borough does not believe this Statement will have any effect on future financial statements.

In January 2017, the Government Accounting Standards Board issued GASB Statement No. 84, Fiduciary Activities. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus on the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify component units and postemployment benefit arrangements that are fiduciary activities. The Borough is currently evaluating the effects, if any, this Statement may have on future financial statements.

In March 2017, the Government Accounting Standards Board issued GASB Statement No. 85, Omnibus 2017, which addresses practice issues that have been identified during the implementation and application of certain GASB statements. This Statement addresses a

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Basis of Accounting, (continued)**

**Recent Accounting Pronouncements, (continued)**

variety of topics including issues relating to blending component units, goodwill, fair value measurement and application, and postemployment benefits. The Borough is currently reviewing what effect, if any, this Statement might have on future financial statements.

In May 2017, the Governmental Accounting Standards Board issued GASB Statement No. 86, Certain Debt Extinguishment Issues, which improves consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The requirements of this Statement are effective for reporting periods beginning after June 15, 2017. The Borough is currently reviewing what effect, if any, this Statement might have on future financial statements.

**C. Basic Financial Statements**

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

**NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS**

**Cash**

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Borough's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2017 and 2016, \$-0- of the Borough's bank balance of \$6,928,924.08 and \$7,570,798.57, respectively, was exposed to custodial credit risk.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS, (continued)**

**Investments**

**Investment Rate Risk**

The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

**Credit Risk**

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located: obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

The Borough places no limit on the amount the Borough may invest in any one issuer.

New Jersey Cash Management Fund - All investments in the Fund are governed by the regulations of the Investment Council, which prescribe specific standards designed to insure the quality of investments and to minimize the risks related to investments. In all the years of the Division of Investment's existence, the Division has never suffered a default of principal or interest on any short-term security held by it due to the bankruptcy of a securities issuer; nevertheless, the possibility always exists, and for this reason a reserve is being accumulated as additional protection for the "Other-than-State" participants. In addition to the Council regulations, the Division sets further standards for specific investments and monitors the credit of all eligible securities issuers on a regular basis.

As of December 31, 2017 and 2016, the Borough had \$15,272.94 and \$15,272.94, respectively, on deposit with the New Jersey Cash Management Fund.

**Unaudited Investments**

As more fully described in Note 10, the Borough has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et. seq. except that all investments are retained in the name of the Borough. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS, (continued)**

**Unaudited Investments, (continued)**

maintained by the Lincoln Financial Group, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2017 and 2016 amounted to \$297,055.48 and \$275,262.87, respectively.

The following investments represent 5% or more of the total invested with the Lincoln Financial Group on December 31, 2017 and 2016:

	<u>2017</u>	<u>2016</u>
Growth	\$132,423.35	\$115,534.03
Fixed Income	131,519.66	137,504.54
All Others	<u>33,112.47</u>	<u>22,224.30</u>
Total	<u>\$297,055.48</u>	<u>\$275,262.87</u>

**NOTE 3. MUNICIPAL DEBT**

Long-term debt as of December 31, 2017 consisted of the following:

	<u>Balance Dec. 31, 2016</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Other Liabilities:					
Loans Payable	\$197,889.22	\$	\$14,680.73	\$183,208.49	\$14,975.81
N.J. Environmental Infrastructure:					
Trust	159,535.00		5,535.00	154,000.00	20,000.00
Loan	381,499.74		250,845.21	130,654.53	60,684.21
Deferred Pension Liability	168,417.00		16,567.00	151,850.00	18,450.00
Compensated Absences	959,401.90		211,939.13	747,462.77	
Bonds Payable:					
General Capital	6,309,000.00		535,000.00	5,774,000.00	500,000.00
Water Capital	<u>1,035,000.00</u>	<u>      </u>	<u>180,000.00</u>	<u>855,000.00</u>	<u>175,000.00</u>
	<u>\$9,210,742.86</u>	<u>\$0.00</u>	<u>\$1,214,567.07</u>	<u>\$7,996,175.79</u>	<u>\$789,110.02</u>

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 3. MUNICIPAL DEBT, (continued)**

The Borough's debt is summarized as follows:

	<u>Year 2017</u>	<u>Year 2016</u>	<u>Year 2015</u>
<u>Issued:</u>			
General Bonds, Loans and Notes	\$8,939,759.02	\$9,149,109.96	\$7,657,999.63
Water Utility - Bonds and Notes	<u>855,000.00</u>	<u>1,035,000.00</u>	<u>1,220,000.00</u>
Total Issued	<u>9,794,759.02</u>	<u>10,184,109.96</u>	<u>8,877,999.63</u>
 <u>Authorized But Not Issued</u>			
General Bonds and Notes	891,100.00	596,710.00	2,111,746.00
Water Utility - Bonds and Notes	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Authorized But Not Issued	<u>891,100.00</u>	<u>596,710.00</u>	<u>2,111,746.00</u>
Net Bonds and Notes Issued and Authorized But Not Issued	<u>\$10,685,859.02</u>	<u>\$10,780,819.96</u>	<u>\$10,989,745.63</u>

**SUMMARY OF STATUTORY DEBT CONDITION - ANNUAL DEBT STATEMENTS**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.771%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Water Utility Debt	\$855,000.00	\$855,000.00	\$0.00
General Debt	<u>9,830,859.02</u>	<u>298,728.96</u>	<u>9,532,130.06</u>
	<u>\$10,685,859.02</u>	<u>\$1,153,728.96</u>	<u>\$9,532,130.06</u>

Net Debt \$9,532,130.06 divided by Equalized Valuation Basis per N.J.S. 40A:2-2 as amended, \$538,308,597.33 equals 1.771%.

**BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED**

3 ½% of Equalized Valuation Basis (Municipal)	\$18,840,800.90
Net Debt	<u>9,532,130.06</u>
Remaining Borrowing Power	<u>\$9,308,670.84</u>

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 3. MUNICIPAL DEBT, (continued)**

CALCULATION OF "SELF-LIQUIDATING PURPOSE", WATER UTILITY  
PER N.J.S.A. 40A:2-45

Cash receipts from fees, rents or other charges for year	\$612,607.79
Deductions:	
Operating and Maintenance Cost	\$401,200.00
Debt Service per Water Account	<u>209,568.76</u>
Total Deductions	<u>610,768.76</u>
Excess in Revenue - Self-Liquidating	<u>\$1,839.03</u>

Footnote: If there is an "excess in revenue", all such utility debt is deductible.

The foregoing debt information is in agreement with the annual debt statement filed by the Chief Financial Officer.

The Borough's long term debt consisted of the following at December 31, 2017:

	<u>Amount Outstanding</u>
<u>Paid by Current Fund:</u>	
\$4,220,000.00 General Improvement Bonds - issued with variable interest rates of 4.00% to 5.50% on January 22, 2009, due through September 1, 2025	\$3,270,000.00
\$2,699,000.00 General Improvement Bonds - issued with variable interest rates of 2.00% to 3.00% on October 15, 2015, due through October 15, 2031	<u>2,504,000.00</u>
Total Serial Bonds	<u>\$5,774,000.00</u>
\$270,000.00 Green Acres Loan dated April 15, 2009 payable in semiannual installments through October 15, 2028. Interest is paid semiannually at a rate of 2.00% per annum. The semiannual payments of \$8,394.73 are applied first to interest and then to principal.	\$165,043.59
\$28,561.00 Green Acres Loan dated September 18, 2009 payable in annual installments through March 18, 2029. Interest is paid semiannually at a rate of 2.00% per annum. The semiannual payments of \$888.01 are applied first to interest and then to principal.	<u>18,164.90</u>
Total Green Acres Loans	<u>\$183,208.49</u>

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 3. MUNICIPAL DEBT, (continued)**

	<u>Amount Outstanding</u>
<u>Paid by Current Fund, (continued):</u>	
\$385,000.00 New Jersey Environmental Infrastructure Trust - Series 2010A and 2017A Refunding dated March 10, 2010 and January 31, 2017, payable in annual installments from August 1, 2011 through August 1, 2029. Interest is paid semiannually at variable interest rates between 3.50% to 5.00%.	\$154,000.00
\$1,153,000.00 New Jersey Environmental Infrastructure Trust Fund - winter 2010, dated March 10, 2010, payable in semiannual installments on February 1 and August 1 commencing on February 1, 2011 with a zero percent interest rate.	<u>130,654.53</u>
Total New Jersey Environmental Infrastructure Loans Payable	<u>\$284,654.53</u>
<u>Paid by Water Utility Fund:</u>	
\$1,815,000.00 Water Utility Refunding Bonds - issued with variable rates of 2.00% to 3.63% on August 12, 2011, due through March 15, 2022	<u>\$855,000.00</u>
Total Serial Bonds	<u>\$855,000.00</u>

General Capital and Water Capital Serial Bonds are direct obligations of the Borough for which its full faith and credit are pledged, and are payable from taxes levied on all taxable property located within the Borough and/or Water Utility Revenues.

In addition to the above, the Borough had authorized but not issued debt as follows:

General Capital	<u>\$891,100.00</u>
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**SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND  
INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING**

	<u>General</u>			<u>Water Utility</u>		
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$500,000.00	\$220,538.75	\$720,538.75	\$175,000.00	\$24,681.26	\$199,681.26
2019	520,000.00	203,538.75	723,538.75	175,000.00	19,868.76	194,868.76
2020	540,000.00	185,038.75	725,038.75	170,000.00	14,481.26	184,481.26
2021	565,000.00	164,988.75	729,988.75	170,000.00	8,850.01	178,850.01
2022	575,000.00	141,838.75	716,838.75	165,000.00	2,990.63	167,990.63
2023-2027	2,315,000.00	329,618.75	2,644,618.75			0.00
2028-2031	759,000.00	56,405.00	815,405.00			0.00
	<u>\$5,774,000.00</u>	<u>\$1,301,967.50</u>	<u>\$7,075,967.50</u>	<u>\$855,000.00</u>	<u>\$70,871.92</u>	<u>\$925,871.92</u>

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 3. MUNICIPAL DEBT, (continued)**

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST  
FOR GREEN ACRES LOANS ISSUED AND OUTSTANDING

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$14,975.81	\$3,589.67	\$18,565.48
2019	15,276.83	3,288.66	18,565.49
2020	15,583.89	2,981.59	18,565.48
2021	15,897.12	2,668.35	18,565.47
2022	16,216.65	2,348.81	18,565.46
2023-2027	86,105.65	6,721.74	92,827.39
2028-2029	<u>19,152.54</u>	<u>300.94</u>	<u>19,453.48</u>
	<u>\$183,208.49</u>	<u>\$21,899.76</u>	<u>\$205,108.25</u>

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST  
FOR NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN  
AND FUND LOAN

<u>Year</u>	<u>Trust Loan</u>		<u>Fund Loan</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>
2018	\$20,000.00	\$6,360.00	\$60,684.21
2019	11,000.00	5,360.00	60,684.21
2020	11,000.00	4,920.00	9,286.11
2021	10,000.00	4,480.00	
2022	11,000.00	4,080.00	
2023-2027	62,000.00	13,480.00	
2028-2029	<u>29,000.00</u>	<u>1,800.00</u>	
	<u>\$154,000.00</u>	<u>\$40,480.00</u>	<u>\$130,654.53</u>



**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 4. BOND ANTICIPATION NOTES**

The Borough issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth fiscal year following the date of the original notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

On December 31, 2017, the Borough had no outstanding general capital bond anticipation notes.

The following activity related to bond anticipation notes occurred during the calendar year ended December 31, 2017.

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Notes Payable:				
Jefferies, LLC	\$2,101,186.00	\$	\$2,101,186.00	\$0.00
TD Bank	<u>                    </u>	<u>2,697,896.00</u>	<u>                    </u>	<u>2,697,896.00</u>
	<u>\$2,101,186.00</u>	<u>\$2,697,896.00</u>	<u>\$2,101,186.00</u>	<u>\$2,697,896.00</u>

**NOTE 5. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2017, the following deferred charges are shown on the balance sheets of the various funds:

	<u>Balance December 31, 2017</u>	<u>2018 Budget Appropriation</u>	<u>Balance to Succeeding Years Budgets</u>
Current Fund:			
Special Emergency Authorizations	<u>\$418,000.00</u>	<u>\$146,000.00</u>	<u>\$272,000.00</u>

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 6. REGIONAL HIGH SCHOOL TAX**

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Borough of Haledon has elected to defer school taxes as follows:

	<u>Regional High School Tax</u>	
	<u>Balance</u>	<u>Balance</u>
	<u>Dec. 31, 2017</u>	<u>Dec. 31, 2016</u>
Balance of Tax	\$2,551,510.50	\$2,427,861.50
Deferred	<u>2,551,510.50</u>	<u>2,427,861.50</u>
Tax Payable	<u>\$0.00</u>	<u>\$0.00</u>

**NOTE 7. PENSION PLANS**

Description of Plans:

Borough employees participate in one of the two contributory, defined benefit public employee retirement systems: the State of New Jersey Public Employees' Retirement System (PERS) or the State of New Jersey Police and Firemen's Retirement System (PFRS); or the Defined Contribution Retirement Program (DCRP), a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) 401(a).

