MOMENT OF SILENCE – Mayor mentioned Veterans Day ceremony November 11, 2018 at 3PM by the monument, on Roe Street.

FLAG SALUTE

A work session meeting of the Mayor and Council of the Borough of Haledon took place on November 8, 2018 at 7PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue, Haledon, New Jersey.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in a notice sent to the North Jersey Herald & The Record on January 11, 2018 posted on the bulletin board in the Municipal Building on January 5, 2018 and has remained continuously posted as the required notices under the Statute. In addition, copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

# ROLL CALL – Mayor Domenick Stampone called the meeting to order at 7:05PM.

Present: Mayor Domenick Stampone, Council members Mounir Almaita, Carlos Aymat, Tahsina Ahmed, Michael Johnson, Borough Attorney Andy Oddo and Municipal Clerk/Borough Administrator Allan Susen.

Absent: Council members Ray Martinez and Nereyda Curiel were absent with notice.

**APPROVAL OF MINUTES**

* September 27, 2018 Regular Meeting
* October 11, 2018 Work Session
* October 27, 2018 Regular Meeting

Motion by Ahmed seconded by Aymat to approve the minutes.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

**PUBLIC HEARING**

**(Privilege of the floor)**

Motion by Almaita seconded by Ahmed to open the public hearing.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

No Comments

Motion by Almaita seconded by Ahmed to close the public hearing.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER’S REPORT **–**Alaimo Engineering- No Report

# ADMINISTRATOR’S REPORT – Allan Susen – Read report

BOROUGH ATTORNEY- Andrew Oddo – On file

POLICE DEPARTMENT – Chief Daniele – Read report

Body shops/ Mechanic Shops have been given notice regarding parking regulations, Mayor emphasized that notification must be made to tow truck companies dropping off vehicles properly after hours. Chief Daniele also discussed possible ordinance for within white lines on Belmont Ave. yellow/orange die angle tape saying no parking, Between Tilt and Norwood Street Mayor referred idea to attorney.

DEPARTMENT OF PUBLIC WORKS – Anthony Harrington – On file

FIRE DEPARTMENT **–** Chief Christopher Bakker – Read report

Chief Bakker also discussed the Fore Department is looking into new software for their reports, will make it a lot easier to produce information as needed.

OFFICE OF EMERGENCY MANAGEMENT – Mounir Almaita- No report

CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - John Lindberg – Read report

John. Lindberg addressed the situation on Morrissee Ave. (E & W Textile) regarding fence and storage containers on the property they have been given summonses. E&W textile reapplied to the Planning Board, Board engineer rejected application. John Linderg met with E&W Textile about issue again, a warning again was given.

DEPARTMENTAL REPORTS ARE POSTED ON THE BULLETIN BOARD

**COMMITTEE REPORTS**

ADMINISTRATION AND PERSONNEL – Michael Johnson, Chairperson

Congratulated all elections

PUBLIC SAFETY COMMITTEE – Michael Johnson, Chairperson

Police Liaison – Michael Johnson – Would like to see cameras put into DPW parking lot and Borough lot, Administrator Allen Susan mentioned there is an expandable usage of the cameras being installed at Roe Street.

Office of Emergency Management Liaison – Rey Martinez – No report

Fire Liaison– Carlos Aymat – No report

PUBLIC WORKS - Carlos Aymat, Chairperson, sessional workers have started, unfortunately only one showed up for work.

CAPITAL PROJECTS - Rey Martinez, Chairperson- Administrator Allen Susan mentioned Street Scape coming to an end, Mayor Stampone expressed that a lot of positive comments from residents about the Square.

FINANCE COMMITTEE - Mounir Almaita, Chairperson

Reported next year’s budget is in the beginning stages; but moving forward.

ORDINANCE - Mounir Almaita, Chairperson

Reported still looking into an ordinance for parking vehicles on lots illegally – becoming to look like junk yards.

SPECIAL EVENTS - Tahsina Ahmed, Chairperson

Veterans Day service will be held Sunday – 11/11 at 3:00-p.m.

