

BOROUGH OF HALEDON  
MAYOR AND COUNCIL  
WORK SESSION  
June 5, 2014

MOMENT OF SILENCE

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their June Work Session on June 5, 2014 at 7:00 PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 9, 2014 posted on the bulletin board in the Municipal Building on January 9, 2014 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Council President Alkaita in the Mayor’s absence called the meeting to order at 7:00PM

Present: Council President Mounir Alkaita; Council members; Maha Kandis, Belgica Costa, Reynaldo Martinez, and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan R. Susen.

Absent: Mayor Domenick Stampone absent with notice.  
Councilman Michael Tirri absent with notice.  
Councilman Johnson delayed.

**PUBLIC HEARING**  
**(Privilege of the floor)**

Motion by Kandis seconded by Costa to open the public hearing  
ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ

NO: 0

John Block, 337 Morrissee Ave. – asked what is the interest charged if taxes are not paid by 10<sup>th</sup> when falls on the weekend.

Frank Menyhardt, 33 N12th St.:

- Asked regarding status of street sweeper.
- Hole in safety netting by playground. Asking if it the hole can be repaired.

*Councilman Johnson arrived at 7:10PM*

- West Broadway, Burhans Avenue and Aberdeen Court have overgrowth blocking sidewalk.

DPW Superintendent Morgan and Code Enforcer Jimenez will follow up.

- Loose dogs on the field, Chief told him Police Department cannot issue tickets.
- Asked if can request a security deposit for groups using the field.

Motion by Martinez seconded by Costa to close the public hearing

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

### GOVERNING BODY RESPONSES

Council President Almaita, Police Department is sending SPOs (Special Police Officers); Frank Menyhardt said they are not always there (at the park). Doug Morgan will check into the hole in the netting (at the park). Dogs should be leashed.

Municipal Clerk/Administrator Susen mentioned dogs should not be on the field.

Chief Mercuro, spoke with Mr. Menyhardt before the meeting, will have Sergeants address the issues.

Council President Almaita, taxes do not have an additional grace period beyond the 10<sup>th</sup>. Taxes should have been paid prior (to the 10<sup>th</sup>) if falls on weekend or holiday.

Councilwoman Kandis has observed the litter left behind at the field due to groups using the field. Mentioned using portable containers.

Doug Morgan stated trying to remedy the situation and Deputy Clerk Abaza has told all the sport organizations they must clean up.

Councilman Johnson, it all falls under enforcement. If Specials (Police Officers) are patrolling; dogs are observed and should be asked to remove off the field. If they do not obey, they (SPO) should issue summons. Councilman asked Chief Mercuro to address.

Chief Mercuro said he will speak with Sergeant in charge of Specials (SPO) to enforce the issue.

Council President Almaita should check for licenses.

### DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER'S REPORT – ALAIMO ENGINEERING – reviewed regular reports.

ADMINISTRATOR'S REPORT – Allan Susen

BOROUGH OF HALEDON  
ADMINISTRATOR'S OFFICE  
April/May 2014  
ACTIVITIES REPORT

#### FINANCE

1. The 2014 Budget was introduced on April 3, 2014 and adopted May15, 2014. Chief Financial Officer Mary Ann Brindisi is inputting the department budgets which should be complete by next week.
2. We received our first installment under the COPS grant for Officer Michael Palmer – period ending March 31, 2014.
3. A Re-appropriation Ordinance was adopted last month enabling us to move forward on various projects. The ordinance funds the exhaust system to be installed at Fire Company #1, office furniture for the new Chief Finance Officer cubicle and Council desks, among other items.
4. We are looking into purchasing Quick Books to better enable bank reconciliations and also to computerize accounting of our Trust Accounts; which are currently maintained manually.
5. The new part time finance clerk has taken over payroll processing. We are no longer contracting with Kevin Daisley.
6. Our Standard and Poor's rating was upgraded to AA-/Stable under the S&P new rating guidelines.

7. I would like to schedule a Finance Committee meeting for Tuesday, June 10<sup>th</sup>, to discuss various capital improvements and this year's bond ordinance.