*Public Employees' Retirement System (PERS)*

Plan Description

The State of New Jersey Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). For additional information about the PERS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

*Public Employees' Retirement System (PERS), (continued)*

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 50 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

*Police and Firemens' Retirement System (PFRS)*

Plan Description

The State of New Jersey Police and Firemen's Retirement System (PFRS), is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey Division of Pensions and Benefits (the "Division"). For additional information about the PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

*Police and Firemens' Retirement System (PFRS), (continued)*

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service. The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (Tiers 1 and 2 members) and 60% (Tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Defined Contribution Retirement Program

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

Defined Contribution Retirement Program, (continued)

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

Significant Legislation

On March 17, 2009, the legislative of the State of New Jersey enacted Public Laws 2009, c.19(S-21) the "Pension Deferral Program". This law allows the Division of Pensions and Benefits to provide non-state government pension system employers the option of paying their full amount, or an amount that reflects a 50 percent reduction of the normal and accrued liability component of the Public Employees' Retirement System and/or the Police and Firemen's Retirement System obligation for payment due to the State Fiscal Year ending June 30, 2009. The amount deferred will be repaid starting in April 2012 over a 15-year period at 8¼ percent. The amount will fluctuate based on pension system investment earnings on the deferred amount. The local employer is allowed to payoff the obligation at any time prior to April 2012.

The Borough of Haledon opted for this deferral in the amount of \$231,878.00. The outstanding balance at December 31, 2017 and 2016 was \$151,850.00 and \$168,417.00, respectively.

Contribution Requirements

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds. The actuarially determined employer contribution includes

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

Contribution Requirements, (continued)

funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

The Borough's contribution to the various plans, equal to the required contributions for each year, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>	<u>DCRP</u>
2017	\$206,966.00	\$406,918.00	\$2,389.80
2016	197,432.00	468,497.00	0.00
2015	188,213.00	428,291.00	0.00

Statement No's 68 and 71 require a state or local government employer to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. However, since the financial statements are prepared on another comprehensive basis of accounting, the net pension liability of the various pension systems is not recorded in the financial statements and is only required to be disclosed in the notes to the financial statements.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees Retirement System (PERS)**

At December 31, 2017, the Borough had a liability of \$5,200,640.00 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2017, the Borough's proportion was 0.0223410534 percent, which was an increase/(decrease) of 0.000447401 percent from its proportion measured as of June 30, 2016.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

For the year ended December 31, 2017, the Borough recognized pension expense of \$206,966.00. At December 31, 2017, deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$122,457.00	\$
Changes of assumptions	1,047,750.00	1,043,909.00
Net difference between projected and actual earnings on pension plan investments	35,413.00	
Changes in proportion and differences between the Borough's contributions and proportionate share of contributions	<u>95,498.00</u>	<u>3,422.00</u>
Total	<u>\$1,301,118.00</u>	<u>\$1,047,331.00</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2017) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2018	\$122,428.00
2019	184,747.00
2020	111,947.00
2021	(148,890.00)
2022	(108,521.00)

**Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.48, 5.57, 5.72 and 6.44 years for 2017, 2016, 2015 and 2014 amounts, respectively.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

**Additional Information**

Local Group Collective balances at June 30, 2017 and June 30, 2016 are as follows:

	<u>June 30, 2017</u>	<u>June 30, 2016</u>
Collective deferred outflows of resources	\$6,424,455,842	\$8,685,338,380
Collective deferred inflows of resources	5,700,625,981	870,133,595
Collective net pension liability	23,278,401,588	29,617,131,759
Borough's Proportion	0.0223410534%	0.0218936433%

**Actuarial Assumptions**

The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which rolled forward to June 30, 2017. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation -	2.25 Percent
Salary Increases:	
Through 2026	1.65-4.15 Percent (based on age)
Thereafter	2.65-5.15 Percent (based on age)
Investment Rate of Return	7.00 Percent



**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**Mortality Rates**

Pre-retirement mortality rates were based on the RP-2000 Employee Pre-retirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plans actuary's modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

**Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2017 are summarized in the following table:

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

**Long-Term Rate of Return, (continued)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute return/risk mitigation	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

**Discount Rate**

The discount rate used to measure the total pension liability was 5.00% as of June 30, 2017. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.58% as of June 30, 2017 based on the Bond Buyer GO 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Public Employees Retirement System (PERS), (continued)**

**Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2017 respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1- percentage-point higher than the current rate:

	June 30, 2017		
	1% Decrease <u>4.00%</u>	At Current Discount Rate <u>5.00%</u>	1% Increase <u>6.00%</u>
Borough's proportionate share of the pension liability	\$6,451,747	\$5,200,640	\$4,158,313.00

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The financial report may be accessed at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions).

**Police and Firemen's Retirement System (PFRS)**

At December 31, 2017, the Borough had a liability of \$7,098,188.00 for its proportionate share of the PFRS net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2017, the Borough's proportion was 0.0459784761 percent, which was an increase/(decrease) of 0.0026574391 percent from its proportion measured as of June 30, 2016.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System (PFRS), (continued)**

For the year ended December 31, 2017, the Borough recognized pension expense of \$406,918.00. At December 31, 2017, deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference in actual and expected experience	\$46,049.00	\$41,660.00
Changes of assumptions	875,286.00	1,162,476.00
Net difference between projected and actual earnings on pension plan investments	135,450.00	
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>579,376.00</u>	<u>999,641.00</u>
Total	<u>\$1,636,161.00</u>	<u>\$2,203,777.00</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2017) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2018	\$86,373.00
2019	233,924.00
2020	48.00
2021	(324,189.00)
2022	(143,506.00)

**Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.59, 5.58, 5.53 and 6.17 years for 2017, 2016, 2015 and 2014 amounts respectively.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System (PFRS), (continued)**

**Additional Information**

Local Group Collective balances at June 30, 2017 and June 30, 2016 are as follows:

	<u>June 30, 2017</u>	<u>June 30, 2016</u>
Collective deferred outflows of resources	\$2,941,952,753	\$4,547,316,543
Collective deferred inflows of resources	3,262,432,093	688,197,590
Collective net pension liability	17,167,260,198	20,706,699,056
Borough's Proportion	0.0459784761%	0.043321037%

**Actuarial Assumptions**

The collective total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which rolled forward to June 30, 2017. This actuarial valuation used the following actuarial assumptions:

Inflation	2.25 Percent
Salary Increases:	
Through 2026	2.10-8.98 Percent (based on age)
Thereafter	3.10-9.98 Percent (based on age)
Investment Rate of Return	7.00 Percent

**Mortality Rates**

Pre-retirement mortality rates were based on the RP-2000 Pre-retirement mortality tables projected thirteen years using Projection Scale BB and then projected on a generational basis using the plan actuary's modified 2014 projection scales. Post-retirement mortality rates for male service retirements and beneficiaries are based on the RP-2000 Combined Healthy Mortality Tables projected one year using Projection Scale AA and two years using the plan actuary's modified 2014 projection scales. Post-retirement mortality rates for female service retirements and beneficiaries are based on the RP-2000 Combined Healthy Mortality Tables projected thirteen years using Projection Scale BB and then two years using the plan actuary's modified 2014 projection scales, which was further projected on a generational basis using the plan actuary's modified 2014 projection scales. Disability mortality rates were based on special mortality tables used for the period after disability.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System (PFRS), (continued)**

**Mortality Rates, (continued)**

The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

**Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute return/risk mitigation	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 7. PENSION PLANS, (continued)**

**Police and Firemen's Retirement System (PFRS), (continued)**

**Discount Rate**

The discount rate used to measure the total pension liability was 6.14% as of June 30, 2017. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% as of June 30, 2017 based on the Bond Buyer GO 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the non-employer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2017, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1- percentage-point higher than the current rate:

	June 30, 2017		
	1% Decrease <u>5.14%</u>	At Current Discount Rate <u>6.14%</u>	1% Increase <u>7.14%</u>
Borough's proportionate share of the pension liability	\$10,400,000	\$7,098,188	\$5,833,660

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The financial report may be accessed at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions).

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 8. FUND BALANCES**

Fund balances as of December 31, 2017 and 2016 that have been anticipated as revenue in the 2018 and 2017 budgets were as follows:

	<u>2018</u>	<u>2017</u>
Current Fund	\$625,000.00	\$700,000.00
Water Operating Fund	20,200.00	41,200.00

**NOTE 9. ACCRUED SICK AND VACATION BENEFITS**

The Borough has permitted employees to accrue unused sick and vacation time, which may be taken as time off or paid at a later date at an agreed upon rate. The current cost of such unpaid compensation has been estimated at \$747,462.77. This amount, which is material to the financial statements, is not reported either as an expenditure or liability. It is expected that the cost of such unpaid compensation would be included in the Borough's operating budget in the year it is used.

**NOTE 10. EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)**

In 2003, the Division of Local Government Services approved the Borough's LOSAP plan, provided by Lincoln Financial Group. The purpose of this plan is to enhance the Borough's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

The Lincoln Financial Group will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall provide for a fixed annual contribution of between \$287.50 to \$1,150.00 to each eligible volunteer who accumulates between 30 to 60 or more service points based on criteria established by Borough Ordinance No. 8-9-2001. In addition, the ordinance does not provide for prior years service credit. The amount of the LOSAP award cannot exceed \$1,150.00 annually, subject to periodic increases as permitted by N.J.A.C. 5:30-14.9. The Borough's contribution shall be included in the current year's budget.

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2017 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.



**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 11. INTERFUND BALANCES AND ACTIVITY**

\$26.00	Due to the Other Trust Fund from the Dog License Fund for Trust Funds deposited in the Dog License Fund in error.
7,738.66	Due to the Current Fund from the Grant Fund for Grant expenditures paid by the Current Fund.
451.42	Due to the Dog License Fund from the Current Fund for Short Term Loans to pay expenditures and interest earnings.
143,067.77	Due to the Water Operating Fund from the Current Fund for receipts deposited in the Current Fund.
1.98	Due to the Current Fund from the Public Assistance Fund for interest earnings.
307,930.10	Due to the Other Trust Fund from the Current Fund for Other Trust Bills receipts deposited in the Current Fund.
91,527.30	Due to the General Capital Fund from the Current Fund for Short Term Loans.
17,200.00	Due to General Capital Fund From the Grant Fund for General Capital Fund receipts deposited in the Grant Fund.
812,375.84	Due to the General Capital Fund from the Water Capital Fund for reimbursement of Water Capital bills paid by the General Capital Fund and for Short Term Loans.
803,500.95	Due to the Water Capital Fund from the Water Operating Fund for Short Term Loans.
52,800.00	Due to the Water Operating Fund from the Grant Fund for Short-Term Loans.
<u>80,000.00</u>	Due to the Water Operating Fund from the General Capital Fund for Short-Term Loans.
<u>\$2,316,620.02</u>	

It is anticipated that all interfunds will be liquidated during the fiscal year.

**NOTE 12. CAPITAL LEASE AGREEMENT**

The Borough entered into agreements for the leasing of police vehicles under capital leases. The capital lease agreements are for a term of 3 years payable in advance. The following is a schedule of the future minimum lease payments under capital leases, and the present value of the net minimum lease payments at December 31, 2017.

<u>Year Ended</u> <u>December 31,</u>	<u>Payments</u>
2018	\$26,263.29
2019	<u>27,044.19</u>
Total	<u>\$53,307.48</u>

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 13. RISK MANAGEMENT**

The Borough is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough has obtained insurance coverage to guard against these events which will provide minimum exposure to the Borough should they occur. During the 2017 calendar year, the Borough did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The Borough of Haledon is currently a member of the Suburban Essex Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund (the "Funds"). The Funds provide their members with Liability, Property and Workers' Compensation and Employer Liability Insurance. The Funds are risk-sharing public entity risk pools that are both an insured and self administered group of municipalities established for the purpose of providing low-cost insurance coverage for their respective members in order to keep local property taxes at a minimum. Each member appoints an official to represent their respective entity for the purpose of creating a governing body from which officers for the Funds are elected.

As a member of the Funds, the Borough could be subject to supplemental assessments in the event of deficiencies. If the assets of the Funds were to be exhausted, members would become responsible for their respective shares of the Funds' liabilities.

The Funds can declare and distribute dividends to members upon approval of the State of New Jersey Department of Insurance. These distributions are divided among the members in the same ratio as their individual assessment related to the total assessment of the membership body.

Financial statements for the Funds are available at the office of the Funds' Executive Director, PERMA Risk Management Services, 9 Campus Drive, Suite 216, Parsippany, NJ 07054.

**NOTE 14. TAXES COLLECTED IN ADVANCE**

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	<u>Balance</u> <u>Dec 31, 2017</u>	<u>Balance</u> <u>Dec 31, 2016</u>
Prepaid Taxes	<u>\$395,537.88</u>	<u>\$318,378.03</u>
Cash Liability for Taxes Collected in Advance	<u>\$395,537.88</u>	<u>\$318,378.03</u>

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 15. FIXED ASSETS**

During 2017, the Borough had an inventory of their fixed assets performed. Below are the balances as of December 31, 2017. Machinery, equipment and vehicles are valued at historical cost and land and buildings are valued at assessed value.

	Balance <u>Dec 31, 2017</u>
Land	\$3,445,200.00
Buildings	7,033,900.00
Machinery, Equipment and Vehicles	<u>4,474,490.00</u>
	<u>\$14,953,590.00</u>

**NOTE 16. COMMITMENTS AND CONTINGENT LIABILITIES**

We are advised by the Borough Counsel that the Borough is involved in several legal suits of which several could be material. However, they are covered by insurance with the exception of the following provided by the Borough attorney:

City of Paterson Sewer Agreement

The Borough of Haledon has a Sewer Agreement with the City of Paterson dating back to the early 1900's. Paterson is attempting to renegotiate this agreement with Haledon and several other municipalities. Paterson unilaterally passed an ordinance setting new, substantially higher, sewer fees in 2007. Paterson has asserted a claim for fees from 2001 through 2015 for \$740,828.73. Paterson also is seeking a contribution toward a sewer study from Haledon in the amount of \$119,095. Haledon disputes the increased sewer fee because Paterson unilaterally changed the terms of Haledon's agreement and has not agreed to the sewer study.