Tree lighting is going to be Friday 12/7 at 6 p.m. with a parade to follow to the Recreation building for visits with Santa, Cookies, hot chocolate and fun for all. Wanted to see if I could ask DPW to build sleigh.

Putting out flyers to ask residents and businesses to decorate their cars/ trucks to participate in the parade.

**MAYOR’S REPORT**

Mayor Stampone thanked all opponents for running a clean campaign, for all the support and to the voters for coming out. Also thanked Allan for all his work, and all board workers. Asked Allan to send a letter to Board of Elections regarding the lack of workers at polls. Please also send a letter of Thanks to North Haledon Mayor George and governing body for the police vehicles and computers. Spoke with newly elected school board workers regarding shared service for SRO’s (School Resource Officers).

Also mentioned Municipal League is next week, Mayor Stampone will be moderating two sessions one on OPMA and the other OPRA, please feel free to come by.

Sargent Susan Spoke with Mrs. Shaver, who lives on John St. they own four vehicles, continually getting parking tickets. The issues being lack of parking, Mrs. Shaver says the new condo building is charging for parking, with landlords not allowing tenants to park in driveways, plus the mechanic shop parking on the street; causes no parking at all. Sargent Susan also spoke to the mechanic shop regarding the parking. It was suggested by Mrs. Shaver to have permit parking.

**COMMUNICATIONS**

* MUA response to letter from the Mayor.

Motion by Ahmed seconded by Johnson to accept and file.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Motion by seconded by to read the introduction of ordinance **#**11-08-2018 (parking of commercial vehicles in residential areas)

ROLL CALL

MARTINEZ CURIEL ALMAITA AYMAT AHMED JOHNSON

The Clerk will read the title:

**BOROUGH OF HALEDON ORDINANCE # 11-08-2018
AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF HALEDON
CONCERNING PARKING OF COMMERICAL VEHICLES IN RESIDENTIAL AREAS**

Motion by Almaita seconded by Ahmed to hold for further discussion on later date; January10, 2019 work session

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

Motion by Almaita seconded by Ahmed to read the introduction of ordinance **#**11-08-2018A (Amend Streets and Sidewalks, Streetscape design)

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

The Clerk will read the title:

**BOROUGH OF HALEDONORDINANCE 11-08-18A
AN ORDINANCE TO AMEND CHAPTER 351 OF THE CODE OF THE BOROUGH OF HALEDON
ENTITLED STREETS AND SIDEWALKS**

Motion by Ahmed seconded by Almaita to approve and to authorize the Municipal Clerk to advertise Ordinance #11-08-2018A in the next available issue of the Herald News for a public hearing to take place on December 13, 2018.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

Motion by Aymat seconded by Johnson to read the introduction of ordinance **#**11-08-2018B (amend handicap parking)

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

The Clerk will read the title:

**BOROUGH OF HALEDONORDINANCE 11-08-2018B**

**AN ORDINANCE AMENDING CHAPTER 205OF THE CODE OF THE BOROUGH OF HALEDON**

**ENTITLED VEHICLES AND TRAFFIC**

Motion by Almaita seconded by Ahmed to approve and to authorize the Municipal Clerk to advertise Ordinance #11-08-2018B in the next available issue of the Herald News for a public hearing to take place on December 13, 2018.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

# RESOLUTIONS

 **CONSENT AGENDA**

**WHEREAS**, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

**WHEREAS**, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

**RESOLUTION #2018-206A TRANSFER OF FUNDS – 2018 BUDGET APPROPRIATIONS RESERVES**

**RESOLUTION #2018-207 RESOLUTION AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #14-00002, 458 BELMONT AVENUE, HALEDON, NJ 07508, BLOCK 87 LOT 5**

**RESOLUTION #2018-208 AWARD CONTRACT FOR PURCHASE AND INSTALLATION OF SECURITY CAMERAS, BRAEN ATHLETIC FIELD PLAYGROUND**

**RESOLUTION #2018-209 AMEND RESOLUTION #2017-244 AUTHORIZING PURCHASE OF ROCK SALT THROUGH THE PASSAIC COUNTY COOPERATIVE PRICING SYSTEM**