#### ADMINISTRATION

1. DPW and Crossing Guard contract negotiations are scheduled to reconvene on July 11<sup>th</sup> at 1:00PM
2. We are waiting for decisions on our Open Space Grant application for tree planting and tree maintenance at Roe St/Braen Memorial Field and a Community Development Block Grant to assist with funding for the Bernard Avenue/Ida Street/N12th Street road improvements.
3. Tax Bills should be ready to be mailed on time for the August 1 quarter. Nuha Kardan and Tax Collector Steve Sanzari will coordinate this effort.
4. I've requested Doug Morgan to schedule monthly Public Works Committee meetings. The meetings will keep the committee up to date on work schedules upcoming projects and staffing issues.
5. Specifications are ready and financing is in place for the work at Roe St/Braen Memorial Field. The Notice to Bidders will be published shortly. This project will include safety netting at both ballfields, lighting at the bandshell and memorial monument, and installation of electric at the monument for public events.
6. Advertisement was made for Custodial Services with bids being due June 5, 2014. I hope to have an award made at the June 19<sup>th</sup> meeting.
7. Advertisement was made for Recreation Services proposals. The Request for Proposals are due June 10<sup>th</sup>.
8. Plans continue for Haledon Fun Day, June 21, 2014. I met with Councilwoman Kandis to discuss financial needs. Funding is available in the Recreation Trust Account.

POLICE DEPT. – Chief Mercurio - report submitted for May and distributed.

- Parking on Grove Street survey completed.
- Public Safety meeting regarding junk cars, issuing Property maintenance tickets. State will investigate to make sure not in violation of junk yard statute.

Council President Almaita, signed off on bike repairs; asked if we will have bike patrols.

Chief Mercurio (personally) purchased one new bike, others have been sent out for tune up. The new bike will be here for Haledon fun day. Old bikes are scheduled to be ready also.

The Bike Patrol will continue to be used and there are a dozen volunteers.

Councilman Johnson, the report is from 5/16 to 5/26, why?

Chief Mercurio, will get remaining days' report.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan -read regular monthly report.

- Bathroom renovations being done at REC building.
- Street sweeper is out and cleaning streets.
- Pot holes being repaired, please call in any found.

Council President Almaita mentioned issue on Jasper St. (road conditions). Doug Morgan, the bad part is in Paterson.

Councilman Johnson, Paterson has hired a private contractor to assist.

FIRE DEPARTMENT – Chief Mike Moscatello - Read regular report.

- Discussed the fire at the old Police Department. It started outside; moved inside the wall. Accidental fire appears to have been started possibly by a cigarette. A memo was sent recommending the old buildings be demolished due to safety concerns.
- June 3, 2014, Fire Company #2 elected new officers. New applicants for company #2; applications being forwarded for appointment.
- Engine #3 was in an accident, the driver struck a retaining wall; \$1000 in damages. Working on quotes for repairs, the driver's driving privileges have been revoked. Ladder truck is having lights repaired from fire. Also underwent 5 year test, various items need repair. Full report will be forthcoming; then will get repairs. To be used only in emergencies. Underwent training for properties with solar power. Kevin Patino is being deployed to Saudi Arabia for one year.

Council President Almaita asked how much danger are these buildings.

Chief Moscatello, vacant buildings are the issue.

Councilman Johnson, A firefighter that cannot drive, can still respond to fires.

Chief Moscatello, the cause of the accident seems to be a lack of attention; also had issue last year backing a vehicle into the Fire Department garage.

Council President Almaita asked is there anything on books to have him removed.

Chief Moscatello, only allowed to help with hoses. Having officers continue to evaluate him.

Councilman Johnson feels he should be responsible for damages.

Chief Moscatello feels should be discussed in committee.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson – will have a formal report at the June 19<sup>th</sup> meeting.

CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - Jessica Jimenez- not present.

Council President Almaita asked to have Jessica Jimenez (Code Enforcement Officer) to check into permits for real estate signs, fines should be issued.

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

1. Letter from NJDOT notifying the Borough of a Municipal Aid grant to improve various streets (King Street, North 15<sup>th</sup> Street and Roe Street) grant is in the amount of \$210,000.

Motion by Costa seconded by Martinez to accept and file.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ,

NO: 0

Councilman Johnson left at 7:53PM

**GENERAL DISCUSSION**

Councilwoman Kandis mentioned Wayne Council members did a proclamation concerning the Circassian Genocide. She also mentioned having received backup documentation.

The proclamation will be on the June 19, 2014 meeting agenda.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION, June 19, 2014:

➤ None.

Motion by Martinez and seconded by Costa to add Resolution #2014-81, Authorize Change Order #1 for the Southside Avenue Road Improvement Project.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ,

NO: 0

RESOLUTION #2014-081      AUTHORIZE CHANGE ORDER #1 FOR THE  
SOUTHSIDE AVENUE ROAD IMPROVEMENT  
PROJECT

Motion by Martinez seconded by Costa for approval.