**NOTE 17. OTHER MATTERS**

The Borough council adopted an ordinance dated March 17, 2004 that created the Haledon Municipal Utilities Authority (HMUA) now known as the Manchester Utilities Authority (MUA). The Borough and the MUA also entered into an intralocal agreement and a water deficiency agreement in which the MUA would lease certain employees and equipment from the Borough. Certain fixed assets of the Haledon Water Utility were transferred to the MUA. The bonds and notes of the Haledon Water Utility will be budgeted for by the MUA and proceeds paid to the Haledon Water Utility. All new capital projects will be funded by the MUA whose bonds will be backed by the Borough of Haledon through the deficiency agreement.

**BOROUGH OF HALEDON, N.J.**  
**Notes to Financial Statements**  
**Years Ended December 31, 2017 and 2016**  
**(continued)**

**NOTE 18. SUBSEQUENT EVENTS**

The Borough has evaluated subsequent events through June 5, 2018, the date which the financial statements were available to be issued and no other items were noted for disclosure.

## **SUPPLEMENTARY DATA AND SCHEDULES**

## COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Tax Rate:	<u>4.5050</u>	<u>4.3610</u>	<u>4.3040</u>
Apportionment of Tax Rate:			
Municipal	1.4484	1.4170	1.3885
Municipal Library	0.0352	0.0340	0.0349
County - General	0.7650	0.7510	0.7836
County - Open Space	0.0105	0.0100	0.0105
Local School	1.2489	1.2050	1.1628
Regional High School	0.9970	0.9440	0.9237
Assessed Valuations:			
2017	\$510,215,500.00		
2016		\$512,950,900.00	
2015			\$515,122,000.00

## COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Currently</u>	
		<u>Cash Collections</u>	<u>Percentage of Collection</u>
2017	\$23,040,570.25	\$22,366,166.90	97.07%
2016	22,387,568.05	21,763,035.86	97.21
2015	22,209,558.24	21,645,388.31	97.45

## DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2017	\$68,058.92	\$605,213.53	\$673,272.45	2.92%
2016	112,103.13	535,515.94	647,619.07	2.89
2015	69,425.82	478,347.58	547,773.40	2.46

### PROPERTY ACQUIRED BY TAX TITLE LIENS LIQUIDATION

No properties have been acquired in 2017 by foreclosure or deed as a result of liquidation of tax title liens.

The value of properties acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2017	\$9,975.00
2016	9,975.00
2015	9,975.00

### COMPARATIVE SCHEDULE OF FUND BALANCES

<u>Year</u>	<u>Current Fund</u>	
	<u>Balance</u> <u>December 31,</u>	<u>Utilized in</u> <u>Budget of</u> <u>Succeeding</u> <u>Year</u>
2017	\$1,158,736.40	\$625,000.00
2016	1,163,168.49	700,000.00
2015	1,470,742.34	970,000.00
2014	1,395,862.36	800,000.00
2013	1,210,575.94	700,000.00

  

<u>Water Utility Operating Fund</u>		
2017	\$57,415.85	\$20,200.00
2016	70,332.11	41,200.00
2015	67,952.67	22,800.00
2014	25,782.41	2,650.00
2013	52,211.13	26,650.00

## OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>
Dominic Stampone	Mayor	
Mounir Almaita	Councilman - Council President	
Tahsina Ahmed	Councilwoman	
Nereyda Curiel	Councilwoman	
Reynaldo Martinez	Councilman	
Carlos Aymat	Councilman	
Michael Johnson	Councilman	
Allan R. Susen	Borough Clerk/Administrator, Assessment Search Officer, Registrar	
John Segreto, Jr.	Magistrate	(A)
Stephen P. Sanzari	Tax Collector	(A)
Maryann Brindisi	Chief Financial Officer	
Kelly Mullanaphy	Court Administrator	(A)
Ferraioli, Wielkottz, Cerullo & Cuva, P.A.	Borough Auditor	
Andrew Oddo	Borough Attorney	
Alaimo Group	Borough Engineer	
Dan Brown	Borough Prosecutor	
Joseph P. DeMarco	Public Defender	

(A) Coverage provided by the Municipal Excess Liability Joint Insurance Fund of up to \$1,000,000.00 per loss subject to a deductible of \$1,000.00 per loss.



SCHEDULE A

BOROUGH OF HALEDON, N.J.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2017

<u>Name of Federal Agency or Department</u>	<u>Federal Program</u>	<u>C.F.D.A. Account No.</u>	<u>Total Grant Award Amount</u>	<u>Balance Jan. 1, 2017</u>	<u>Revenues/ Receipts</u>	<u>Adjustment/ Expended</u>	<u>Balance Dec. 31, 2017</u>	<u>Memo Cumulative Total Expenditures</u>
U.S. Department of Transportation	Over the Limit Under Arrest	20.616	5,000.00	5,000.00		5,000.00		* 5,000.00
	Streetscape Belmont Ave.	20.205	703,000.00	(12,610.60)			(12,610.60)	* 438,129.79
	Streetscape Belmont Ave.-PH. III	20.205	620,000.00			445,111.86	(445,111.86)	* 445,111.86
	Distracted Driving Grant	20.616	5,500.00		5,500.00	5,225.00	275.00	* 5,225.00
	Over the Limit Under Arrest	20.616	4,000.00		4,000.00		4,000.00	* 4,000.00
U.S. Dept. of Justice	COPS Hiring Grant	16.710	121,464.00	30,586.00		30,586.00		* 112,935.00
	Body Worn Camera's Grant	16.835	17,900.00			13,110.29	(13,110.29)	* 13,110.29
Department of Housing and Urban Development	Community Development Block Grant							*
								*
Pass Through Funds: Passaic County	Improvement's to Various Borough Streets	14.218	140,181.00		88,649.48	88,649.48		* 118,917.08
								*
				<u>22,975.40</u>	<u>98,149.48</u>	<u>587,682.63</u>	<u>(466,557.75)</u>	* <u>1,138,429.02</u>

NOTE: THIS SCHEDULE WAS NOT SUBJECT TO AN AUDIT IN ACCORDANCE WITH FEDERAL OMB UNIFORM GUIDANCE.

## BOROUGH OF HALEDON, N.J.

## SCHEDULE OF EXPENDITURES OF STATE FINANCIAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2016

State Grantor Department	Program Title	State Program/ Account Number	Program Amount	Balance	Receipts	Expended	Balance	Memo Cumulative Total Expenditures
				Jan. 1, 2016			Dec. 31, 2016	
Department of Community Affairs	Emergency Road & Bridge Repair Special Legislative Grant-Business District	8030-100-04-88-20	6,393.94	1,744.98			1,744.98	*
			25,000.00	(15,000.00)		(15,000.00)	*	
Division of Motor Vehicles	Drunk Driving Enforcement Fund	1110-448-031020-2200	9,437.67	1,958.84	1,958.84		5,919.02	*
			8,446.56	8,446.56	2,527.54	26,622.16	*	
	Municipal Court Alcohol Education and Rehabilitation	9735-760-060000-60	1,530.47	480.47			480.47	*
			1,358.84	1,358.84		1,358.84	*	
			1,532.26	1,532.26			1,532.26	*
			846.04	846.04		846.04	*	
Division of Criminal Justice	Body Armor Fund	1020-718-066-1020-001	2,015.49	0.12	0.12			*
			1,943.57	1,943.57	1,749.88	193.69	*	
			1,865.87		1,865.87		1,865.87	*
Department of Human Services	General Assistance	7500-150-158010-60 A/C#2	110,459.00	20,117.95	67,384.00	110,459.00	(22,957.05)	*
Department of Health	HI N1 Influenza Grant		17,104.00	187.20			187.20	*
Department of Environmental Protection	Clean Communities Program	4900-765-178900-60	10,147.01	7,943.12	7,943.12		6,173.74	*
			12,356.38	12,356.38	6,162.64	14,101.48	*	
			14,101.48	14,101.48		11,980.09	11,980.09	*
			11,980.09		11,980.09			*
Passaic County Municipal Alliance Grant	Recycling Tonnage Grant	4900-752-042-490	8,478.99		8,478.99		3,551.01	*
			3,551.01		3,551.01			
Passaic County Municipal Alliance Grant	Governor's Alcohol and Drug Abuse Prevention	1110-448-031020-22	16,792.00	(4,665.54)	4,665.54	4,784.07	(6,704.79)	*
			16,792.00	(12,007.93)	10,087.21	9,612.64	(9,612.64)	
Department of Transportation	Transportation Trust Fund Hobart and Henry Street Clinton Street Woodside Avenue Summit Avenue Various Streets	6320-480-078	150,000.00	(88,217.47)			(88,217.47)	*
			200,000.00	(22,216.66)		(22,216.66)	*	
			200,000.00	(21,208.74)			(21,208.74)	*
			100,000.00	(19,086.25)			(19,086.25)	*
			488,228.00	247,500.00		247,500.00		*
State Pedestrian Safety Program Pothole Repair Program	State Pedestrian Safety Program Pothole Repair Program	6320-480-078-6320-163	40,000.00	6,660.62			6,660.62	*
			6,660.62					
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NOTE: THIS SCHEDULE WAS NOT SUBJECT TO AN AUDIT IN ACCORDANCE WITH NEW JERSEY OMB CIRCULAR 15-08.

## Borough of Haledon, N.J.

## Schedule of Cash - Collector-Treasurer

## Current Fund

Year Ended December 31, 2017

	<u>Ref.</u>		<u>Current Fund</u>
Balance - December 31, 2016	A		\$ 2,518,436.60
Increased by Receipts:			
Interest and Costs on Taxes	A-2	125,371.87	
Reserve for Debt Service	A-2	175,000.00	
Miscellaneous Revenue Not Anticipated	A-2	243,003.78	
Petty Cash	A-7	250.00	
Due From State - Senior Citizen and Veteran Deductions	A-8	34,500.00	
Taxes Receivable	A-9	22,539,158.04	
Tax Title Liens	A-10	31,391.31	
Revenue Accounts Receivable	A-12	1,213,992.47	
Interfunds	A-13	503,290.11	
Prepaid Taxes	A-18	395,537.88	
Various Cash Liabilities and Reserves	A-22	347,219.90	
			<u>25,608,715.36</u>
			28,127,151.96
Decreased by Disbursements:			
Refund Prior Year Revenue	A-1	315,303.38	
Current Year Budget Appropriations	A-3	8,571,273.42	
Petty Cash	A-7	250.00	
Interfunds	A-13	6,835.58	
Appropriation Reserves	A-16	715,427.43	
Local District School Taxes	A-19	6,436,882.00	
Regional High School Taxes	A-20	4,962,786.00	
County Taxes Payable	A-21	3,964,908.95	
Various Cash Liabilities and Reserves	A-22	671,943.23	
			<u>25,645,609.99</u>
Balance - December 31, 2017	A		\$ <u><u>2,481,541.97</u></u>

**Borough of Haledon, N.J.**  
**Schedule of Cash - Collector-Treasurer**  
**Grant Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>		<u>Grant Fund</u>
Increased by Receipts:			
Grants Receivable	A-23	55,353.90	
Unappropriated Reserve for Grants	A-25	21,396.97	
Interfund - Water Operating Fund	A-27	52,800.00	
			<u>129,550.87</u>
			\$ <u><u>129,550.87</u></u>
Decreased by Disbursements:			
Interfund - Current Fund	A-13	32,411.74	
Appropriated Reserve for Grants	A-24	97,139.13	
			\$ <u><u>129,550.87</u></u>

**Exhibit A-6**

**Borough of Haledon, N.J.**  
**Schedule of Cash - Change Fund**  
**Current Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	A	\$ <u>400.00</u>
Balance - December 31, 2017	A	\$ <u>400.00</u>
<u>Analysis of Balance:</u>		
Tax Collector		100.00
Municipal Court		<u>300.00</u>
		<u>400.00</u>

**Exhibit A-7**

**Schedule of Cash - Petty Cash**  
**Current Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Increased by:		
Disbursed	A-4	\$ <u>250.00</u>
Decreased by:		
Returned to Treasurer	A-4	\$ <u>250.00</u>

## Borough of Haledon, N.J.

**Schedule of Amount Due From State of New Jersey  
for Senior Citizens' and Veterans' Deductions - CH. 73 P.L. 1976**

**Current Fund**

**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	A	\$ 32,289.97
Increased by:		
Senior Citizens' Deductions Per Tax Billing		
Veterans' Deductions Per Tax Billing		35,000.00
Senior Citizens' and Veterans' Allowed - Prior		<u>1,250.00</u>
		36,250.00
Less:		
Senior Citizens' and Veterans' Disallowed	A-9	<u>36,250.00</u>
		68,539.97
Decreased by:		
State Share of Senior Citizens and Veteran		
Deductions Received in Cash	A-4	<u>34,500.00</u>
Balance - December 31, 2017	A	<u><u>\$ 34,039.97</u></u>