**RESOLUTION #2018-210 AUTHORIZE PURCHASE OF ROCK SALT THROUGH THE PASSAIC COUNTY COOPERATIVE PRICING SYSTEM – DETROIT SALT COMPANY**

**RESOLUTION #2018-212 AUTHORIZE MAYOR TO SIGN THE PASSAIC COUNTY FY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AGREEMENT FOR THE BOROUGH OF HALEDON PROJECT- RECONSTRUCTION OF JOHN RYLE AVENUE BETWEEN**

**RESOLUTION #2018-211 was pulled off consent agenda for discussion.**

Motion by Almaita seconded by Aymat to approve consent agenda.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

 **RESOLUTION #2018-206A TRANSFER OF FUNDS – 2018 BUDGET APPROPRIATIONS RESERVES**

BE IT RESOLVED**,** by the Mayor and Board of Council of the Borough of Haledon, that the Treasurer be and is hereby authorized to make the following transfers of the 2018

Municipal Budget Appropriations Reserves according to N.J.S.A.40A:4-5.8:

From: Premium Unleaded O & E 140-206 7,000.00

From: Other Insurance O & E 113-301 25,000.00

From: Bldgs. & Grnds O & E 110-201 5,000.00

From: Streets & Roads S & W 129-105 15,000.00

To: Police S & W 118-101 40,000.00

To: Municipal Court O & E 208.201 2,000.00

 To: Recycling O & E 131-201 5,000.00

 To: Sanitation O & E 130-261 5,000.00

Total Transfers: $ 52,000.00

**RESOLUTION #2018-207 RESOLUTION AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #14-00002, 458 BELMONT AVENUE, HALEDON, NJ 07508, BLOCK 87 LOT 5**

WHEREAS, At the Municipal Tax Sale held on December 11th 2017, a lien was attached to Block 87 lot 5, also known as 458 Belmont Ave., Haledon NJ 07508

WHEREAS, this lien, known as Tax Sale Certificate number 14-00002 was sold to MTAG Cust for Empire VII NJ, P O Box 2096, Hicksville, NY 11802. In the amount of $ 4,087.54.

WHEREAS, with cost, interest and approval of the lien holder, redemption has made in the amount of $33,391.23 by Deborah A Gabry, IOLTA Trust Account, 188 Eagle Rock Avenue, Roseland, NJ 07068,

NOW THEREFORE, BE IT RESOLVED, that the Chief Financial Officer issue a check from the current account in the amount of $ 33,391.23 to MTAG Cust for Empire VII NJ Portfolio, P O Box 2096, Hicksville, NY 11802

**RESOLUTION #2018-208 AWARD CONTRACT FOR PURCHASE AND INSTALLATION OF SECURITY CAMERAS, BRAEN ATHLETIC FIELD PLAYGROUND**

WHEREAS, the Borough of Haledon is the recipient of a FY2013 Community Development Block Grant in the amount of $45,047; and

WHEREAS, the grant was awarded for the installation of security cameras at the playground located within the Braen Athletic Field; and

WHEREAS, bids were received Friday November 2, 2018; and

WHEREAS, the apparent low bidder was Commercial Telecommunications Contractors Incorporated (CTCI) of Clifton; and

WHEREAS, Borough Attorney Andrew Oddo has provided his opinion that Commercial Telecommunications Contractors Incorporated meets the legal requirements for the Borough of Haledon to make this award; and

WHEREAS, CTCI is the recipient of State Contract #43774 for Security System Maintenance & Install and all pricing for the security cameras and installation is covered by this New Jersey State Contract; and

WHEREAS, Chief Financial Officer MaryAnn Brindisi has issued a certification of funds in the amount of $42,453.10 under Bond Ordinance 8-26-2015A;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that Commercial Telecommunications Contractors Incorporated (CTCI) is hereby awarded the contract for the Purchase and Installation of Security Cameras at the Braen Athletic Field Playground at the price of $42,453.10; and

BE IT FURTHER RESOLVED, the Mayor and Municipal Clerk are authorized to execute an agreement with CTCI in a form to be approved by the Borough Attorney.