WHEREAS, the Borough of Haledon awarded a contract to Arnold's Road, Inc. Monroe Township NJ for the Southside Ave. Project; and

WHEREAS, Nordan Murphy of the Alaimo Group has recommended that the Borough modify the contract amount of \$260,234.00 for Change Order #1 increasing the contract price by \$14,922.48; and

WHEREAS, the Borough has concurred in the recommendation of Mr. Murphy and has determined that this Resolution should be adopted subject to the conditions hereinafter, stated;

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Haledon as follows:

1. Field quantity adjustments for various items of base contract work resulting in a cumulative credit amount of \$9,767.52.
2. Supplemental Item 1S in the amount of \$9,690.00 for the repair of an existing deteriorated corrugated metal culvert pipe that was discovered during construction, near the intersection of Southside Avenue and Tilt Street. The culvert pipe interfered with the installation of the concrete curb. The contractor had to complete various test pits to determine the appropriate repair and installed 102 LF of supplemental drainage pipe to allow the installation of the curb.
3. Supplemental Item 2S in the lump sum amount of \$9,000 to replace 10-15 linear feet of damaged/cracked sanitary sewer main approximately 180 feet from MH #29. This repair was identified during the video inspection of the sewer main and if not repaired, may result in premature failure of the new roadway pavement.
4. Supplemental Item 3S in the lump sum amount of \$6000 to repair MH #15 to eliminate a void in the wall of the manhole. This repair was identified during the video inspection of the sewer main and if not repaired, may result in premature failure of the new roadway pavement.

5. The written concurrence by Arnold's Road to the modification shall be obtained in the form of Change Order No. 1, a copy of which is attached hereto and incorporated herein by reference.
6. It is hereby determined that this Change Order does not expand the size, nature or scope of the project as it was originally described in the bid specifications. The work could not reasonably be effectuated by a separately bid contract without unduly disrupting the basic work or imposing adverse cost consequences.
7. The Contractor waives all claims for extensions of time and all claims for damages of whatsoever kind, either direct or indirect as well as any claim for impacted loss of profits of whatsoever kind related to this Change Order.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ,  
NO: 0

MAYOR'S REPORT – absent.

COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo – no report at this time.

Municipal Clerk/Administrator Susen, Grove Street no parking should be added to the parking ordinance.  
Council President Alkaita asked Chief Mercuro to make recommendations.  
Chief Mercuro suggested no overnight parking for the whole street or no parking this side.

PUBLIC SAFETY COMMITTEE – Michael Johnson  
Police Liaison – Michael Johnson – not present.

Fire Liaison – Michael Tirri – absent.

Office of Emergency Management – Belgica Costa – no report.

FINANCE COMMITTEE – Mounir Alkaita – continuing to monitor the Borough's spending.

ADMINISTRATION AND PERSONNEL – Maha Kandis

- Discussed employee time and attendance system. A vendor supplied his quote. The cost is a factor however there is a need. Could look for other vendors; cost is probably comparable. Allan Susen was asked to distribute copies of the quote.

ORDINANCE – Mounir Alkaita

- Parking and bond ordinance being discussed.

HEALTH AND WELFARE – Belgica Costa

- Haledon Day free Blood Pressure Clinic.

PUBLIC WORKS – Michael Johnson – not present.

CAPITAL PROJECTS – Rey Martinez, Streetscape is moving along, almost done.

TECHNOLOGY – Maha Kandis – no report.

SPECIAL EVENTS – Maha Kandis

- Haledon Day underway, meeting weekly. Activities, most will be free. Team Nation, young artists to perform anti-bullying. PBA (Police Benevolent Association) is doing good job of organizing. Need support from the DPW. Movies under the Stars will take place later that night. Fire Department will also participate in a number of activities. Need to facilitate and waive fees for vendors so we can offer a variety of food. Asking to have a resolution to waive permit fee be placed on the June 19<sup>th</sup> agenda.

ADJOURN

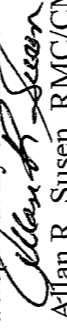
Motion by Martinez seconded by Kandis to adjourn.

ROLL CALL

YES: KANDIS, ALMAITA, COSTA, MARTINEZ,

NO: 0

Respectfully submitted:



Allan R. Susen, RMC/CMC  
Municipal Clerk