## Borough of Haledon, N.J.

## Schedule of Taxes Receivable and Analysis of Property Tax Levy

## Current Fund

Year Ended December 31, 2017

Year	Balance, Dec. 31, 2016	Levy	Added Taxes	Collected 2016	Collected 2017	Senior Citizen and Veteran Deductions	Transferred to Tax Title Liens	Adjusted/ Canceled	Balance, Dec. 31, 2017
2016	\$ 535,515.94				526,369.09	1,250.00			7,896.85
	535,515.94				526,369.09	1,250.00			7,896.85
2017		22,985,213.03	55,357.22	318,378.03	22,012,788.95	35,000.00	20,975.28	56,111.31	597,316.68
	\$ 535,515.94	22,985,213.03	55,357.22	318,378.03	22,539,158.04	36,250.00	20,975.28	56,111.31	605,213.53
	A			A-2/A-18	A-2/A-4	A-2/A-8	A-10		A

## Analysis of Tax Levy

Tax yield:	Ref.
General Purpose Tax	22,985,213.03
Added Tax (R.S. 54:4-63.1 et seq.)	55,357.22
	23,040,570.25

Tax Levy:	
Local District School Tax	A-19
Regional High School Tax	A-20
County - General Tax Levy	3,903,290.18
County - Open Space Tax Levy	53,715.23
Added County Taxes	7,903.54
	3,964,908.95
	15,423,462.95

Local Tax for Municipal Purposes	
Additional Taxes	A-2
	7,568,240.66
	48,866.64
	7,617,107.30
	23,040,570.25

## Borough of Haledon, N.J.

## Schedule of Tax Title Liens

## Current Fund

Year Ended December 31, 2017

Balance - December 31, 2016	<u>Ref.</u> A		\$ 112,103.13
Increased by:			
Transfer from Taxes Receivable	A-9	<u>20,975.28</u>	<u>20,975.28</u>
			<u>133,078.41</u>
Decreased by:			
Prior Year Adjustment			33,628.18
Receipts	A-4		<u>31,391.31</u>
Balance - December 31, 2017	A		<u>\$ 68,058.92</u>

Exhibit A-11

Schedule of Property Acquired for  
Taxes Assessed Valuation

## Current Fund

Year Ended December 31, 2017

Balance - December 31, 2016	<u>Ref.</u> A	\$ <u>9,975.00</u>
Balance - December 31, 2017	A	\$ <u>9,975.00</u>

Analysis of Balance

<u>Block</u>	<u>Lot</u>	<u>Amount</u>
2	1/3,9/40	1,750.00
2	4/8	250.00
3	1/3	150.00
3	4/51	2,400.00
4	1/5	250.00
4	11/16	300.00
5	1/6	300.00
7	1/3	150.00
26	5/8	300.00
38	1/2	850.00
50	36	425.00
60A	2/3	700.00
65	8	600.00
77	26	50.00
94	1/2	300.00
129	1/2	<u>1,200.00</u>
		<u>9,975.00</u>



## Borough of Haledon, N.J.

## Schedule of Revenue Accounts Receivable

## Current Fund

Year Ended December 31, 2017

	Ref.	Balance Dec. 31, 2016	Accrued	Collected	Balance Dec. 31, 2017
Clerk:					
Licenses:					
Alcoholic beverages	A-2	\$ 11,231.60	11,231.60	11,231.60	
Other	A-2	4,620.00	4,620.00	4,620.00	
Fees and Permits	A-2	3,301.25	3,301.25	3,301.25	
Miscellaneous Revenue not Anticipated	A-2	1,188.38	1,188.38	1,188.38	
Registrar of Vital Statistics					
Licenses	A-2	141.00	141.00	141.00	
Miscellaneous Revenue not Anticipated	A-2	1,335.00	1,335.00	1,135.00	200.00
Board of Health					
Licenses	A-2	8,075.00	8,075.00	8,075.00	
Uniform Construction Code:					
Fees and Permits - Building	A-2	46,051.00	46,051.00	46,051.00	
Fees and Permits - Other	A-2	660.00	660.00	660.00	
Municipal Court :					
Fines and Costs	A-2	20,416.15	355,477.00	352,877.09	23,016.06
Board of Adjustments/Planning Board					
Fees and Permits	A-2	500.00	500.00	500.00	
Police Department:					
Miscellaneous Revenue not Anticipated	A-2	742.05	742.05	742.05	0.00
Energy Receipts Tax	A-2	634,886.33	634,886.33	634,886.33	
Consolidated Municipal Property Tax					
Relief Aid	A-2	48,811.95	48,811.95	48,811.95	
Sewer Privileges	A-2	128,780.20	128,780.20	77,390.85	51,389.35
Interest on Investments and Deposits	A-2	15.30	19,054.24	19,052.50	17.04
Life Hazard Use Fees	A-2		11,409.78	11,409.78	
	\$	20,431.45	1,276,264.78	1,222,073.78	74,622.45
		A			A
Receipts	A-4			1,213,992.47	
Interfunds	A-13			8,081.31	
				1,222,073.78	

## Borough of Haledon, N.J.

## Schedule of Interfunds Receivables/(Payables)

## Current Fund

Year Ended December 31, 2017

<u>Fund</u>	<u>Ref.</u>	Due From/(To) Balance <u>Dec. 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	Due From/(To) Balance <u>Dec. 31, 2017</u>
Federal and State Grant Fund	A	\$ 40,150.40		32,411.74	7,738.66
Dog License Trust	A	(442.60)	1.78	10.60	(451.42)
Other Trust	A	(283,886.03)	8,755.93	32,800.00	(307,930.10)
General Capital Fund	A	257,314.26	6,158.44	355,000.00	(91,527.30)
Water Operating Fund	A	(60,000.00)		83,067.77	(143,067.77)
Public Assistance #1	A	315.99	0.74		316.73
Public Assistance #2	A	(314.75)			(314.75)
		<u>\$ (46,862.73)</u>	<u>14,916.89</u>	<u>503,290.11</u>	<u>(535,235.95)</u>
<u>Analysis</u>					
Due to Current Fund	A/A-1	297,780.65			8,055.39
Due From Current Fund		<u>(344,643.38)</u>			<u>(543,291.34)</u>
		<u>(46,862.73)</u>			<u>(535,235.95)</u>
Disbursed	A-4		6,835.58		
Received	A-4			328,290.11	
Realized as Revenue	A-2/A-4			175,000.00	
Interest on Investments	A-12		8,081.31		
			<u>14,916.89</u>	<u>503,290.11</u>	

**Borough of Haledon, N.J.**

**Schedule of Deferred Charges**

**Current Fund**

**Year Ended December 31, 2017**

<u>Caused By</u>	Balance, Dec. 31, 2016	Amount in 2017 Budget	Amount Resulting from 2017	Balance, Dec. 31, 2017
Emergency Authorizations	\$ 225,000.00	225,000.00		
	<u>\$ 225,000.00</u>	<u>225,000.00</u>		
	A	A-3		A

## Borough of Haledon, N.J.

## Schedule of Deferred Charges - Special Emergency Authorizations

## Current Fund

Year Ended December 31, 2017

<u>Purpose</u>	<u>Amount Authorized</u>	<u>Not Less Than 1/5 of Amount Authorized</u>	<u>Balance, Dec. 31, 2016</u>	<u>Reduced in 2017 Budget</u>	<u>Amount Resulting from 2017</u>	<u>Balance, Dec. 31, 2017</u>
Severance Liability Employee Retirement	55,000.00	11,000.00	11,000.00	11,000.00		
Revaluation	200,000.00	40,000.00	80,000.00	40,000.00		40,000.00
Severance Liability Employee Retirement	330,000.00	66,000.00	264,000.00	66,000.00		198,000.00
Severance Liability Employee Retirement	100,000.00	20,000.00	100,000.00	20,000.00		80,000.00
Severance Liability Employee Retirement	100,000.00	20,000.00			100,000.00	100,000.00
			<u>\$ 455,000.00</u>	<u>137,000.00</u>	<u>100,000.00</u>	<u>418,000.00</u>
			<u>A</u>	<u>A-3</u>	<u>A-3</u>	<u>A</u>

**Borough of Haledon, N.J.**  
**Schedule of Appropriation Reserves**

**Current Fund**

Page 1 of 2

**Year Ended December 31, 2017**

	Balance, Dec. 31, 2016	Balance after Transfers and Encumbrances	Paid or Charged	Balance Lapsed
Salaries and Wages Within "CAPS":				
Administrative and Executive	\$ 120.08	120.08		120.08
Mayor and Council	0.01	0.01		0.01
Municipal Clerk	53.85	53.85		53.85
Elections	470.43	470.43		470.43
Financial Administration	0.35	0.35		0.35
Chief Financial Officer	0.53	0.53		0.53
Collection of Taxes	0.52	0.52		0.52
Assessment of Taxes	37.02	37.02		37.02
Planning Board	13.55	13.55		13.55
Police	231,550.06	165,550.06	83,571.94	81,978.12
Special Police	489.01	489.01		489.01
Police Radio and Communications	15,112.11	112.11		112.11
Fire	600.00	600.00		600.00
Prosecutor	820.83	820.83		820.83
Municipal Court	602.98	602.98		602.98
Public Defender	2,324.96	2,832.88	507.92	2,324.96
Road Repair and Maintenance	10,155.80	155.80		155.80
Garbage and Trash Removal	18,903.42	5,903.42		5,903.42
Recycling Program	7,184.00	7,184.00		7,184.00
Board of Health	0.71	0.71		0.71
Administration of Public Assistance	0.63	0.63		0.63
Senior Citizens Transportation	234.02	234.02		234.02
Construction Code Official	353.59	353.59		353.59
Building Inspector	0.56	0.56		0.56
Electrical Inspector	0.03	0.03		0.03
Fire Protection Official	13.12	13.12		13.12
Zoning & Housing Maint. Enforcement	0.68	0.68		0.68
<b>Total Salaries and Wages Within "CAPS"</b>	<b>289,042.85</b>	<b>185,550.77</b>	<b>84,079.86</b>	<b>101,470.91</b>
Other Expenses Within "CAPS":				
Mayor and Council	1,507.86	1,698.36	173.00	1,525.36
Municipal Clerk	8,598.03	8,601.45	4,152.65	4,448.80
Elections	475.34	475.34		475.34
Financial Administration				
Treasurer	1,676.93	2,303.22	626.76	1,676.46
Miscellaneous	10,000.75	10,000.75	10,000.75	
Annual Audit	5,720.00	5,720.00	211.75	5,508.25
Collection of Taxes	2,768.50	3,486.38	1,306.98	2,179.40
Assessment of Taxes		1,083.41	583.41	500.00
Legal Services and Costs	154,954.98	403,954.98	398,969.47	4,985.51
Engineering Services and Costs	11,764.88	8,764.88	3,731.65	5,033.23
Planning Board	1,426.61	1,426.61		1,426.61
Other Insurance	34,982.07	10,508.94	9,733.09	775.85
Group Insurance	32,878.32	3,878.32	2,521.06	1,357.26
Police	4,460.22	27,754.86	26,991.19	763.67
Police Cars	24,619.45	9,619.45		9,619.45
School Crossing Guards	2,538.19	2,538.19		2,538.19
Emergency Management	500.00	500.00		500.00
Fire	8,914.54	17,570.78	9,076.08	8,494.70
Fire - OSHA Physicals	1,000.00	1,000.00		1,000.00
Fire - OSHA Hepatitis B	7,000.00	7,000.00		7,000.00
Fire Prevention Bureau	416.85	416.85	10.70	406.15

## Borough of Haledon, N.J.

## Schedule of Appropriation Reserves

## Current Fund

Page 2 of 2

Year Ended December 31, 2017

	Balance, Dec. 31, 2016	Balance after Transfers and Encumbrances	Paid or Charged	Balance Lapsed
Fire Official	2,134.20	1,134.20		1,134.20
Municipal Court	1,241.07	1,241.07	925.28	315.79
Road Repairs and Maintenance	10,687.68	23,209.24	17,524.35	5,684.89
Garbage and Trash Removal	200.34	1,000.34	951.44	48.90
Solid Waste Disposal Costs	28,440.55	40,332.85	38,463.79	1,869.06
Recycling Program	2,243.61	3,443.61	2,250.00	1,193.61
Public Buildings and Grounds	53,638.09	55,013.60	34,400.84	20,612.76
Sewer System				
Contractual	2,500.00	2,500.00		2,500.00
Miscellaneous	6,815.27	815.27		815.27
Municipal Services Act	12,000.00	12,000.00	9,753.95	2,246.05
Board of Health	1,994.57	1,994.57	23.72	1,970.85
Board of Health - Contractual	655.00	655.00		655.00
Animal Control	1,048.11	1,048.11	1,000.00	48.11
Administration of Public Assistance	726.57	726.57		726.57
Senior Citizens' Transportation	590.00	590.00		590.00
Recreation	6,125.32	10,125.32	8,006.48	2,118.84
Celebration of Public Events	923.30	1,373.30	1,061.45	311.85
Building Inspector	8.61	8.61		8.61
Fire Subcode Official		23.51	23.51	
Zoning and Housing Maintenance Enforcement	392.63	486.45	166.50	319.95
NJEIT Annual Fees	1,200.00	1,200.00		1,200.00
Street Lighting		8,500.00	8,373.38	126.62
Gasoline	72,742.84	10,742.84	3,712.26	7,030.58
Fire Hydrant Service	2,031.68	17,678.76	17,647.08	31.68
Total Other Expenses Within "CAPS"	524,542.96	724,145.99	612,372.57	111,773.42
Deferred Charges and Statutory Expenditures Within "CAPS":				
Public Employees' Retirement System	38.66	38.66		38.66
Social Security ( O.A.S.I. )	488.36	488.36		488.36
Total Deferred Charges and Statutory Expenditures Within "CAPS"	527.02	527.02		527.02
Total Reserves Within "CAPS"	814,112.83	910,223.78	696,452.43	213,771.35
Other Expenses Excluded From "CAPS":				
Passaic Valley Sewer Commission Contractual	336.85	336.85		336.85
Emergency Services Volunteer - LOSAP	40,000.00	40,000.00	18,975.00	21,025.00
Total Other Expenses Excluded from "CAPS"	40,336.85	40,336.85	18,975.00	21,361.85
Total Reserves Excluded from "CAPS"	40,336.85	40,336.85	18,975.00	21,361.85
Totals	\$ 854,449.68	950,560.63	715,427.43	235,133.20
			A-4	A-1
Total Reserves	Ref.			
Prior Year Encumbrances	A	854,449.68		
	A-17	96,110.95		
		950,560.63		