**RESOLUTION #2018-209 AMEND RESOLUTION #2017-244 AUTHORIZING PURCHASE OF ROCK SALT THROUGH THE PASSAIC COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, Borough Resolution #2017-244 authorized the purchase of rock salt through the Passaic County Cooperative Pricing System for the period of December 1, 2017 through November 30, 2018 ; and

WHEREAS, The Chief Financial Officer issued a certification of funds for the amount not to exceed $16,000.00; and

WHEREAS, to date the actual amount used is $27,738.22; and

WHEREAS, the Chief Financial Officer has issued a new certification of funds for an amount not to exceed $27,738.22; and

NOW THEREFORE BE IT RESOLVED, the Governing Body of the Borough of Haledon hereby amend their Resolution #2017-244 approving the new amount.

**RESOLUTION #2018-210 AUTHORIZE PURCHASE OF ROCK SALT THROUGH THE PASSAIC COUNTY COOPERATIVE PRICING SYSTEM – DETROIT SALT COMPANY**

WHEREAS, DETROIT SALT COMPANY was awarded a contract through the Passaic County Cooperative for rock salt contract #38PCCP, Item 1 for the period of December 1, 2018 through November 30, 2019; and

WHEREAS, the Borough of Haledon is a member of the PCCP and eligible to use Detroit Salt Company for the purchase of Rock Salt; and

WHEREAS, as per the contract term it is estimated Haledon will use 1,000 tons at the contract price of $55.47 per ton estimating a total of $55,470.00; and

WHEREAS, the Chief Financial Officer has issued a certification of funds for an amount not to exceed $56,000;

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Haledon authorize the use of Detroit Salt Company for the purchase of rock salt through the Passaic County Cooperative using the contract #38PCCP, Item #1.

**RESOLUTION #2018-212 AUTHORIZE MAYOR TO SIGN THE PASSAIC COUNTY FY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AGREEMENT FOR THE BOROUGH OF HALEDON PROJECT- RECONSTRUCTION OF JOHN RYLE AVENUE BETWEEN**

WHEREAS, the Borough of Haledon was awarded a $85,000 from the Passaic County FY 2018 Community Development Block Grant (CDBG) for the reconstruction of John Ryle Ave. between Mountain Ave. and Belmont Ave. ; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that Mayor Stampone is hereby authorized to sign the Passaic County FY 2018 Community Development Block Grant Agreement for the Borough of Haledon project.

**RESOLUTION #2018-211 AMENDING RESOLUTION 2018-173 ADOPTING AMENDMENTS TO THE PERSONNEL MANUAL POLICIES AND PROCEDURES OF THE BOROUGH OF HALEDON (SICK LEAVE POLICY)**

 Motion by Ahmed seconded by Aymat to approve.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

WHEREAS, the Mayor and Council of the Borough of Haledon approved resolution 2018-173 due to the need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

WHEREAS, since said approval there was a need to update the sick leave policy in the originally approved

policies and procedures to incorporate the New Jersey Earned Sick Leave law; and

WHEREAS, IN ADDITION; the following policies will be clarified to reflect “full time employee” status:

* Vacation Policy
* Sick Leave
* Personal Days
* Holiday Policy
* Bereavement Policy

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Haledon that the amendment to the Personnel Policies and Procedures Manual attached hereto is hereby adopted inclusive of the New Jersey Earned Sick Leave law.

Motion by Ahmed seconded by Johnson to add three resolutions to tonight’s agenda

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

**RESOLUTION #2018- 213 AUTHORIZE CURRENT PAYMENT ESTIMATE #4 & CHANGE**

 **ORDER #2 BELMONT AVE. STREETSCAPE**

Motion by Ahmed seconded by Johnson to approve.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

WHEREAS, the Borough of Haledon awarded a contract to Zuccaro, Inc. for the Belmont Avenue Gateway Community Enhancement Project; and

WHEREAS, Alaimo Engineering has recommended in their correspondence dated October 30, 2018 that the Borough modify the contract amount of $999,748.00 by change order #2 increasing the contract price by $34,584.02 to reflect the new contract price of $1,034,332.02.