**Borough of Haledon, N.J.**  
**Schedule of Encumbrances Payable**

**Current Fund**

**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	A	\$ 96,110.95
Increased by:		
Transfer from Current Appropriations	A-3	<u>210,378.07</u>
		306,489.02
Decreased by:		
Transfer to Appropriation Reserves	A-16	<u>96,110.95</u>
Balance - December 31, 2017	A	<u>\$ 210,378.07</u>

**Schedule of Prepaid Taxes**

**Current Fund**

**Year Ended December 31, 2017**

Balance - December 31, 2016	A	\$ 318,378.03
Increased by:		
Receipts - Prepaid 2018 Taxes	A-4	<u>395,537.88</u>
		713,915.91
Decreased by:		
Applied to 2017 Taxes	A-9	<u>318,378.03</u>
Balance - December 31, 2017	A	<u>\$ 395,537.88</u>

## Borough of Haledon, N.J.

## Schedule of Local District School Tax

## Current Fund

Year Ended December 31, 2017

	<u>Ref.</u>	
Balance - December 31, 2016	A, A-1	64,763.87
Increased by:		
Levy - Calendar Year 2017	A-1,A-9	\$ <u>6,372,119.00</u>
		6,436,882.87
Decreased by:		
Payments	A-4	<u>6,436,882.00</u>
Balance - December 31, 2017	A, A-1	\$ <u><u>0.87</u></u>

## Schedule of Regional High School Tax

## Current Fund

Year Ended December 31, 2017

	<u>Ref.</u>	
Balance - December 31, 2016		
School Tax Payable	<u>A</u>	
School Tax Deferred		\$ <u>2,427,861.50</u> \$ 2,427,861.50
Increased by:		
Levy School Year - July 1, 2017		
to June 30, 2018	A-9	<u>5,086,435.00</u>
		7,514,296.50
Decreased by:		
Payments	A-4	<u>4,962,786.00</u>
Balance - December 31, 2017		
School Tax Payable		
School Tax Deferred		\$ <u>2,551,510.50</u> \$ <u><u>2,551,510.50</u></u>
2017 Liability for Regional High		
School District Tax:		
Tax Payable - Dec. 31, 2017		
Tax Paid		<u>4,962,786.00</u>
		<u>4,962,786.00</u>
Less: Tax Payable - Dec. 31, 2016		
Amount Charged to 2017 Operations	A-1	<u><u>4,962,786.00</u></u>



## Borough of Haledon, N.J.

## Schedule of County Taxes Payable/(Receivable)

## Current Fund

Year Ended December 31, 2017

Balance - December 31, 2016	<u>Ref.</u> A	(1,087.04)
Increased by:		
Levy - General	A-1/A-9 \$	3,903,290.18
Levy - Open Space	A-1/A-9	53,715.23
Added and Omitted Taxes	A-1/A-9	<u>7,903.54</u>
		<u>3,964,908.95</u>
		3,963,821.91
Decreased by:		
Payments	A-4	\$ <u>3,964,908.95</u>
Balance - December 31, 2017	A	<u><u>(1,087.04)</u></u>

## Borough of Haledon, N.J.

## Schedule of Various Cash Liabilities and Reserves

## Current Fund

Year Ended December 31, 2017

	<u>Liabilities and Reserves</u>	<u>Balance</u> <u>Dec. 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance</u> <u>Dec. 31, 2017</u>
<u>Liabilities:</u>					
Tax Overpayments	\$		7,678.47	7,678.47	
Due to State of NJ Marriage Surcharge		325.00	1,175.00	1,500.00	
Due to State of NJ Building Surcharge		666.00	3,140.00	3,750.00	56.00
Special Emergency Note Payable		100,000.00		100,000.00	
Emergency Note Payable		225,000.00		225,000.00	
<u>Reserves for:</u>					
Revaluation		29,690.50			29,690.50
DARE Contribution		6,230.64	5,309.75		11,540.39
Redemption of Outside Liens		6,698.08	327,316.68	334,014.76	
Retirement Severance Liability		18,601.95			18,601.95
ABC License Buybacks		2,400.00	2,600.00		5,000.00
	\$	<u>389,612.17</u>	<u>347,219.90</u>	<u>671,943.23</u>	<u>64,888.84</u>
		A			A
Received	Ref.		347,219.90		
Disbursed	A-4			671,943.23	
	A-4				
			<u>347,219.90</u>	<u>671,943.23</u>	

**Borough of Haledon, N.J.**  
**Schedule of Grants Receivable**  
**Federal and State Grant Fund**  
**Year Ended December 31, 2017**

<u>Grant</u>	<u>Balance</u> <u>Dec. 31, 2016</u>	<u>Budget</u> <u>Revenue</u>	<u>Received</u>	<u>Transfer</u> <u>from</u> <u>Unapprop.</u> <u>Reserve</u>	<u>Balance</u> <u>Dec. 31, 2017</u>
<b>Federal Grants:</b>					
Body Worn Cameras Grant		17,900.00			17,900.00
Over the Limit Under Arrest		5,000.00		5,000.00	
Distracted Driving Grant		5,500.00	5,500.00		
COPS Hiring Grant		30,586.00		30,586.00	
		<u>58,986.00</u>	<u>5,500.00</u>	<u>35,586.00</u>	<u>17,900.00</u>
<b>State Grants:</b>					
Municipal Alliance on Alcoholism and Drug Abuse	\$ 21,457.54	16,792.00	14,752.75		23,496.79
Recycling Tonnage Grant		8,478.99	8,478.99		
Clean Communities Grant		14,101.48		14,101.48	
Alcohol Education and Rehab. Fund		846.04		846.04	
N.J. Transportation Trust Fund	277,120.92				277,120.92
Drunk Driving Enforcement Fund		26,622.16	26,622.16		
Body Armor Replacement Fund		1,943.57		1,943.57	
Special Legislative Grant - Business District	15,000.00				15,000.00
State Pedestrian Safety Program	40,000.00				40,000.00
	<u>353,578.46</u>	<u>68,784.24</u>	<u>49,853.90</u>	<u>16,891.09</u>	<u>355,617.71</u>
	<u>\$ 353,578.46</u>	<u>127,770.24</u>	<u>55,353.90</u>	<u>52,477.09</u>	<u>373,517.71</u>
	<u>A</u>	<u>A-2</u>	<u>A-5</u>	<u>A-25</u>	<u>A</u>

## Borough of Haledon, N.J.

## Schedule of Appropriated Reserves for Grants

## Federal and State Grant Fund

Year Ended December 31, 2017

Grant	Balance Dec. 31, 2016	Transfer From 2017 Budget	Expended	Cancelled	Balance Dec. 31, 2017
<b>Federal Grants:</b>					
Supplemental Safe Neigh. Discretionary Grant - Purchase of Police Car	\$ 30.00				30.00
Over the Limit Under Arrest		5,000.00	5,000.00		
COPS Hiring Grant		30,586.00	30,586.00		
Distracted Driving Grant		5,500.00	5,225.00		275.00
Body Worn Cameras Grant		17,900.00	13,110.29		4,789.71
	<u>30.00</u>	<u>58,986.00</u>	<u>53,921.29</u>		<u>5,094.71</u>
<b>State Grants:</b>					
Municipal Alliance on Alcoholism and Drug Abuse	4,784.07	16,792.00	14,396.71		7,179.36
Emergency Road & Bridge Repair	1,744.98				1,744.98
Clean Communities Grant	20,279.50	14,101.48	14,105.76		20,275.22
Alcohol Ed. and Rehabilitation Fund	3,371.57	846.04			4,217.61
Drunk Driving Enforcement Fund	10,405.40	26,622.16	4,486.38		32,541.18
Recycling Tonnage Grant		8,478.99	8,478.99		
Aid to Distressed Cities - Transitional Services	195.16				195.16
Pothole Repair Program Grant	6,660.62				6,660.62
Body Armor Replacement Fund	0.12	1,943.57	1,750.00		193.69
H1N1 Influenza Grant	187.20				187.20
State Pedestrian Safety Program	40,000.00				40,000.00
NJDEP - Green Communities	3,000.00				3,000.00
N.J. Transportation Trust Fund	153,092.35				153,092.35
	<u>243,720.97</u>	<u>68,784.24</u>	<u>43,217.84</u>		<u>269,287.37</u>
	\$ 243,750.97	127,770.24	97,139.13		274,382.08
	<u>A</u>	<u>A-5</u>			<u>A</u>
<b>Federal and State Grants</b>					
	Ref.	127,770.24			
	<u>A-3</u>	<u>127,770.24</u>			
		<u>127,770.24</u>			

## Borough of Haledon, N.J.

## Schedule of Unappropriated Reserves for Grants

## Federal and State Grant Fund

Year Ended December 31, 2017

Grant	Balance	Transfer	Received	Balance
	Dec. 31, 2016	To 2017 Budget		Dec. 31, 2017
Federal Grants:				
Over the Limit Under Arrest	\$ 5,000.00	5,000.00	4,000.00	4,000.00
Department of Justice COPS Grant	30,586.00	30,586.00		
Body Armor Replacement Grant	1,943.57	1,943.57		
	<u>37,529.57</u>	<u>37,529.57</u>	<u>4,000.00</u>	<u>4,000.00</u>
State Grants:				
Body Armor Replacement Grant	\$		1,865.87	1,865.87
Alcohol Ed. and Rehabilitation Fund	846.04	846.04		
Recycling Tonnage Grant	14,101.48	14,101.48	3,551.01	3,551.01
Clean Communities Grant	<u>14,947.52</u>	<u>14,947.52</u>	11,980.09	11,980.09
			<u>17,396.97</u>	<u>17,396.97</u>
	\$ 52,477.09	52,477.09	21,396.97	21,396.97
	<u>A</u>	<u>A-23</u>	<u>A-5</u>	<u>A</u>

**Exhibit A-26****Borough of Haledon, N.J.****Schedule of Interfund General Capital Fund****Federal and State Grant Funds****Year Ended December 31, 2017**

		<u>Ref.</u>	
Balance - December 31, 2016	Due to	A	\$ <u>17,200.00</u>
Balance - December 31, 2017	Due to	A	\$ <u>17,200.00</u>

**Exhibit A-27****Schedule of Interfund Water Operating Fund****Federal and State Grant Funds****Year Ended December 31, 2017**

		<u>Ref.</u>	
Increased by:			
Received		A-5	<u>52,800.00</u>
Balance - December 31, 2017	Due to	A	\$ <u>52,800.00</u>

## Borough of Haledon, N.J.

## Schedule of Cash

## Trust Funds

Year Ended December 31, 2017

	<u>Ref.</u>	<u>Dog License Fund</u>	<u>Other Trust Funds</u>	<u>Unaudited Emergency Services Volunteer LOSAP</u>
Balance - December 31, 2016	B	\$ <u>235.81</u>	<u>686,086.91</u>	<u>275,262.87</u>
Increased by Receipts:				
Dog License Fees - Borough Share	B-4	1,104.40		
Dog License Fees - State Share	B-5	237.60		
Interfund - Current Fund	B-6	1.78	8,755.93	
Payroll Deductions Payable	B-8		5,469,030.10	
Other Trust Funds	B-9		918,440.17	
LOSAP - Net Assets Available	B-10			31,564.88
Total Receipts		<u>1,343.78</u>	<u>6,396,226.20</u>	<u>50,539.88</u>
		<u>1,579.59</u>	<u>7,082,313.11</u>	<u>325,802.75</u>
Decreased by Disbursements:				
Other Receivables	B-2		15,580.04	
Interfund - Current Fund	B-6	10.60	32,800.00	
Reserve for Dog Expenditures	B-4	1,076.00		
State Share - Dog Licenses	B-5	215.00		
Payroll Deductions Payable	B-8		5,476,207.15	
Other Trust Funds	B-9		1,047,660.91	
LOSAP - Net Assets Available	B-10			28,747.27
Total Disbursements		<u>1,301.60</u>	<u>6,572,248.10</u>	<u>28,747.27</u>
Balance - December 31, 2017	B	\$ <u><u>277.99</u></u>	<u><u>510,065.01</u></u>	<u><u>297,055.48</u></u>

**Borough of Haledon, N.J.**

**Schedule of Other Receivables**

**Trust Funds**

**Year Ended December 31, 2017**

	<u>Ref.</u>	
Increased by:		
Disbursements	B-1	\$ <u>15,580.04</u>
Balance - December 31, 2017	B	\$ <u><u>15,580.04</u></u>



**Exhibit B-3**

**Borough of Haledon, N.J.**

**Schedule of Emergency Services Volunteer Length  
of Service Award Program - Contributions Receivable**

**Trust Funds**

**Year Ended December 31, 2017**

	<u>Ref.</u>	
Increased by:		
Contributions	B-10	\$ 18,975.00
Decreased by:		
Receipts	B-1	<u>18,975.00</u>
Balance - December 31, 2017	B	<u><u>\$ 0.00</u></u>

**Borough of Haledon, N.J.**  
**Reserve/(Deficit) for Dog Fund Expenditures**

**Trust Funds**

**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	B	653.41
Increased by:		
Dog License Fees including Late Fees	B-1	<div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">1,104.40</div> <div style="margin-left: 10px; text-align: right;">1,104.40</div> </div>
		1,757.81
Decreased by:		
Expenditures R.S. 4:19-1511	B-1	<div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">1,076.00</div> <div style="margin-left: 10px; text-align: right;">1,076.00</div> </div>
Balance - December 31, 2017	B	<div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="border-bottom: 3px double black; width: 100px; text-align: right;">681.81</div> <div style="margin-left: 10px; text-align: right;">681.81</div> </div>

	<u>License Fees Collected</u>
<u>Year</u>	
2016	1,071.80
2015	<div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">1,136.60</div> <div style="margin-left: 10px; text-align: right;">1,136.60</div> </div>
	<div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="border-bottom: 3px double black; width: 100px; text-align: right;">2,208.40</div> <div style="margin-left: 10px; text-align: right;">2,208.40</div> </div>

**Schedule of Due to/(from) State Department of Health**

**Trust Funds**

**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	B	\$ (1.00)
Increased by:		
State Fees Collected	B-1	<div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">237.60</div> <div style="margin-left: 10px; text-align: right;">237.60</div> </div>
Decreased by:		
Paid to State	B-1	<div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">215.00</div> <div style="margin-left: 10px; text-align: right;">215.00</div> </div>
Balance - December 31, 2017	B	<div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="border-bottom: 3px double black; width: 100px; text-align: right;">21.60</div> <div style="margin-left: 10px; text-align: right;">21.60</div> </div>

**Borough of Haledon, N.J.**

**Schedule of Interfund - Current Fund**

**Trust Funds**

**Year Ended December 31, 2017**

	Due to/(from) Balance Dec. 31, 2016	Increased	Decreased	Due to/(from) Balance Dec. 31, 2017
Dog License Trust	(442.60)	1.78	10.60	(451.42)
Other Trust	<u>(283,886.03)</u>	<u>8,755.93</u>	<u>32,800.00</u>	<u>(307,930.10)</u>
	<u>(284,328.63)</u>	<u>8,757.71</u>	<u>32,810.60</u>	<u>(308,381.52)</u>
	B	B-1	B-1	B

**Schedule of Interfund - Dog License Fund**

**Trust Funds**

**Year Ended December 31, 2017**

	Ref.	
Balance - December 31, 2016		
Due from	B	<u>26.00</u>
Balance - December 31, 2017		
Due from	B	<u>26.00</u>

**Exhibit B-8**

**Borough of Haledon, N.J.**  
**Schedule of Payroll Deductions Payable**  
**Trust Funds**

**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	B	\$ 15,835.22
Increased by:		
Receipts	B-1	<u>5,469,030.10</u>
		5,484,865.32
Decreased by:		
Disbursements	B-1	<u>5,476,207.15</u>
Balance - December 31, 2017	B	<u><u>\$ 8,658.17</u></u>

## Borough of Haledon, N.J.

## Schedule of Other Trust Funds

## Trust Funds

Year Ended December 31, 2017

	Balance Dec. 31, 2016	Increased	Decreased	Balance Dec. 31, 2017
Escrow Deposits	193,286.26	18,169.96	50,125.75	161,330.47
Reserve for Unemployment	8,491.66	24.97	676.97	7,839.66
Reserve for Restitution	1,296.05			1,296.05
Reserve for P.O.A.A.	11,046.49	1,036.00	358.00	11,724.49
Reserve for Uniform Fire Safety Penalty	4,828.00			4,828.00
Reserve fo Community Fund	1,051.00			1,051.00
Reserve for Recreation	17,436.58	4,725.72	8,685.38	13,476.92
Reserve for Senior Citizen Recreation	3,029.67			3,029.67
Reserve for Centennial	3,360.00	133.75		3,493.75
Reserve for Special Police Outside Duty	2,326.67	633,802.50	636,129.17	
Reserve for Affordable Housing	175,000.00			175,000.00
Reserve for Recreation Improvements	10,000.00			10,000.00
Reserve for Public Defender		1,550.00		1,550.00
Reserve for Legal Settlement Stone Industries	118,410.00	39,470.00		157,880.00
Other Escrow	7,271.00	4,233.20		11,504.20
Sale of Assets	34,809.48			34,809.48
Fireworks Donations	2,000.00	800.00	600.00	2,200.00
Junior Police Academy	3,150.00			3,150.00
Insurance Escrow	45,370.35	15,162.50	2,433.50	58,099.35
RX/Sec. 125 Plan	17,200.51	166,731.57	171,052.14	12,879.94
Reserve for Premium on Tax Sale	294,800.00	32,600.00	177,600.00	149,800.00
	<u>954,163.72</u>	<u>918,440.17</u>	<u>1,047,660.91</u>	<u>824,942.98</u>
	B	B-1	B-1	B

## Borough of Haledon, N.J.

Schedule of Emergency Services Volunteer Length  
of Service Award Program - Net Assets Available for Benefits

## Trust Funds

Year Ended December 31, 2017

	<u>Ref.</u>		
Balance - December 31, 2016	B		275,262.87
Increased by:			
Borough Contributions	B-3	18,975.00	
Appreciation / (Depreciation)	B-1	<u>31,564.88</u>	
			<u>50,539.88</u>
			325,802.75
Decreased by:			
Withdrawals		27,099.04	
Administration Fee		<u>1,648.23</u>	
	B-1		<u>28,747.27</u>
Balance - December 31, 2017	B		<u><u>297,055.48</u></u>

## Borough of Haledon, N.J.

## Schedule of Cash

## General Capital Fund

Year Ended December 31, 2017

	<u>Ref.</u>		
Balance - December 31, 2016	C	\$	2,693,897.84
Increased by Receipts:			
Interfund - Current Fund	C-4	6,158.44	
Interfund - Water Operating Fund	C-5	80,000.00	
Various Receivables	C-8	88,649.48	
Bond Anticipation Notes	C-14	2,697,896.00	
Budget Appropriations:			
Capital Improvement Fund	C-15	<u>25,000.00</u>	
			<u>2,897,703.92</u>
			5,591,601.76
Decreased by Disbursements:			
Fund Balance	C-1		
Bond Anticipation Notes	C-14	2,101,186.00	
Interfund Current Fund	C-4	355,000.00	
Various Reserves	C-17	175,000.00	
Improvement Authorizations	C-15	<u>1,136,555.47</u>	
			<u>3,767,741.47</u>
Balance - December 31, 2017	C	\$	<u><u>1,823,860.29</u></u>

## Borough of Haledon, N.J.

## Analysis of Cash

## General Capital Fund

Year Ended December 31, 2017

	<u>Ref.</u>	
Fund Balance	C-1	\$ 52,289.94
Interfund - Current Fund	C-4	(91,527.30)
Interfund - Water Operating Fund	C-5	80,000.00
Interfund - Water Capital Fund	C-6	(812,375.84)
Interfund - State & Federal Grant Fund	C-7	(17,200.00)
Various Receivables	C-8	(881,991.92)
Capital Improvement Fund	C-16	9,955.96
Various Reserves	C-17	298,728.96

## Improvement Authorizations:

## Ordinance

<u>Number</u>	<u>Improvement Description</u>	
3-11-04	Various Capital Improvements	16,071.44
06-18-09	Roe Street Sanitary Sewer Rehabilitation	1,144.94
08-20-09	Roe Street Sewer Repairs	19,647.94
07-01-10	Various Capital Improvements	74,641.36
03-03-11	Imp. Sanitary Sewer Haledon Avenue	11,287.21
08-18-11	Various Capital Improvements	281,303.11
06-21-12	Various Capital Improvements	234,821.48
04-17-14	Various Capital Improvements	106,690.00
08-21-14A	Various Capital Improvements	93,237.66
06-10-15	Various Capital Improvements	134,189.48
08-26-15A	Various Capital Improvements	1,669,393.56
06-09-16A	Various Capital Improvements	405,844.31
07-13-17	Lewis Street & Circle Avenue Project	(3,792.00)
08-10-17	Belmont Square Project	104,000.00
11-09-17	Various Capital Improvements	37,500.00
		<u>\$ 1,823,860.29</u>
		C



**Exhibit C-4**

**Borough of Haledon, N.J.**  
**Schedule of Interfund - Current Fund**  
**General Capital Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016 - Due to	C	\$ 257,314.26
Increased by:		
Interest Earned	C-2	6,158.44
		<u>6,158.44</u>
		263,472.70
Decreased by:		
Disbursed	C-2	355,000.00
		<u>355,000.00</u>
Balance - December 31, 2017 - Due from	C, C-3	\$ <u>(91,527.30)</u>

**Exhibit C-5**

**Schedule of Interfund - Water Operating Fund**  
**General Capital Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Increased by:		
Receipts	C-2	80,000.00
		<u>80,000.00</u>
Balance - December 31, 2017 - Due to	C, C-3	\$ <u>80,000.00</u>

**Exhibit C-6**

**Schedule of Interfund - Water Capital Fund**  
**General Capital Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016 - Due From	C	\$ <u>812,375.84</u>
Balance - December 31, 2017 - Due From	C, C-3	\$ <u>812,375.84</u>

**Exhibit C-7**

**Schedule of Interfund - Federal and State Grant Fund**  
**General Capital Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016 - Due From	C	\$ <u>17,200.00</u>
Balance - December 31, 2017 - Due From	C, C-3	\$ <u>17,200.00</u>

Exhibit C-8

**Borough of Haledon, N.J.**  
**Schedule of Various Receivables**  
**General Capital Fund**  
**Year Ended December 31, 2017**

	<u>Balance</u> <u>Dec. 31, 2016</u>	<u>Grants</u> <u>Approved</u>	<u>Cash</u> <u>Received</u>	<u>Balance</u> <u>Dec. 31, 2017</u>
<u>State of New Jersey</u>				
Transportation Trust Fund:				
Ord. 6/21/12 - Streetscape Belmont Avenue	\$ 277,480.81			277,480.81
Ord. 8/26/15A - Various Borough Streets	240,728.00			240,728.00
Ord. 8/26/15A - Streetscape Belmont Ave. Ph. III	620,000.00			620,000.00
<u>Passaic County - Comm. Dev. Block Grant</u>				
Ord. 8/26/15A - Various Borough Streets	109,913.40		88,649.48	21,263.92
	<u>\$ 1,248,122.21</u>		<u>88,649.48</u>	<u>1,159,472.73</u>
	<u>C</u>		<u>C-2</u>	<u>C</u>

## Borough of Haledon, N.J.

Schedule of Deferred Charges to Future  
Taxation - Funded

## General Capital Fund

Year Ended December 31, 2017

	<u>Ref.</u>		
Balance - December 31, 2016	C		\$ 7,047,923.96
Decreased by:			
Paid by Current Year Budget Appropriations:			
NJEIT Loan Payable - Adjustment	C-11	175,696.00	
NJEIT Loan Payable	C-11	80,684.21	
Serial Bonds	C-12	535,000.00	
Greenacres Loan Payable	C-13	<u>14,680.73</u>	
			<u>806,060.94</u>
Balance - December 31, 2017	C		\$ <u>6,241,863.02</u>

Borough of Haledon, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year Ended December 31, 2017

Ordinance Number	Improvement Description	Balance Dec. 31, 2016	2017 Authorizations	Balance Dec. 31, 2017	Analysis of Balance - Dec. 31, 2017		
					Financed by Bond Anticipation Notes	Expended	Unexpended Improvement Authorization
08-21-14A	Various Capital Improvements	\$ 745,275.00		745,275.00	745,275.00		
08-26-15A	Various Capital Improvements	1,366,471.00		1,366,471.00	1,366,471.00		
06-09-16A	Various Capital Improvements	586,150.00		586,150.00	586,150.00		
07-13-17	Lewis Street & Circle Avenue Improvements		178,600.00	178,600.00		3,792.00	174,808.00
11-09-17	Various Capital Improvements		712,500.00	712,500.00			712,500.00
		<u>\$ 2,697,896.00</u>	<u>891,100.00</u>	<u>3,588,996.00</u>	<u>2,697,896.00</u>	<u>3,792.00</u>	<u>887,308.00</u>
		C	C-15/C-19	C			
	Improvement Authorizations Unfunded					C-15	2,752,860.97
	Less: Unexpended Proceeds of Bond						
	Anticipation Notes - Ord. #						
	08-21-14A				93,237.66		
	08-26-15A				1,366,471.00		
	06-09-16A				405,844.31		
							<u>1,865,552.97</u>
							<u>887,308.00</u>