WHEREAS, Alaimo Engineering further recommends approval of Current Payment Estimate #4 paying the contractor in the amount of $128,849.42; and

WHEREAS, Chief Financial Officer Mary Ann Brindisi has issued a certification of funds for an amount not to exceed $128,849.42 for current estimate #4 and also issued a certification of funds in the amount of $34,584.02 for change order #2. Funds are available in General Capital Ordinance #11-9-2017; and

WHEREAS, the Borough has concurred in the recommendation of the Alaimo Group and has determined that this Resolution should be adopted subject to the conditions stated attached letter; and

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Haledon as follows:

1. Change Order #2, Field quantity adjustments:
2. Field quantity adjustments for unused items of work for a credit in the amount of $2,500.00.
3. Field quantity adjustments for additional items of work in the amount of $37,084.02.
4. The written concurrence by to the modification shall be obtained in the form of Change Order No. 2, a copy of which is attached hereto and incorporated herein by reference for a $34,584.02 increase in the contract price to reflect a new contract price of $1,034,332.02.
5. It is hereby determined that this Change Order does not expand the size, nature or scope of the project as it was originally described in the bid specifications. The work could not reasonably be effectuated by a separately bid contract without unduly disrupting the basic work or imposing adverse cost consequences.
6. The Contractor, Zuccaro, Inc. waives all claims for extensions of time and all claims for damages of whatsoever kind, either direct or indirect as well as any claim for impacted loss of profits of whatsoever kind related to this Change Order.

**RESOLUTION #2018-214 AUTHORIZE MUNICIPAL CLERK TO SIGN THE PSE&G LIGHTING AGREEMENT FOR BELMONT AVENUE STREETSCAPE PHASE II DECORATIVE LIGHTING FIXTURES**

 Motion by Ahmed seconded by Aymat to approve.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

WHEREAS, Public Service requires a signed lighting service agreement for the purchase and installation of decorative lighting poles in the Belmont Streetscape Phase III; and

WHEREAS, the service agreement also includes maintenance and lease of the decorative lighting fixtures; and

WHEREAS, the cost of the decorative poles and lighting fixtures is part of and a continuation of the Streetscape design from Phases I and II; and

WHEREAS, Chief Financial Officer MaryAnn Brindisi has issued a certification of funds in the amount of $158,253.27 certifying that sufficient funds are available in the General Capital Ordinance #11-9-2017;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that Municipal Clerk/Administrator Allan Susen is hereby authorized to sign the Lighting Service Agreement with PSE&G for the purchase, installation and monthly lease of decorative lighting fixtures in Phase III of the Belmont Streetscape.

**RESOLUTION #2018-215 AMEND BOROUGH RESOLUTION #2018-202 – 2018 SALARY RESOLUTION**

 Motion by Almaita seconded by Ahmed to approve.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

WHEREAS, Borough Resolution #2018-202 set the salary for the Deputy Court Administrator at $34,680.00; and

WHEREAS, the correct 2018 annual salary for Deputy Court Administrator is $34,170.00 which represents a 2% increase from the 2017 annual salary of $33,500.00;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that Borough Resolution #2018-202 is hereby amended to reflect the correct 2018 annual salary of the Deputy Court Administrator at $34,170.00

**RESOLUTION #2018-216 APPROVING BILLS LIST, November 8, 2018.**

 Motion by Almaita seconded by Ahmed to approve.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

WHEREAS, the attached bills have been submitted for payment; and

WHEREAS, the Chief Financial Officer has attached her certification of availability of funds stating that the Bills list for November 8, 2018 will not constitute an over expenditure of any Ordinance or Line Item;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the attached payments are hereby approved and payment made when the funds of the Borough are sufficient to meet them.

TOTAL BILLS LIST FOR November 8, 2018

WITH PREPAIDS IS:

 CURRENT: $ 446,301.95

WATER (MUA): $ 768.00

 TOTAL: $ 447,069.99

ADJOURN

Motion by Almaita seconded by Ahmed to adjourn.

ROLL CALL

YES: ALMAITA, AYMAT, AHMED, JOHNSON

NO: 0

Respectfully submitted:

Allan R. Susen, RMC/MMC

Municipal Clerk/Administrator