## Borough of Haledon, N.J.

## Schedule of New Jersey Environmental Infrastructure Trust/Loan

## General Capital Fund

Year Ended December 31, 2017

	<u>Ref.</u>	<u>Total</u>	<u>Trust</u>	<u>Loan</u>
Balance - December 31, 2016	C	\$ 541,034.74	159,535.00	381,499.74
Decreased by:				
Trust / Loan Adjustment	C-9	175,696.00	(14,465.00)	190,161.00
Principal Paid	C-9	<u>80,684.21</u>	<u>20,000.00</u>	<u>60,684.21</u>
Balance - December 31, 2017	C	<u>\$ 284,654.53</u>	<u>154,000.00</u>	<u>130,654.53</u>

**Borough of Haledon, N.J.**  
**Schedule of General Serial Bonds Payable**  
**General Capital Fund**

Year Ended December 31, 2017

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding, December 31, 2017</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2017</u>
			<u>Date</u>	<u>Amount</u>					
General Improvement Bonds Series 2009	1/22/2009	4,220,000.00	9/1/2018	350,000.00	4.000%	\$ 3,420,000.00		150,000.00	3,270,000.00
			9/1/2019	360,000.00	4.250%				
			9/1/2020	370,000.00	4.500%				
			9/1/2021	395,000.00	5.000%				
			9/1/2022	405,000.00	5.000%				
			9/1/2023	445,000.00	4.625%				
			9/1/2024	460,000.00	5.500%				
			9/1/2025	485,000.00	5.500%				
General Obligation Refunding Bonds	8/12/2011	1,410,000			3.000%	285,000.00		285,000.00	
General Improvement Bonds Series 2015	10/15/2015	2,699,000.00	10/15/2018	150,000.00	2.000%				
			10/15/2019	160,000.00	2.000%				
			10/15/2020-22	170,000.00	2.000%	2,604,000.00		100,000.00	2,504,000.00
			10/15/2023	180,000.00	2.000%				
			10/15/2024	180,000.00	2.250%				
			10/15/2025	185,000.00	2.250%				
			10/15/2026-27	190,000.00	2.500%				
			10/15/2028	190,000.00	2.750%				
			10/15/2029-30	190,000.00	3.000%				
			10/15/2031	189,000.00	3.000%				
						<u>\$ 6,309,000.00</u>		<u>535,000.00</u>	<u>5,774,000.00</u>
						<u>C</u>		<u>C-9</u>	<u>C</u>

## Borough of Haledon, N.J.

## Schedule of New Jersey Green Acres Loan Payable

## General Capital Fund

Year Ended December 31, 2017

Purpose	Date of Issue	Original Issue	Semi-Annual Maturities Date	Amount	Interest Rate	Balance Dec. 31, 2016	Increased	Decreased	Balance Dec. 31, 2017
Roe Street Athletic Field Renovations	4/15/2009	270,000.00	See Notes to Financial Statements 4/15 and 10/15	Various	2.00%	\$ 178,332.52		13,288.93	165,043.59
Roe Street Athletic Field Renovations	9/18/2009	28,561.00	3/18 and 9/18	Various	2.00%	19,556.70		1,391.80	18,164.90
						\$ 197,889.22		14,680.73	183,208.49
						C		C-9	C

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**Borough of Haledon, N.J.**  
**Schedule of Improvement Authorizations**  
**General Capital Fund**

**Year Ended December 31, 2017**

Ordinance Number	Improvement Description	Ordinance		Balance Dec. 31, 2016		2017 Authorizations	Paid or Charged	Canceled	Balance Dec. 31, 2017		
		Date	Amount	Funded	Unfunded				Funded	Unfunded	
General Improvements:											
03-11-04	Various Capital Improvements	4/21/2004	\$ 1,600,000.00	\$ 30,806.44			14,735.00		16,071.44		
06-18-09	Roe Street Sanitary Sewer Rehabilitation	7/16/2009	2,000,000.00	1,144.94					1,144.94		
08-20-09	Roe Street Sewer Repairs	9/17/2009	175,000.00	19,647.94					19,647.94		
07-01-10	Various Capital Improvements	7/22/2010	1,350,000.00	178,641.36				104,000.00	74,641.36		
03-03-11	Imp. Sanitary Sewer Haledon Avenue	4/21/2011	105,000.00	22,192.05			10,904.84		11,287.21		
08-18-11	Various Capital Improvements	9/15/2011	875,000.00	281,303.11					281,303.11		
06-21-12	Various Capital Improvements	7/19/2012	1,410,000.00	234,821.48					234,821.48		
04-17-14	Various Capital Improvements	5/15/2014	172,253.71	117,506.00					106,690.00	93,237.66	
08-21-14A	Various Capital Improvements	9/8/2014	784,500.00		189,672.09		10,816.00		96,434.43		
06-10-15	Various Capital Improvements	7/22/2015	333,909.25	138,159.48			3,970.00		134,189.48		
08-26-15A	Various Capital Improvements	9/23/2015	2,731,847.00	1,200,764.07			897,841.51		302,922.56	1,366,471.00	
06-09-16A	Various Capital Improvements	7/14/2016	617,000.00	494,506.00			88,661.69			405,844.31	
07-13-17	Lewis Street & Circle Avenue Project	8/10/2017	188,000.00			188,000.00	13,192.00		104,000.00	174,808.00	
08-10-17	Belmont Square Project	9/14/2017	104,000.00			104,000.00			104,000.00		
11-09-17	Various Capital Improvements	11/30/2017	750,000.00			750,000.00			37,500.00	712,500.00	
				\$ 2,224,986.87		1,042,000.00		1,136,555.47		1,324,219.52	
				C		C		C-2		C	
						1,042,000.00		104,000.00		2,752,860.97	
						C-1				C	
Deferred Charges to Future Taxation - Unfunded											
General Capital Surplus											
Ref.											
C-1											
C-10											
C-16											
Capital Improvement Fund											
1,042,000.00											

**Borough of Haledon, N.J.**  
**Schedule of Capital Improvement Fund**  
**General Capital Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	C	\$ 31,855.96
Increased by:		
Budget Appropriation	C-2	<u>25,000.00</u>
		56,855.96
Decreased by:		
Appropriated to Finance Improvement Authorizations	C-15	<u>46,900.00</u>
Balance - December 31, 2017	C/C-3	<u><u>\$ 9,955.96</u></u>

**Exhibit C-17**

**Borough of Haledon, N.J.**

**Schedule of Various Reserves**

**General Capital Fund**

**Year Ended December 31, 2017**

	<u>Balance Dec. 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2017</u>
Debt Service	\$ 473,728.96		175,000.00	298,728.96
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
	\$ <u>473,728.96</u>	<u>                    </u>	<u>175,000.00</u>	<u>298,728.96</u>
	<u>C</u>		<u>C-2</u>	<u>C/C-3</u>

**Exhibit C-18**

**Schedule of Reserve for Various Grants Receivable**

**General Capital Fund**

**Year Ended December 31, 2017**

	<u>Balance Dec. 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2017</u>
<u>State of New Jersey</u>				
Transportation Trust Fund:				
Ord. 6/21/12 - Streetscape Belmont Avenue	277,480.81			277,480.81
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
	\$ <u>277,480.81</u>	<u>                    </u>	<u>                    </u>	<u>277,480.81</u>
	<u>C</u>			<u>C</u>

**Schedule of Bonds and Notes Authorized But Not Issued**

## General Capital Fund

Year Ended December 31, 2017

Authorizations  
Notes Issued

## Borough of Haledon, N.J.

## Schedule of Cash

## Water Utility Fund

Year Ended December 31, 2017

	<u>Ref.</u>	<u>Operating</u>	<u>Capital</u>
Balance - December 31, 2016	D	\$ <u>547,491.55</u>	<u>8,848.68</u>
Increased by Receipts:			
Svc. Agree. Manchester Utilities Auth.	D-7	115,091.34	
Due from Manchester Utilities Auth.	D-6	569,568.76	
Interest on Deposits	D-2/D-5	<u>1,812.21</u>	<u>26.82</u>
		<u>686,472.31</u>	<u>26.82</u>
		<u>1,233,963.86</u>	<u>8,875.50</u>
Decreased by Disbursements:			
Budget Appropriations	D-3	563,172.85	
Interfund Disbursements	D-5	<u>215,867.77</u>	
		<u>779,040.62</u>	
Balance - December 31, 2017	D	\$ <u><u>454,923.24</u></u>	<u><u>8,875.50</u></u>

**Borough of Haledon, N.J.**  
**Schedule of Interfund Accounts Receivable (Payable)**  
**Water Utility Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	<u>Total</u>	<u>Water Operating Fund</u>			<u>Current Fund</u>
			<u>Water Capital Fund</u>	<u>Federal &amp; State Grant Fund</u>	<u>General Capital Fund</u>	
Balance - December 31, 2016	D	\$ (743,527.77)	(803,527.77)			60,000.00
Increased by:						
Disbursed	D-4	215,867.77		52,800.00	80,000.00	83,067.77
Interest on Deposits	D-2/D-4	26.82	26.82			
		<u>215,894.59</u>	<u>26.82</u>	<u>52,800.00</u>	<u>80,000.00</u>	<u>83,067.77</u>
Balance - December 31, 2017	D	\$ <u>(527,633.18)</u>	<u>(803,500.95)</u>	<u>52,800.00</u>	<u>80,000.00</u>	<u>143,067.77</u>

**Exhibit D-6****Borough of Haledon, N.J.****Schedule of Due from/(to) Manchester Utilities Authority  
Operating****Water Utility Fund****Year Ended December 31, 2017**

	<u>Ref.</u>	
Increased by:		
Annual Charges per Service Agreement	D-2	\$ 569,568.76
		<u>569,568.76</u>
Dereased by:		
Receipts	D-4	<u>569,568.76</u>
		<u>569,568.76</u>

**Exhibit D-7****Schedule of Due from Manchester Utilities Authority  
Per Service Agreement****Water Utility Fund****Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	D	\$ 292,813.04
Dereased by:		
Received	D-4	<u>115,091.34</u>
Balance - December 31, 2017	D	<u>\$ 177,721.70</u>

**Exhibit D-8****Schedule of Water Utility Capital Cash****Water Utility Capital Fund****Year Ended December 31, 2017**

	<u>Ref.</u>	<u>Balance Dec. 31, 2017</u>
Capital Improvement Fund	D-12	\$ 0.61
Interfund - Water Operating Fund	D-5	(803,500.95)
Interfund - General Capital Fund	D-14	812,375.84
	D	<u>\$ 8,875.50</u>

**Exhibit D-9****Borough of Haledon, N.J.****Schedule of Fixed Capital****Water Utility Capital Fund****Year Ended December 31, 2017**

<u>Account Number</u>	<u>Description</u>	<u>Balance Dec. 31, 2016</u>	<u>Balance Dec. 31, 2017</u>
	Intangible Plant:		
303	Miscellaneous Intangible Plant	\$ 1,252,159.24	1,252,159.24
	Source of Supply Plant:		
312	Collecting and Impounding Reservoirs	210,540.45	210,540.45
314	Wells and Springs	2,926.00	2,926.00
316	Supply Mains	8,838.60	8,838.60
317	Other Water Source Plant	469,099.90	469,099.90
	Pumping Plant:		
321	Structures and Improvements	26,890.79	26,890.79
325	Electric Pumping Equipment	15,474.17	15,474.17
327	Hydraulic Pumping Equipment	4,106.79	4,106.79
	Water Treatment Plant:		
331	Structures and Improvements	342,335.55	342,335.55
	Transmission and Distribution Plant:		
341	Structures and Improvements	939,628.53	939,628.53
342	Distribution Reservoirs and Standpipes	9,721.21	9,721.21
343	Transmission and Distribution Mains	5,823,057.76	5,823,057.76
345	Services	54,852.07	54,852.07
346	Meters	586,214.91	586,214.91
348	Hydrants	35,878.01	35,878.01
349	Other Transmission and Distribution Plant	298.00	298.00
	General Plant:		
379	Other General Equipment	115,561.44	115,561.44
		<u>\$ 9,897,583.42</u>	<u>9,897,583.42</u>
		D	D



**Borough of Haledon, N.J.**  
**Schedule of 2016 Appropriation Reserves**  
**Water Utility Operating Fund**  
**Year Ended December 31, 2017**

	<u>Balance,</u> <u>Dec. 31, 2016</u>	<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Paid</u>	<u>Balance</u> <u>Lapsed</u>
Operating:				
Salaries and Wages	12,762.25	12,762.25		12,762.25
Other Expenses	12,842.85	12,842.85		12,842.85
Statutory Expenditures:				
Social Security System (O.A.S.I.)	<u>839.61</u>	<u>839.61</u>	<u>          </u>	<u>839.61</u>
	<u>26,444.71</u>	<u>26,444.71</u>	<u>          </u>	<u>26,444.71</u>
	D			D-1

Borough of Haledon, N.J.  
Schedule of Water Serial Bonds Payable  
Water Utility Capital Fund  
Year Ended December 31, 2017

Purpose	Date of Issue	Original Issue	Maturities of Bonds		Interest Rate	Balance, Dec. 31, 2016	Decreased	Balance, Dec. 31, 2017
			Date	Outstanding Dec. 31, 2017 Amount				
Water Utility Refunding Bonds	8/12/2011	1,815,000.00	03/15/18	175,000.00	2.50%	\$ 1,035,000.00	180,000.00	855,000.00
			03/15/19	175,000.00	3.00%			
			03/15/20	170,000.00	3.25%			
			03/15/21	170,000.00	3.38%			
			03/15/22	165,000.00	3.63%			
						<u>\$ 1,035,000.00</u>	<u>180,000.00</u>	<u>855,000.00</u>
						D	D-13	D

**Exhibit D-12**

**Borough of Haledon, N.J.**  
**Schedule of Capital Improvement Fund**  
**Water Utility Capital Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	D	\$ <u>0.61</u>
Balance - December 31, 2017	D/D-8	\$ <u><u>0.61</u></u>

**Exhibit D-13**

**Schedule of Reserve for Amortization**  
**Water Utility Capital Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	D	\$ 8,862,583.42
Increased by:		
Serial Bonds Paid by Budget	D-11	<u>180,000.00</u> <u>180,000.00</u>
Balance - December 31, 2017	D	\$ <u><u>9,042,583.42</u></u>

**Exhibit D-14**

**Borough of Haledon, N.J.**

**Schedule of Interfund General Capital Fund**

**Water Utility Capital Fund**

**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	D	\$ <u>812,375.84</u>
Balance - December 31, 2017	D/D-8	\$ <u>812,375.84</u>

**Exhibit E-1**

**Borough of Haledon , N.J.**  
**Schedule of Cash-Treasurer**  
**Public Assistance Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	<u>Total</u>	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>
Balance - December 31, 2016	E	\$ 46,564.40	250.22	46,314.18
Increased by Receipts:				
State Aid		64,500.00		64,500.00
Other Receipts		2,967.11	0.74	2,966.37
Supplemental Security Income				
Interfund - Current Fund				
		<u>67,467.11</u>	<u>0.74</u>	<u>67,466.37</u>
		<u>114,031.51</u>	<u>250.96</u>	<u>113,780.55</u>
Decreased by Disbursements:				
Public Assistance - 2017		110,459.00		110,459.00
Supplemental Security Income				
Intrafund Transfers				
Interfund - Current Fund				
		<u>110,459.00</u>	<u></u>	<u>110,459.00</u>
Balance - December 31, 2017	E	\$ <u>3,572.51</u>	<u>250.96</u>	<u>3,321.55</u>

**Exhibit E-2**

**Borough of Haledon , N.J.**  
**Schedule of Cash-Treasurer**  
**Public Assistance Fund**  
**Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2017	E-1	\$ <u>3,572.51</u>
Increased by:		
Cash Receipts Record		<u>28,633.86</u>
		<u>28,633.86</u>
		<u>32,206.37</u>
Decreased by:		
Cash Disbursements Record		<u>24,204.00</u>
		<u>24,204.00</u>
Balance - March 31, 2018		\$ <u><u>8,002.37</u></u>

<u>Reconciliation - March 31, 2018</u>	<u>P.A.T.F.</u> <u>Account #1</u>	<u>P.A.T.F.</u> <u>Account #2</u>	<u>TOTAL</u>
Balance on Deposit per Statement of:			
Valley National Bank - Checking	251.44	2,113.35	2,364.79
Valley National Bank			
Welfare Director Petty Cash		11,905.58	11,905.58
	<u>251.44</u>	<u>14,018.93</u>	<u>14,270.37</u>
Add: Bank Charge			0.00
Less: Outstanding Checks		<u>6,268.00</u>	<u>6,268.00</u>
Balance - March 31, 2018	<u><u>251.44</u></u>	<u><u>7,750.93</u></u>	<u><u>8,002.37</u></u>

**Exhibit E-3**

**Borough of Haledon , N.J.**  
**Schedule of Cash-Treasurer**  
**Public Assistance Fund**  
**Year Ended December 31, 2017**

Balance - December 31, 2016	\$ 46,564.40
Increased by Receipts:	
Cash Receipts Record	67,467.11
	<u>67,467.11</u>
	114,031.51
Decreased by Disbursements:	
Cash Disbursements Record	110,459.00
	<u>110,459.00</u>
Balance - December 31, 2017	\$ <u>3,572.51</u>

<u>Reconciliation - December 31, 2017</u>	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>	<u>TOTAL</u>
Balance on Deposit per Statement of:			
Valley National Bank - Checking	250.96	3,683.17	3,934.13
Valley National Bank			
Welfare Director Petty Cash		5,906.38	5,906.38
	<u>250.96</u>	<u>9,589.55</u>	<u>9,840.51</u>
Add: Deposit in Transit/Bank Charge			0.00
Less: Outstanding Checks		<u>6,268.00</u>	<u>6,268.00</u>
Balance - December 31, 2017	<u>250.96</u>	<u>3,321.55</u>	<u>3,572.51</u>

**Exhibit E-4**

**Borough of Haledon , N.J.**  
**Schedule of Revenues - Cash Basis**  
**Public Assistance Fund**  
**Year Ended December 31, 2017**

	<u>Total</u>	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>
State Aid Payments	\$ 64,500.00		64,500.00
Less: Refunds to the State			
Net State Aid Payments	<u>64,500.00</u>		<u>64,500.00</u>
Interest Earned	83.11	0.74	82.37
Refund State Matched Assistance			
Void Stale Date Checks	2,884.00		2,884.00
Petty Cash Interest Earned			
Supplemental Security Income			
State/Municipal Refund			
Client Refund			
Total Revenues (P.A.T.F.)	67,467.11	0.74	67,466.37
Intra-Fund Transfers			
Inter-Fund Transfers - Current Fund			
Total Receipts	<u>\$ 67,467.11</u>	<u>0.74</u>	<u>67,466.37</u>

**Exhibit E-5**

**Schedule of Expenditures - Cash Basis**  
**Public Assistance Fund**  
**Year Ended December 31, 2017**

	<u>Total</u>	<u>P.A.T.F. Account #1</u>	<u>P.A.T.F. Account #2</u>
Reported:			
Current Year Assistance (State Matching):			
Maintenance Payments	\$ 36,120.00		36,120.00
Other:			
Emergency Assistance - Utilities	947.00		947.00
Emergency Assistance - Rent	72,167.00		72,167.00
Emergency Assistance - Relocation Costs			
Emergency Assistance - House Furnishings	1,225.00		1,225.00
Emergency Assistance - Storage			
Transportation			
Work Related Expenses			
Total Payments Reported	<u>110,459.00</u>		<u>110,459.00</u>
Payments for Eligible Assistance Not Reported			
Total P.A.T.F. Eligible Payments	<u>110,459.00</u>		<u>110,459.00</u>
Inter-Fund Transfers - Current Fund			
Intra-Fund Transfers			
SSI Payments:			
Reimbursement to Clients			
Total Disbursements (P.A.T.F.)	<u>\$ 110,459.00</u>		<u>110,459.00</u>



**Exhibit E-6****Borough of Haledon , N.J.****Schedule of Reserve for Public Assistance****Public Assistance Fund****Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	E	\$ 46,563.16
Increased by:		
Receipts		<u>67,466.37</u>
		114,029.53
Decreased by:		
Disbursements		<u>110,459.00</u>
Balance - December 31, 2017	E	\$ <u>3,570.53</u>
<u>Analysis of Balance:</u>		
Account #1		26,445.21
Account #2		<u>(22,874.68)</u>
		<u>3,570.53</u>

**Exhibit E-7****Schedule of Interfund - Current Fund****Public Assistance Fund****Year Ended December 31, 2017**

	<u>Ref.</u>	
Balance - December 31, 2016	E	\$ 1.24
Increased by:		
Receipts		<u>0.74</u>
Balance - December 31, 2017	E	\$ <u>1.98</u>
<u>Analysis of Balance:</u>		
Account #1	Due To	316.73
Account #2	Due From	<u>(314.75)</u>
		<u>1.98</u>

**BOROUGH OF HALEDON**

**PART II**

**LETTERS ON INTERNAL CONTROL AND ON COMPLIANCE  
AND OTHER MATTERS**

**COMMENTS AND RECOMMENDATIONS**

**YEAR ENDED DECEMBER 31, 2017**

# Ferraioli, Wielkottz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
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## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and  
Members of the Borough Council  
Borough of Haledon  
Haledon, New Jersey 07508

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the Borough of Haledon in the County of Passaic as of and for the year ended December 31, 2017 and the related notes to the financial statements, and have issued our report thereon dated June 5, 2018, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting. The regulatory basis opinion was qualified for the Length of Service Awards Program being unaudited.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements-regulatory basis, we considered the Borough of Haledon's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Haledon's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of Haledon's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain immaterial deficiencies in internal control that we have reported to management of the Borough of Haledon in the accompany comments and recommendations section of this report.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Borough of Haledon's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Borough of Haledon in the accompanying comments and recommendations section of this report.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Haledon internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Haledon internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.

*Charles J. Ferraioli*

Charles J. Ferraioli, Jr., C.P.A.  
Registered Municipal Accountant  
No. 388

*Ferraioli, Wielkatz, Cerullo & Cusa, P.A.*  
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants  
Pompton Lakes, New Jersey



## **GENERAL COMMENTS**

### **Contracts and Agreements**

N.J.S.A. 40A:11-4 states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law."

Effective April 17, 2000 and thereafter the bid thresholds in accordance with N.J.S.A. 40A:11-3 (as amended) is \$17,500.00 and \$25,000.00 with a qualified purchasing agent. On July 1, 2010 the threshold was increased to \$36,000.00 and on July 1, 2015 increased to \$40,000.00 with a qualified purchasing agent.

N.J.S.A. 40A:11-2 contains definitions for terms used throughout N.J.S.A. 40A:11-1 et seq. and was amended under P.L. 1999, c.440. It includes as subsection (23) the term 'competitive contracting', which is defined as "the method described in sections 1 through 5 of P.L. 1999, c.440 (C.40:11-4.1 through C.40A:11-4.5) of contracting for specialized goods and services in which formal proposals are solicited from vendors; formal proposals are evaluated by the purchasing agent or counsel; and the governing body awards a contract to a vendor or vendors from among the formal proposals received."

N.J.S.A. 40A:11-3 was amended with P.L. 1999, c.440 to raise the bid threshold and require award by governing body resolution. "When the cost or price of any contract awarded by the purchasing agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids and bidding therefore, except that the governing body may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations." The Borough increased the bid threshold to \$36,000.00 and \$40,000.00, respectively, as allowed by law for having a qualified purchasing agent.

N.J.S.A. 40A:11-15 was amended with P.L. 1999, c.440 to extend the base contract period. "Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection (a) of N.J.S.A. 40A:11-5 may be awarded for a period not exceeding 12 consecutive months."

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Belmont Town Square Park  
Lee Avenue Improvements

### **Contracts and Agreements, (continued)**

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

### **Collection of Interest on Delinquent Taxes and Assessments**

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 2, 2017 adopted the following resolution authorizing interest to be charged on delinquent taxes:

WHEREAS, NJSA54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allow an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, County of Passaic, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of 6% shall be collected against the delinquency.
2. Effective January 1, 1994, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

### **Collection of Interest on Delinquent Taxes and Assessments, (continued)**

4. This resolution shall be published in its entirety, once, in an official newspaper of the Borough of Haledon.
5. A certified copy of this resolution shall be provided by the Municipal Clerk to the Tax Collector, Borough Attorney, and Borough Auditor of the Borough.

### **Delinquent Taxes and Tax Title Liens**

The last tax sale was held on December 11, 2017, and was complete.

The following comparison is made of the number of tax title liens receivable on December 31, of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2017	2
2016	7
2015	2

### **Verification of Delinquent Taxes and Other Charges**

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services.

The results of the test, which was made as of December 31, 2017, is not yet known, but a separate report will be rendered if any irregularities were developed.

In addition, analytical review procedures were utilized to ascertain the validity of the receivables.

### **OTHER COMMENTS**

#### **Outside Offices**

\*Fees charged for two (2) building permits that were included in our testing of construction fees were not in agreement with the fee ordinance.

#### **Other**

\*The tax receipt postings to general ledger and cash receipts journal were not in agreement with the tax account status reports.

One (1) County Tax Board judgment was applied to the wrong block and lot in the tax accounting system.

\*There exists several outstanding grants receivable and appropriated grants that should be reviewed for collectibility and existence.

## **OTHER COMMENTS, (continued)**

### **Other, (continued)**

\*There exists various interfunds that have existed for several years that should be liquidated.

\*Several purchases included in our testing of expenditures were made prior to purchase order approval.

\*One employee health benefit contribution was not calculated properly resulting in an over contribution.

There were two employees (2) eligible to be enrolled in the Defined Contribution Retirement Plan that were not enrolled.

## **RECOMMENDATIONS**

- \*1. The fees being charged for various building permits be in agreement with the fee ordinance.
- \*2. That the tax receipt postings to the general ledger and cash receipts journal be reconciled to the monthly tax account status reports.
3. That all County Tax Board judgments be applied to the correct block and lot in the tax system.
4. The grants receivable and appropriated grants be reviewed for collectibility and existence.
- \*5. That an effort be made to liquidate all interfunds.
- \*6. That purchases not be made prior to purchase order approval.
- \*7. That the employee share of health benefit costs be correctly calculated.
8. That all employees eligible to be enrolled in the Defined Contribution Retirement Plan be enrolled.



## STATUS OF PRIOR YEAR AUDIT FINDINGS/RECOMMENDATIONS

A review was performed on all prior year recommendations and corrective action was taken on all with the exception of those marked with an "\*" which are included in this year's recommendations.

The problems and weaknesses noted in our audit were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to call us.

Very truly yours,

*Charles J. Ferraioli*

Charles J. Ferraioli, Jr., C.P.A.  
Registered Municipal Accountant  
No. 388

*Ferraioli, Wielkatz, Cerullo & Cusa, P.A.*  
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